

# Agenda

# **AGENDA**

**FLAGSTAFF UNIFIED SCHOOL DISTRICT NUMBER ONE**  
**District Administrative Center – 3285 E. Sparrow Avenue – Flagstaff, Arizona**  
**Notice of Meeting of the Governing Board**  
**October 10, 2017**  
**Worksession – 4:30 pm**  
**Regular Meeting – 5:30 pm**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board of the Flagstaff Unified School District Number One will hold a Board Meeting, which will be open to the public. Pursuant to A.R.S. § 38-431.03(A)(3), the Flagstaff Unified School District Number One Governing Board may vote to go into Executive Session, which will not be open to the public, to get legal advice from the District's attorneys. The District's Attorney may appear telephonically. The Governing Board may consider any item on this agenda in any order and at any time during the meeting. Pursuant to A.R.S. § 38-431.4, members of the Governing Board may participate via speakerphone or other technological devices.

## **PRELIMINARY**

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call:

### **Board Members**

Ms. Christine Fredericks, President  
Ms. Kara Kelty, Clerk  
Dr. Carol Haden, Member  
Dr. Carole Gilmore, Member  
Ms. Kathryn Kozak, Member

### **Administration**

Mr. Michael A. Penca, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Mr. Scott Walmer, Director of Finance  
Ms. Dawn Anderson, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

5. Reorder Agenda - At the Governing Board's discretion, the agenda may be reordered to accommodate guests who are present to address specific agenda items.
6. Agenda - Adoption of the agenda with addenda items, as submitted, is recommended.

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Members of the Board may not discuss items that are not specifically identified on the agenda. Additional information about agenda items can be found on the district website at [www.fusd1.org](http://www.fusd1.org) or by contacting the Superintendent's office at 928-527-6002.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's office at 928-527-6002. Requests should be made as early as possible to arrange the accommodation.

## **FLAGSTAFF UNIFIED SCHOOL DISTRICT**

### **Statement of Mission, Vision, Values and Goals**

#### *Mission Statement:*

Creating opportunities for you to discover your path to excellence.

#### *Vision Statement:*

The premiere educational choice for the greater Flagstaff community.

#### *Values:*

We value:

- Innovation, by leading the way into the uncertain realm of opportunity.
- High standards with high expectations, supported by shared accountability.
- The diversity of our people, our programs and the accessibility to them.
- Our community and being intentional stewards of the relationships within.
- Inclusivity of all, by ensuring a safe and nurturing environment.

#### *Goals:*

- 1) Maintain and Improve Comprehensive Student Opportunities and Services
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
- 3) Improve Student Preparedness and Mastery
- 4) Research and Create Desirable and Relevant Educational Opportunities and Services
- 5) Increase Public Engagement and Support for FUSD
- 6) Develop Diversified Partnerships and Revenue Opportunities

**WORKSESSION**

The purpose of the Worksession is for Board Members and Administration to discuss future capital funding and elections. The discussion will include an introduction to the election process, an overview of current and anticipated District needs, and election preparation and timelines.

**CALL TO THE PUBLIC** – Any person wishing to address the Board on any issue within the jurisdiction of the Board will be granted time to make a presentation at the discretion of the presiding chairperson. Pursuant to A.R.S. § 38-431.01(H), at the conclusion of an open call to the public, Board Members may respond to any criticism, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board will not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. Individual remarks may be limited to three minutes.

**CONSENT AGENDA**

1. Approval of Minutes of the Retreat held on September 19, 2017
2. Approval of Minutes of the Regular Meeting held on September 26, 2017
3. Approval of Vouchers: AX911B18; AD911A18; AX911E18; AD918A18; AD905A18; AD825A17; AD828A18; AD828A17; DS906A18; DS830A17; DS829A17; DS828A17; DS907A18; DS920A18; DS919A18; DS912A18; DS913A18; AD825A18; AD824A17; AD913A18; AX911D18; AX911A18; AD907A18; AD831A18; 016; 017 (Detailed information is available upon request)
4. Acceptance of Monetary Donations:  
 Puente de Hózhó Elementary PTO, Inc. \$400.00 Field Trips Puente de Hózhó Elementary School  
 Chase Marketing Group \$500.00 Athletic Programs Coconino High School  
 Northern Arizona Healthcare-Flagstaff Medical Center \$41,329.33 FitKids Program District Wide  
 Wells Fargo Matching Gifts \$269.29 Food for Underprivileged Children Food Service Department  
 Flagstaff Bone and Joint PLLC \$940.00 Athletic Programs Coconino High School  
 The Molly & Joseph Herman Foundation \$1,000.00 KIDS Place Based Magnet School Kinsey  
 Arizona Community Foundation \$29,200.00 KIDS Place Based Magnet School Kinsey Elementary  
 Arizona Community Foundation \$3,000.00 KIDS Place Based Magnet School Kinsey Elementary  
 Arizona Community Foundation \$5,291.00 International Baccalaureate K-12 Kinsey Elementary  
 Arizona Community Foundation \$5,291.00 International Baccalaureate K-12 Sinagua Middle  
 Arizona Community Foundation \$5,291.00 International Baccalaureate K-12 Coconino High  
 Arizona Community Foundation \$4,000.00 Calculators for Leveling Playing Field Math Program  
 Arizona Community Foundation \$3,000.00 Calculators for Leveling Playing Field Math Program  
 The Molly and Joseph Herman Foundation \$3,000.00 Calculators for Leveling the Playing Field  
 Math Program Coconino and Flagstaff High Schools  
 Wells Fargo Community Support Campaign \$65.00 General School Supplies Marshall Elementary  
 Arizona Community Foundation \$6,200.00 Suzuki Violin Program Marshall Elementary School  
 Arizona Community Foundation \$6,500.00 Empowerment in Poverty-Year 2 Killip Elementary  
 Arizona Community Foundation \$32,500.00 Empowerment in Poverty-Year 2 Killip Elementary  
 Geile Charitable Foundation \$1,500.00 Empowerment in Poverty-Year 2 Killip Elementary School  
 The Molly and Joseph Herman Foundation \$1,000.00 Empowerment in Poverty-Year 2 Killip  
 W. L. Gore & Associates, Inc. \$7,500.00 Empowerment in Poverty-Year 2 Killip Elementary School



W. L. Gore & Associates, Inc. \$500.00 Science Program Supplies Summit High School  
 Jimmy John's Franchise, LLC \$2,000.00 Athletic Programs Coconino High School

5. Acceptance of Gifts: One seven-piece drum set and one trumpet with case valued at \$500 from James Jackman to be used districtwide
6. Acceptance of Final Associated Students Activity Fund Report for the month ending June 2017
7. Approval of resignations, nonrenewals, appointments, retirements, releases of contract, leaves of absence, qualified evaluators, substitutes:

#### RESIGNATIONS/TERMINATIONS

##### ADMINISTRATION

##### CERTIFIED

##### LICENSED PROFESSIONAL

##### CLASSIFIED

Beggs, Ashley	FHS/Eagles Crest	Instructional Aide	9/22/2017
Bell, Creighton	Transportation	Bus Aide	9/18/2017
Bybee, Lynette	FHS/Eagles Crest	Sub Instructional Aide	9/29/2017
Carlton, Maddison	FHS/Eagles Crest	Sub Caregiver	9/22/2017
Chacon, Jesus	Knoles	FACTS Caregiver	9/21/2017
Gonzales, Erin	Transportation	Bus Driver	10/13/2017
Greenberg, Elena	Puente De Hózhó	Fit Kids Instructor	10/11/2017
Lindsey, Christine	Knoles	Parapro/Beacon Program	9/22/2017
Lozano, Yvette	DeMiguel	FACTS Caregiver	10/5/2017
Osborn, Jordyn	FHS/Eagles Crest	Sub Caregiver	9/20/2017
Soto-Valenzuela, Adele Kinsey		Parapro/Transitional Kindergarten	9/27/2017

##### OTHER

##### APPOINTMENTS

\*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received/verified by Human Resources

##### CERTIFIED

Haynes, Kate	Knoles	SPED Preschool Teacher 1.0	\$32,834.97	10/2/2017
Jacobs, Christine	CHS	Counselor 1.0	\$39,104.22	9/19/2017

##### LICENSED PROFESSIONAL

##### CLASSIFIED

Almodova, Rafael	Killip	FACTS Caregiver	\$10.50 9	9/26/2017
Benally, Mary Ann	Leupp	Kinder Instructional Aide	\$11.36 36.25	9/25/2017
Garneau, Johanna	Knoles	SPED Parapro	\$11.81 30.5	9/25/2017
Johnson, Channa	DeMiguel & Thomas	FACTS Caregiver	\$10.51 11	9/22/2017
Reily, Sherlyn	Knoles	SPED Parapro	\$11.81 30.75	10/2/2017
Smith, Pauline	Transportation	Bus Driver	\$13.66 40	9/19/2017
Velazquez Valenzuela, Youmira	Knoles	SPED Parapro	\$11.81 17.75	9/27/2017
Wiley, Trista	Knoles	SPED Parapro	\$11.30 30.75	9/28/2017
Young, April	Cromer & Knoles	FACTS Caregiver	\$10.50 10	9/20/2017

##### STUDENT WORKERS (All paid minimum wage \$10.50/hour)

NAME	LOCATION	HOURS PER WEEK	EFFECTIVE DATE
H.A.	Summit	3	10/2/2017
K.B.	Summit	3	10/2/2017
J.B.	CHS	3	10/2/2017
J.D.	FHS	3	10/2/2017
B.H.	Summit	3	10/2/2017
R.J.	CHS	1	9/25/2017
A.L.	CHS	1	9/25/2017

A.R.	FHS	5	9/18/2017
B.R.	FHS	5	9/18/2017
K.S.	FHS	5	9/18/2017
T.W.	FHS	5	9/18/2017
C.Y.	CHS	1	9/25/2017

## CAMP COLTON

## ENRICHMENT SKILLS TRAINERS

## RETURNING RETIREES (TEMP POSITIONS)

## TEMPORARY ASSIGNMENT

## VOLUNTEERS

NAME	LOCATION	TITLE
Abbott, Kendren	Camp Colton	Program Assistant
Bushman, Kent	CHS	Band and Robotics
Gribble, Diana	Site TBD	RSVP/Education Coach
Monroe, Jeron	FHS	Football
Penza, Phillip	FHS	Boys Varsity Basketball
Quick, Shawn	FHS	Volleyball volunteer coach

## COACH/SPORTS OFFICIALS/SPORTS EVENT WORKERS/OTHER

Anderson, Vicki	Kinsey-STEAM Consultant	Stipend: \$5,000	9/22/2017
Alden, Clare	MEMS-Life Guard	\$10.83 1.5/day	9/25/2017

## EXTRA DUTY ASSIGNMENTS

The following individuals are already employed with the District and are being assigned to an extra duty and will receive the associated stipend.

Contreras, Gregory	Yearbook	FHS	All Year	\$5,400
Wanland, Rae Ann	Dept. Chair	Summit	All Year	\$1,600
Joe, Lisa	Tech Peer Coach	Technology	All Year	\$450
Musta, Emily	Tech Peer Coach	Technology	All Year	\$450
Blahut, Tracy	Tech Peer Coach	Technology	All Year	\$450
DeHaven, Christine	Tech Peer Coach	Technology	All Year	\$450
Morgan, Heather	Tech Peer Coach	Technology	All Year	\$450
Rennaker, Chris	Tech Peer Coach	Technology	All Year	\$450
Barton, Paul	Tech Peer Coach	Technology	All Year	\$450
Reeder, Jessica	Tech Peer Coach	Technology	All Year	\$450
Bonfig, Danielle	Tech Peer Coach	Technology	All Year	\$450
Bolden, Rachel	Tech Peer Coach	Technology	All Year	\$450
Goulden, Molly	Tech Peer Coach	Technology	All Year	\$450
Elphic, Emelia	Tech Peer Coach	Technology	All Year	\$450
Melo, Luis	Tech Peer Coach	Technology	All Year	\$450
Frechette, Alexa	Tech Peer Coach	Technology	All Year	\$450
Foubert, Cindy	Collaborating Teacher	Technology	All Year	\$200
Pastor, Patti	Collaborating Teacher	Technology	All Year	\$200
Runger, Samantha	Collaborating Teacher	Technology	All Year	\$200
Evtimov, Shelly	Collaborating Teacher	Technology	All Year	\$200
Hopson, Randall	Collaborating Teacher	Technology	All Year	\$200
Hammond, Josie	Collaborating Teacher	Technology	All Year	\$200
Campbell, Barbara	Collaborating Teacher	Technology	All Year	\$200
Criley, Susan Beth	Collaborating Teacher	Technology	All Year	\$200
Wood, Katie	Collaborating Teacher	Technology	All Year	\$200
Horlacher, Emma	Collaborating Teacher	Technology	All Year	\$200
Garcia-Lohr, Sylvia	Collaborating Teacher	Technology	All Year	\$200
Navarro, Maggie	Collaborating Teacher	Technology	All Year	\$200
Godwin, Scott	Collaborating Teacher	Technology	All Year	\$200
Donovan, Cree	Collaborating Teacher	Technology	All Year	\$200
Andersson, Nina	Collaborating Teacher	Technology	All Year	\$200
Bojarski, Jeanette	Collaborating Teacher	Technology	All Year	\$200
Baker, Jennifer	Collaborating Teacher	Technology	All Year	\$200

Nelson, Erin	Collaborating TeacherTechnology	All Year	\$200
Keller, Angela	Collaborating TeacherTechnology	All Year	\$200
Locke, Brian	Dept. Chair – CTE CHS	All year	\$1,200
Hauer, Leslie	Dept. Chair – SS CHS	All Year	\$1,200
Edwards, Jonathan	Dept. Chair – Math CHS	All Year	\$1,400
Vander Valk, Daniel	Dept. Chair – PE CHS	All Year	\$1,160
Bryant Lyons, Donna	Dept. Chair – Counseling CHS	All Year	\$700
Proctor, Ben	Dept. Chair – Art CHS	All Year	\$640
Chavez, Lacey	Dept. Chair – Language CHS	All Year	\$700
Neat, Eric	Dept. Chair – SPED CHS	All Year	\$1,500
Chavez-Vesely, Janet	Dept. Chair Co – English CHS	All Year	\$650
Born, Derek	Dept. Chair Co – English CHS	All Year	\$650
Tessmer, David	Dept. Chair Co – Science CHS	All Year	\$600
Wescott, Nicole	Dept. Chair Co – Science CHS	All Year	\$600
Parker, Jennifer	Asst. Volleyball Coach CHS	Fall	\$800
Fishel, Ellen	Dept. Chair – Specials Cromer	All year	\$900
Gerner, Michele	Dept. Chair – Kinder Cromer	All Year	\$700
Pribil, Katie	Dept. Chair – First Cromer	All year	\$700
Van Ooteghem, Gail	Dept. Chair – Second Cromer	All Year	\$700
Immethun, Diane	Dept. Chair – Third Cromer	All Year	\$700
Kayser, Cathy	Dept. Chair – Fourth Cromer	All Year	\$700
Weidinger, Michelle	Dept. Chair – Fifth Cromer	All Year	\$700
Zsenai, Sara	Dept. Chair – SPED Cromer	All Year	\$700
Bangle, Dina	Dept. Chair – Primary Sechrist	All Year	\$1,400
Mimran, Jamie	Dept. Chair – Intermediate Sechrist	All Year	\$1,100

## SUBSTITUTES

## SUSTITUTE TEACHERS

## NAME

Susan Freitag  
 Sandra Cota  
 Evelyn Ramirez  
 Allison Reese  
 Maureen McCauley  
 Sean Duffy  
 Angel Duffy  
 Elyse Patton

## SUB-AIDES

## NAME

Leian Redmond  
 Sydney Roman  
 Marilyn Miller-Bennett

## SUB-NURSES

## NAME

## SUB-CAREGIVERS

## NAME

## RETIREMENTS

The following staff are requesting to retire from the District.

## ADMINISTRATION

## CERTIFIED

## LICENSED PROFESSIONAL

## CLASSIFIED

## OTHER

## RELEASE OF CONTRACT

The following staff are requesting a Leave of Absence from the District

## ADMINISTRATION

## CERTIFIED

LICENSED PROFESSIONAL  
CLASSIFIED  
OTHER  
LEAVE OF ABSENCE  
ADMINISTRATION  
CERTIFIED  
LICENSED PROFESSIONAL  
CLASSIFIED  
OTHER  
QUALIFIED EVALUATORS

**STUDENT TRAVEL**

1. Sinagua Middle School Oceanography Club to the Monterey Bay Aquarium Research Institute and Moss Landing Marine Labs in Monterey, California on April 27-May 2, 2018

**PRESENTATIONS**

1. Superintendent's Report – (M. Penca)
  - a. Board Member Email Accounts and Procedures
  - b. Current Events
2. FUSD Highlights – (K. Eberhard)
  - a. Current Events
3. Curriculum and Instruction Report – (M. Walton)
  - a. A-F Letter Grades from the Arizona Department of Education
  - b. K-12 Mathematics Update
  - c. Summit High School Update
  - d. Current Events
4. Finance and Budget Report – (S. Walmer)
  - a. Monthly Budget Reports on Maintenance and Operations, 301 Funds, District Additional Assistance/Capital Outlay Accounts
5. Operations and Support Services Report – (B. Kuhn)
  - a. Transportation Update
  - b. Construction: Flagstaff High School Welding Lab and Summit Parking Lot
6. Human Resources Report – (D. Anderson)
  - a. Extra Duty Pay Assignment Salary Schedule
  - b. Current Events
7. Governing Board Members' Report
  - a. Current Events

**DISCUSSION/ACTION ITEMS**

1. Annual Financial Report – Discussion and possible action regarding acceptance and approval of the Annual Financial Report for fiscal year 2017. (S. Walmer)
2. Governing Board Procedures, Agendas, and School Attorney – Discussion regarding procedures, agendas, and School Attorney and possible action related to Policies BDG-School Attorney, BEDB-Agenda, and BEDD-Rules of Order. (M. Penca)
3. Superintendent Evaluation – Discussion and possible action regarding the Superintendent's evaluation, goals and performance pay. (M. Penca)
4. Facility Fee Schedule – Discussion and possible action regarding the Facility Fee Schedule for the 2017-18 school year. (B. Kuhn)
5. Superintendent's Professional Development – Discussion and possible action regarding Superintendent Michael Penca's participation in the Superintendent's Collaborative Network meetings and the Arizona School Administrator Superintendency/Higher Ed Conference. (M. Penca)
6. ASBA/ASA Annual Conference – Discussion and possible action regarding Board and Administration attendance at the Arizona School Boards Association/Arizona School Administrators Annual Conference in Phoenix, Arizona December 13-15, 2017. (M. Penca)
7. ASBA/ASA/AASBO Legislative Workshop – Discussion and possible action regarding Board and Administration attendance at the Arizona School Boards Association/Arizona Association of School Business Officials/Arizona School Administrators Legislative Workshop on November 17, 2017 in Phoenix, Arizona. (M. Penca)
8. Meeting Dates – The Board may approve additional meeting dates, may reschedule and/or cancel previously scheduled meetings. (C. Fredericks)

**INFORMATION ITEMS**

1. Future Agenda Items – The Governing Board may identify items they would like placed on a future agenda.

**EXECUTIVE SESSION**

1. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to hold an executive session, which will not be open to the public, for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda. This may be conducted by speakerphone.

**\*Instructions Regarding Confidentiality:**

Pursuant to A.R.S. § 38-431.03(C) all are reminded that minutes of or discussions made at executive sessions are confidential by law and that violations of that confidentiality may subject the individuals involved to such penalties as are prescribed by law, including fines, costs, attorneys' fees and removal from office.

**ADJOURNMENT OF PUBLIC MEETING**

# Preliminary

# Worksession

# Call to the Public



# Consent Agenda

## OFFICIAL MINUTES

September 19, 2017

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Retreat on September 19, 2017 at United Way Northern Arizona, 1515 E. Cedar Avenue, Flagstaff, Arizona.

### PRELIMINARY

The meeting was called to order at 4:10 p.m.

#### Roll Call:

##### Board Members

Ms. Christine Fredericks, President  
Ms. Kara Kelty, Clerk  
Dr. Carol Haden, Member  
Dr. Carole Gilmore, Member  
Ms. Kathryn Kozak, Member

##### Administrative Staff

Mr. Michael Penca, Superintendent  
Ms. Mary Walton, Assistant Superintendent  
Mr. Bob Kuhn, Assistant Superintendent  
Mr. Scott Walmer, Director of Finance  
Ms. Dawn Anderson, Director of Human Resources  
Arrived at 5:05 pm Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

##### Facilitator

Ms. Kerry Blume

Following welcome and introductions, Ms. Blume outlined her plans for the evening and asked that everyone: show up and choose to be present; pay attention to what has heart and meaning; speak the truth without blame or judgment; and be open to outcome, not attached to outcome. Ms. Kelty suggested that everyone also be open to possibility.

Mr. Penca distributed and reviewed the District's current Statement of Mission, Vision, Values and Goals; Development of Team; Eight Characteristics of Effective School Boards; Arizona School Boards Association's Essential Attributes of an Effective School Board Member; and Page Unified School District's Governing Board Operating Norms and Protocols.

Ms. Blume distributed Radical Appreciation Interview Guide and Interview Questions to each Board and Cabinet Member. The group broke into smaller groups to discuss their values, wishes and practices. They then reviewed the outcome of their small group sessions:

- Values: Respect; Servant Leadership; Community; All Voices; Commitment to Quality
- Wishes: Resources; Honoring Each Other; Strategic Progress
- Practices: Guiding Practices for Decision Making; Protocol for Sharing Information; Norms of Collaboration; Open Dialogue

Board Members agreed that they would prefer to focus more on Agenda Preparation, Board Procedures and Policies than on Strategic Priorities. Each Cabinet Member was given five minutes to outline their strategic goals, objectives and challenges for the next several years before a discussion about agendas, policies and procedures.

Following the discussion about Agenda Preparation, Board Procedures and Policies, the following next steps were identified: agreed upon meeting protocol; ensure that all understand framework (what is open for discussion and how is it opened?); tools for transparency and to facilitate agenda work/direction; understand policy and focus on external communication; and understand expectations, roles and responsibilities.

The Retreat was adjourned at 8:15 pm.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

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Signature Date

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Signature Date

\_\_\_\_\_  
Signature Date

## OFFICIAL MINUTES

September 26, 2017

A public meeting of the Flagstaff Unified School District Governing Board was convened on September 26, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

Ms. Fredericks called the meeting to order at 5:30 pm. This was followed by the Pledge of Allegiance and a Moment of Silence.

### Roll Call:

#### Board Member

Ms. Christine Fredericks, President  
Ms. Kara Kelty, Clerk (participated by telephone)  
Dr. Carole Gilmore, Member  
Dr. Carol Haden, Member  
Ms. Kathryn Kozak, Member

#### Administrative Staff

Mr. Michael Penca, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Mr. Scott Walmer, Director of Finance  
Ms. Dawn Anderson, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

Ms. Kozak moved to adopt the agenda as submitted. Ms. Fredericks seconded; motion carried 5-0.

37 people signed the guest register

## **CALL TO THE PUBLIC**

- Lou Blazquez: spoke in support of an agreement with FEA
- Kyle Muench: spoke about the values of FEA and the possible benefits of a stronger FEA
- Mitch Askew: referenced an email to the Board written by FEA's attorney and summarized the message in that email
- Derek Born: feels the agreement previously submitted is legal and is similar to what other Arizona districts have signed
- Gerald Wood, College of Education: thinks the FEA Agreement is a valuable tool and supports the agreement with FEA

## **CONSENT AGENDA**

1. Minutes of the Regular Meeting held on August 22, 2017
2. Vouchers: DS822A18; DS821A17; DS817A18; DS815A18; DS811A17; DS809A18; DS807A18 (Detailed information is available upon request)
3. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

### **RESIGNATIONS/TERMINATIONS**

#### **ADMINISTRATION**

##### **CERTIFIED**

NAME	LOCATION	TITLE	EFFECTIVE DATE
Ashe, Heidi	MEMS	PE Teacher	9/15/2017
Morton, Jeff	Sechrist	Program Specialist	9/22/2017

##### **LICENSED PROFESSIONAL**

##### **CLASSIFIED**

NAME	LOCATION	TITLE	EFFECTIVE DATE
Hazelton, John	Transportation	Bus Driver	9/29/2017
Markham, Macey	SPED Parapro	Sechrist	9/7/2017
Mayer, Octavio	Transportation	Bus Driver	9/8/2017
Sutton, Desirea	SPED Parapro	CHS	8/17/2017

##### **OTHER**

### **APPOINTMENTS**

*\*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received/verified by Human Resources*

##### **CERTIFIED**

NAME	LOCATION	TITLE	FTE	SALARY	EFFECTIVE DATE
Dunlap, Codi	CHS	School Nurse	1.0	\$31,441	9/1/2017
Dustin, Sherri	Marshall	SPED Resource Teacher	.5	\$18,024	9/5/2017
Hustead, Heather	Knolls	3 <sup>rd</sup> Grade Teacher	1.0	\$29,996	9/11/2017
Titus, Misty	FHS	Nurse/Sensory Comm.	1.0	\$30,194	9/15/2017

##### **LICENSED PROFESSIONAL**

CLASSIFIED					
NAME	LOCATION	TITLE	HOURLY RATE	HOURS PER WEEK	EFFECTIVE DATE
Bennett, Emily	Cromer	FACTS SPED Aide	\$11.30	11	9/26/2017
Champlin, Rosemary	Thomas	FACTS/Team Leader	\$15.33	37.5	9/7/2017
Cunningham, Candice	FHS	SPED Parapro	\$11.66	31.75	9/11/2017
Dvorak, Sue	Kinsey	SPED Parapro	\$11.84	30.5	9/6/2017
Enciso, Joaquin	Knoles	SPED Parapro	\$11.81	30.75	9/19/2017
Fleckenstein, Emily	Knoles/Thomas	FACTS Caregiver	\$10.50	16	9/25/2017
Garrett, Brady	DeMiguel	FACTS Caregiver	\$10.50	12	9/4/2017
Howard, Rachael	Sinauga MS	Computer Data Clerk	\$12.39	20	9/11/2017
James, Sammy	Cromer	SPED Parapro	\$12.41	30.5	9/5/2017
Jimenez, Elaine	DeMiguel	FACTS Caregiver	\$10.50	4	9/20/2017
Jimenez, Elaine	Marshall	FACTS SPED Aide	\$11.30	9	9/20/2017
Jolley, Daniel	Transportation	Bus Driver	\$14.32	40	9/5/2017
Mano, Marissa	Thomas	Kindergarten/General Aide	\$10.83	19.25	9/7/2017
Martin, Mercedes	Knoles	SPED Parapro	\$11.81	30.75	9/5/2017
Osborn, Jordyn	FHS	Sub Caregiver/Eagle's Crest Childcare Center	\$10.50	Varies	9/11/2017
Phillips, Linda	CHS	Team Leader TSW (Transition School To Work)	\$14.32	31.5	9/5/2017
Toskey, Colton	CHS	SPED Parapro	\$11.81	31.75	9/15/2017
Wilson, Tasha	Sinagua MS	Instructional Aide	\$11.36	27.5	9/11/2017
STUDENT WORKERS					
NAME	LOCATION		HOURLY RATE	HOURS PER WEEK	EFFECTIVE DATE
J.A.	CHS		\$10.50	1	9/18/2017
N.A.	CHS		\$10.50	1	9/18/2017
E.B.	CHS		\$10.50	1	9/18/2017
Z.C.	FHS/Student Event Worker		Per Event	Varies	9/8/2017
G.E.	CHS		\$10.50	1	9/18/2017
C.G.	CHS		\$10.50	1	9/18/2017
U.Q.	CHS		\$10.50	1	9/18/2017
D.T.	CHS		\$10.50	1	9/18/2017
M.V.	CHS		\$10.50	1	9/18/2017
CAMP COLTON					

NAME	POSITION	RATE OF PAY	EFFECTIVE DATE
Boudreau, Diana	Environmental	\$97/day 9	9/5/2017
	Education instructor	hour shift	
Boudreau, Diana	Program	\$157.50/day	9/5/2017
	Assistant/Night	15 hour shift	
	Counselor		

#### ENRICHMENT SKILLS TRAINERS

NAME	RATE OF PAY	HOURS PER WEEK	EFFECTIVE DATE
Whipple, Lee	Per Event	2	9/13/2017

#### RETURNING RETIREES (TEMP POSITIONS)

#### TEMPORARY ASSIGNMENT

#### VOLUNTEERS

NAME	LOCATION	TITLE
Appel, Kristin	FHS	Chaperone Olympic National Park Trip
Barroso, Karissa	Camp Colton	Camp Volunteer
Boose, Michelle	FHS	Chaperone Fall Swimming Team to Phoenix
		Invitational meets
Bradford, Diane	Kinsey	Library volunteer
Cooperrider, Beth	FHS	Swim and Dive Team volunteer
Goebel, Betsy	Kinsey	Education Coach
Hoffman, Cynthia	Sechrist	Courtyard and Green house volunteer
Lopez, Felipe	FHS	Softball Assistant Coach
Robinson, Edward	CHS	Chess Club volunteer
Streeter, Lauren	FHS	Marching Band volunteer
Strones, Patricia	CHS	Band and mentor the robotics team

#### COACH/SPORTS OFFICIALS/SPORTS EVENT WORKERS

NAME	LOCATION	HOURLY RATE	HOURS PER WEEK	EFFECTIVE DATE
Blair, Kira	CHS-Sports Event Worker	\$10.50	Varies	9/6/2017
Currier, Margaret	Sinagua MS-Sports Official	Per Event	Varies	9/18/2017
Hernanskey, Jacob	CHS-Sports Event Worker	Per Event	15	9/6/2017

#### EXTRA DUTY ASSIGNMENTS

*The following individuals are already employed with the District and are being assigned to an extra duty and will receive the associated stipend.*

NAME	EXTRA DUTY ASSIGNMENT	SCHOOL	SPRING/FALL	AMOUNT
Doren, Taylor	SE Teacher	District	Full Year	\$1,431.12
Laughlin, Jordan	SE Teacher	District	Full Year	\$1,438.88
McReynolds, Nicole	SE Teacher	District	Full Year	\$1,431.84
Nie, Laura	SE Teacher	District	Full Year	\$1,536.84
Ronn, Amy	SE Teacher	District	Full Year	\$1,471.60

<del>Brown</del> Bowen, Ginny	<del>Bridges</del> Beacon Program	<del>FHS</del> SMS	Full Year	\$1,680.00
Fisher, Leveta	Bridges Program	FHS	Full Year	\$1,800.00
Gurley, Sarah	Sen. Committee	FHS	Full Year	\$1,800.00
Harris, Kristen	Cross Cat	FHS	Full Year	\$1,800.00
Herberger, Eva	Cross Cat	Marshall	Full Year	\$1,800.00
Joralmon, Molly	Cross Cat	SMS	Full Year	\$1,800.00
Knowles-Short, Maureen	Sp Ed. Behavior Support	MEMS	Full Year	\$1,800.00
Kugler, Gina	Anchor Program	CHS	Full Year	\$1,800.00
Laughlin, Jordan	Behavior Support	DeMiguel	Full Year	\$1,800.00
McDonald, Benjamin	Sp Ed. Behavior Support	FHS – TIA	Full Year	\$1,800.00
Nie, Laura	Behavior Support	Sechrist	Full Year	\$1,800.00
Pennington, Jeremy	Sp Ed. Behavior Support	FHS – TIA	Full Year	\$1,800.00
Polin, Rachel	Sp Ed. Behavior Support	MEMS – TIA	Full Year	\$1,800.00
Ronn, Amy	Cross Cat	Marshall	Full Year	\$1,800.00
Sharp, Carol	Cross Cat	SMS	Full Year	\$1,800.00
Stott, Jessica	Transition to Kindergarten	Kinsey	Full Year	\$1,800.00
Swartzendruber, Dennis	Sp Ed. Behavior Support	FHS – TIA	Full Year	\$1,800.00
Mendez, Susan	Dance – Head Coach	FHS	Fall & Spring	\$4,000.00
Scheel, Kaylee	Dance – Asst Coach	FHS	Fall & Spring	\$2,800.00
Mihoda, Alisha	Program Specialist	District	Full Year	\$5,000.00
Sanborn, Beth	Program Specialist	District	Full Year	\$5,000.00
Schmelzle, Deborah	Program Specialist	District	Full Year	\$5,000.00
Hauer, Denise	Program Specialist	District	Full Year	\$4,543.01
Morton, Jeffrey	Program Specialist	District	Full Year	\$443.55
Magear, Jennifer	Program Specialist	District	Full Year	\$5,000.00
Rusinsky, Kelli	Program Specialist	District	Full Year	\$5,000.00
Mavrek-Gurne, Lynn	Program Specialist	District	Full Year	\$5,000.00
Lescault, Marcia	Program Specialist	District	Full Year	\$5,000.00
Harper, Patricia	Program Specialist	District	Full Year	\$5,000.00
Martinet, Sara	Program Specialist	District	Full Year	\$5,000.00
Swelns, Sherry	Program Specialist	District	Full Year	\$5,000.00
Sydnie, Sampson	Program Specialist	District	Full Year	\$2,295.08
Barreras, Amy	Speech Language	District	Full year	\$1,250.00
Bycroft, Amber	Speech Language	District	Full Year	\$1,000.00
Cencioso, Julia	Speech Language	District	Full Year	\$1,250.00
Collins, Jessica	Speech Language	District	Full Year	\$500.00
Firth, Lynn	Speech Language	District	Full Year	\$1,250.00
Foss, Lisa	Speech Language	District	Full Year	\$1,250.00
Hammond, Stephanie	Speech Language	District	Full Year	\$1,125.00
Huggard, Heidi	Speech Language	District	Full Year	\$1,250.00
Lalan, Jacob	Speech Language	District	Full Year	\$1,000.00
Martrich, Bianca	Speech Language	District	Full Year	\$1,250.00



Spangenberg, Lynn	Speech Language	District	Full Year	\$1,250.00
Titus, Kelly	Speech Language	District	Full Year	\$1,250.00
Tompkins-Smith, Laura	Speech Language	District	Full Year	\$1,250.00
Valencia, Mary Christina	Speech Language	District	Full Year	\$625.00
West, Valerie	Speech Language	District	Full Year	\$1,250.00
Wilson, Beth	Speech Language	District	Full Year	\$1,250.00
Spangenberg, Lynn	Speech Therapist	District	Full Year	\$3,054.00
Gibbs-Cassidy, Beverlee	Lead Psychologist	District	Full Year	\$3,000.00
Gallad, Erin	Sp. Needs Specialist	District	Full Year	\$10,000.00
Hester, Sarah	Sp. Needs Specialist	District	Full Year	\$5,000.00
Randall, Russell	Sp. Needs Specialist	District	Full Year	\$10,000.00
Dennis, Kimberly	Lead PT	District	Full Year	\$500.00
Cencioso, Julia	Lead Speech Therapist	District	Full Year	\$1,000.00
Zsenai, Sara	Lead Preschool	District	Full year	\$500.00
Thompson, David	Asst. Robotics Coach	Coconino	Full Year	\$1,600.00
Paulsen, Cheryl	Family Engagement	Marshall	Full Year	\$500.00
White, Sheila	PBIS Coordinator	Marshall	Full Year	\$1,000.00
Motes, Erin	Ass. Cheer Coach	Coconino	Fall	\$1,600.00
Cheney, William	Chess Coach	PdH	Fall/Spring	\$2,000.00
Rhoton, Tess	Varsity Volleyball	SMS	Fall	\$675.00
Rosado, Kelisha	Varsity Volleyball	SMS	Fall	\$650.00
Dennis, Kim	Varsity Volleyball	SMS	Fall	\$600.00
Wilson, Marc	Varsity Volleyball	SMS	Fall	\$600.00
Gibson, Krista	JV Volleyball	SMS	Fall	\$600.00
Fields, Chat	JV Volleyball	SMS	Fall	\$600.00
Hasgood, Thomasit	JV Volleyball	SMS	Fall	\$600.00
Boadway, Steve	JV Volleyball	SMS	Fall	\$750.00
Regan, Casey	JV Volleyball	SMS	Fall	\$600.00
Conrad, Emily	Varsity Volleyball	SMS	Fall	\$600.00
Rosado, Kelisha	JV Volleyball	SMS	Fall	\$650.00
Rhode, Steve	Cross Country	SMS	Fall	\$750.00
Viskocil, Tom	Cross Country	SMS	Fall	\$700.00
Osborn, Erin	Cross Country	SMS	Fall	\$625.00
Downey, Gretchen	Cross Country	SMS	Fall	\$625.00
Trejo, Gabe	Soccer Coach	SMS	Fall	\$625.00
Harpst, Michael	Soccer Coach	SMS	Fall	\$600.00
Campbell, Chris	Soccer Coach	SMS	Fall	\$600.00
Reger, Casey	Dept. Chair Primary	Marshall	Full Year	\$1,400.00
Kasch, Russ	Dept. Chair Intermediate	Marshall	Full Year	\$1,300.00

#### SUBSTITUTES

#### SUSTITUTE TEACHERS

##### NAME

Michael Harpst  
Don Rabe  
Diane Morrow  
Kristi Lambright

Stephen Babcock  
Mary McGee  
Joe Justad  
Kaitlyn Rini

SUB-AIDES

NAME

Britney Lawler  
Beth Vander Stoep  
Tanya Lucius  
Carolyn Given

SUB-NURSES

NAME

Cristin Carrillo

SUB-CAREGIVERS

NAME

Jordyn Osborn  
Alexis Alarcon  
Carolyn Given

RETIREMENTS

*The following staff are requesting to retire from the District.*

ADMINISTRATION

CERTIFIED

LICENSED PROFESSIONAL

CLASSIFIED

OTHER

RELEASE OF CONTRACT

*The following staff are requesting a Leave of Absence from the District*

ADMINISTRATION

CERTIFIED

LICENSED PROFESSIONAL

CLASSIFIED

OTHER

LEAVE OF ABSENCE

ADMINISTRATION

CERTIFIED

NAME	LOCATION	TITLE	EFFECTIVE DATE
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Bevirt, McKenzie	CHS	School Nurse	11/2/2017
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LICENSED PROFESSIONAL

CLASSIFIED

QUALIFIED EVALUATORS

Ms. Fredericks moved to approve the Consent Agenda as submitted. Ms. Kozak seconded; motion carried 5-0.

## **STUDENT TRAVEL**

1. Mount Elden Middle School – Alpine Leadership Academy Spring 2018 Overnight Expeditions

Ms. Kozak moved to approve Student Travel Item #1 as submitted. Dr. Haden seconded; motion carried 5-0.

2. Summit High School – Outdoor Service Club Youth Leadership Workshop in Zion National Park May 1-May 4, 2018

Ms. Kozak moved to approve Student Travel Item #2 as submitted. Dr. Gilmore seconded; motion carried 5-0.

## **PRESENTATIONS**

1. Wellness Committee Report

Representatives of the District's Wellness Committee presented their report for the 2016-17 school year and their goals for the 2017-18 school year.

2. Superintendent's Report

Mr. Penca reviewed the Inclusion and Protection Resolution the Board approved on May 23, 2017. He said copies of this resolution will be distributed to principals and displayed at all schools early next month. Mr. Penca reviewed his written report.

3. FUSD Highlights

Ms. Eberhard provided a PowerPoint presentation on good news stories from around the District.

4. Curriculum and Instruction Report

Ms. Walton introduced Robert Hagstrom, Research and Assessment Director. Dr. Hagstrom provided information related to results of the AzMERIT test that was administered in April 2017. Dr. Hagstrom distributed and reviewed the "Data Story" from each school and thanked the principals for creating these stories. Principals shared how they are using data to create interventions and strategies to better meet the needs of their students. They also discussed how they celebrate their successes. Ms. Walton and principals stressed the need for a data warehouse to store all the data from various sources.

5. Finance and Budget Report

Mr. Walmer provided an overview of the annual financial report and informed the Board that they will be asked to accept the annual financial report for fiscal year 2017 at the October 10<sup>th</sup> meeting.

6. Operations and Support Services Report

Mr. Kuhn introduced Elaine Keller, Support Services Administrative Assistant, and Jamie Selestewa, Facilities Services Secretary. Ms. Keller and Ms. Selestewa provided an overview of the new facility rental software, SchoolDude. Mr. Kuhn provided a report on progress of the Flagstaff High School Welding Lab remodel project.

7. Human Resources Report

Ms. Anderson reviewed her written report.

8. Governing Board Members' Report

Board Members reported on various activities, conferences and meetings they have attended.

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**

1. DeMiguel Easement

Ms. Kozak moved to approve the first amendment to the Agreement dated October 25, 1988 and Grant of Utility Easement for DeMiguel Elementary School and authorized Superintendent Michael A. Penca to sign on behalf of the District. Dr. Haden seconded; motion carried 5-0.

2. Coconino Community College IGA

Ms. Fredericks moved to approve the Intergovernmental Agreement with Coconino Community College for Dual Enrollment Courses. Dr. Haden seconded; motion carried 5-0.

3. Purchase of Vehicles

Ms. Fredericks moved to approve the purchase of two (2) fourteen passenger vehicles. Dr. Haden seconded; motion carried 5-0.

4. Governing Board Meetings, Agenda Preparation and Prioritization

Dr. Gilmore requested that at the next meeting the Board discuss Policies BDG-School Attorney, BEDB-Agenda, and BEDD-Rules of Order.

Dr. Gilmore moved to table this item until the October 10<sup>th</sup> meeting. Ms. Fredericks seconded; motion carried 5-0.

5. BoardDocs

Ms. Kelty moved to proceed with implementation of BoardDocs to create and manage board packets, access information and conduct meetings. Dr. Haden seconded; motion carried 4-1 with Dr. Gilmore voting nay.

6. Meeting Dates

Mr. Penca said Administration would like a Worksession on October 10<sup>th</sup> and October 24<sup>th</sup> to discuss future elections. Both Worksessions will likely begin at 4:30 pm.

**INFORMATION ITEMS**

1. Future Agenda Items

**ADJOURNMENT OF REGULAR MEETING** – Dr. Haden moved to adjourn at 9:38 pm. Ms. Kozak seconded; motion carried 5-0.

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Signature Date

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Signature Date

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Signature Date

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Signature Date

\_\_\_\_\_  
Signature Date

**CURRENT VOUCHERS AS OF OCTOBER 04,2017**  
**TOTALS FOR BOARD**  
**MEETING DATED OCTOBER 10, 2017**

Accounts Payable	AX911B18	9/11/2017	18,246.10	Carole Gilmore
Accounts Payable	AD911A18	9/11/2017	130,845.98	Carole Gilmore
Accounts Payable	AX911E18	9/11/2017	49,279.71	Carole Gilmore
Accounts Payable	AD918A18	9/18/2017	244,962.50	Carole Gilmore
Accounts Payable	AD905A18	9/5/2017	124,613.76	Carole Gilmore
Accounts Payable	AD825A17	8/25/2017	62,618.32	Carole Gilmore
Accounts Payable	AD828A18	8/28/2017	140,941.46	Carole Gilmore
Accounts Payable	AD828A17	8/28/2017	97.80	Carole Gilmore
Accounts Payable	DS906A18	9/7/2017	41,787.53	Carole Gilmore
Accounts Payable	DS830A17	8/31/2017	121,076.68	Carole Gilmore
Accounts Payable	DS829A17	8/31/2017	48,764.61	Carole Gilmore
Accounts Payable	DS828A17	8/28/2017	623.97	Carole Gilmore
Accounts Payable	DS907A18	9/7/2017	307,050.03	Carole Gilmore
Accounts Payable	DS920A18	9/7/2017	98,576.79	Carole Gilmore
Accounts Payable	DS919A18	9/21/2017	111,821.83	Carole Gilmore
Accounts Payable	DS912A18	9/13/2017	920,069.52	Carole Gilmore
Accounts Payable	DS913A18	9/13/2017	4,083.38	Carole Gilmore
Auxiliary	AD825A18	8/25/2017	15,823.32	Carole Gilmore
Auxiliary	AD824A17	8/24/2017	4,294.76	Carole Gilmore
Auxiliary	AD913A18	9/13/2017	9,996.99	Carole Gilmore
Auxiliary	AX911D18	9/11/2017	4,565.60	Carole Gilmore
Auxiliary	AX911A18	9/11/2017	4,981.71	Carole Gilmore
Auxiliary	AD907A18	9/7/2017	51,808.81	Carole Gilmore
Auxiliary	AD831A18	8/31/2017	9,211.91	Carole Gilmore
Payroll	016	8/29/2017	2,645,199.63	Carole Gilmore
Payroll	017	9/14/2017	3,210,172.97	Carole Gilmore

## MONETARY GIFTS & DONATIONS

**September 2 through October 4, 2017**

Date	Contributor	Amount	Purpose	School/Site
9/6/2017	Puente de Hozho Elementary PTO, Inc.	\$400.00	Field Trips	Puente de Hozho Elementary School
9/6/2017	Chase Marketing Group	\$500.00	Athletic Programs	Coconino High School
9/12/2017	Northern Arizona Healthcare-Flagstaff Medical Center	\$41,329.33	FitKids Program	District Wide
9/20/2017	Wells Fargo Matching Gifts Program	\$269.29	Food for Underprivileged Children	Food Service Department
9/20/2017	Flagstaff Bone and Joint PLLC	\$940.00	Athletic Programs	Coconino High School
9/26/2017	The Molly and Joseph Herman Foundation	\$1,000.00	K.I.D.S. Place Based Magnet School	Kinsey Elementary School
9/26/2017	Arizona Community Foundation	\$29,200.00	K.I.D.S. Place Based Magnet School	Kinsey Elementary School
9/26/2017	Arizona Community Foundation	\$3,000.00	K.I.D.S. Place Based Magnet School	Kinsey Elementary School
9/26/2017	Arizona Community Foundation	\$5,291.00	International Baccalaureate K-12	Kinsey Elementary School
9/26/2017	Arizona Community Foundation	\$5,291.00	International Baccalaureate K-12	Sinagua Middle School
9/26/2017	Arizona Community Foundation	\$5,291.00	International Baccalaureate K-12	Coconino High School
9/26/2017	Arizona Community Foundation	\$4,000.00	Calculators for Leveling the Playing Field Math Program	Coconino and Flagstaff High Schools
9/26/2017	Arizona Community Foundation	\$3,000.00	Calculators for Leveling the Playing Field Math Program	Coconino and Flagstaff High Schools
9/26/2017	The Molly and Joseph Herman Foundation	\$3,000.00	Calculators for Leveling the Playing Field Math Program	Coconino and Flagstaff High Schools
9/27/2017	Wells Fargo Community Support Campaign	\$65.00	General School Supplies	Marshall Elementary School
9/28/2017	Arizona Community Foundation	\$6,200.00	Suzuki Violin Program	Marshall Elementary School
9/28/2017	Arizona Community Foundation	\$6,500.00	Empowerment in Poverty - Year 2	Killip Elementary School
9/28/2017	Arizona Community Foundation	\$32,500.00	Empowerment in Poverty - Year 2	Killip Elementary School
9/28/2017	Geile Charitable Foundation	\$1,500.00	Empowerment in Poverty - Year 2	Killip Elementary School
9/28/2017	The Molly and Joseph Herman Foundation	\$1,000.00	Empowerment in Poverty - Year 2	Killip Elementary School
10/4/2017	W. L. Gore & Associates, Inc.	\$7,500.00	Empowerment in Poverty - Year 2	Killip Elementary School
10/4/2017	W. L. Gore & Associates, Inc.	\$500.00	Science Program Supplies	Summit High School
10/4/2017	Jimmy John's Franchise, LLC	\$2,000.00	Athletic Programs	Coconino High School
		\$160,276.62		

## BOARD SUMMARY

**MEETING DATE:** October 10, 2017

**ACCEPTANCE OF GIFTS TO DISTRICT**

**EXECUTIVE SUMMARY:**

Donations to the District include the following:

RECIPIENT	DONOR	ITEM	DONOR VALUE
Districtwide	James Jackman	7 Piece Drum Set, Trumpet with Case	\$500

**RECOMMENDED ACTION:** Move to accept Gifts to District



## **Associated Students Activity Fund**

**6/30/2017-Final**

	<u>Cash Balance</u>
Leupp School	\$ 933.98
Mount Elden Middle School	\$ 8,092.19
Sinagua Middle School	\$ 12,858.65
Flagstaff High School	\$ 185,772.90
Coconino High School	\$ 145,981.11
 <b><u>TOTAL</u></b>	 <b><u>\$ 353,638.83</u></b>

*Ginger L. Wischmann*  
**Student Activities Treasurer**

**FUSD Governing Board Meeting**  
**AGENDA**  
**October 10, 2017**  
**HUMAN RESOURCE SUMMARY**

**RESIGNATIONS/TERMINATIONS**

**ADMINISTRATION**

**CERTIFIED**

NAME	LOCATION	TITLE	EFFECTIVE DATE

**LICENSED PROFESSIONAL**

**CLASSIFIED**

NAME	LOCATION	TITLE	EFFECTIVE DATE
Beggs, Ashley	FHS/Eagles Crest	Instructional Aide	9/22/2017
Bell, Creighton	Transportation	Bus Aide	9/18/201
Bybee, Lynette	FHS/Eagles Crest	Sub Instructional Aide	9/29/2017
Carlton, Maddison	FHS/Eagles Crest	Sub Caregiver	9/22/2017
Chacon, Jesus	Knoles	FACTS Caregiver	9/21/2017
Gonzales, Erin	Transportation	Bus Driver	10/13/2017
Greenberg, Elena	Puente De Hozho	Fit Kids Instructor	10/11/2017
Lindsey, Christine	Knoles	Paraprofessional/Beacon Program	9/22/2017
Lozano, Yvette	DeMiguel	FACTS Caregiver	10/5/2017
Osborn, Jordyn	FHS/Eagles Crest	Sub Caregiver	9/20/2017
Soto-Valenzuela, Adele	Kinsey	Parapro/Transitional Kindergarten	9/27/2017

**OTHER**

## **APPOINTMENTS**

*\*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received/verified by Human Resources*

### **CERTIFIED**

NAME	LOCATION	TITLE	FTE	SALARY	EFFECTIVE DATE
Haynes, Kate	Knoles	SPED Preschool Teacher	1.0	\$32,834.97	10/2/2017
Jacobs, Christine	CHS	Counselor	1.0	\$39,104.22	9/19/2017

### **LICENSED PROFESSIONAL**

### **CLASSIFIED**

NAME	LOCATION	TITLE	HOURLY RATE	HOURS PER WEEK	EFFECTIVE DATE
Almodova, Rafael	Killip	FACTS Caregiver	\$10.50	9	9/26/2017
Benally, Mary Ann	Leupp	Kindergarten Instructional Aide	\$11.36	36.25	9/25/2017
Garneau, Johanna	Knoles	SPED Parapro	\$11.81	30.5	9/25/2017
Johnson, Channa	DeMiguel & Thomas	FACTS Caregiver	\$10.51	11	9/22/2017
Reily, Sherlyn	Knoles	SPED Parapro	\$11.81	30.75	10/2/2017
Smith, Pauline	Transportation	Bus Driver	\$13.66	40	9/19/2017
Velazquez Valenzuela, Youmira	Knoles	SPED Parapro	\$11.81	17.75	9/27/2017
Wiley, Trista	Knoles	SPED Parapro	\$11.30	30.75	9/28/2017
Young, April	Cromer & Knoles	FACTS Caregiver	\$10.50	10	9/20/2017

**STUDENT WORKERS** (All paid minimum wage \$10.50/hour)

NAME	LOCATION	HOURS PER WEEK	EFFECTIVE DATE
H.A.	Summit	3	10/2/2017
K.B.	Summit	3	10/2/2017
J.B.	CHS	3	10/2/2017
J.D.	FHS	3	10/2/2017
B.H.	Summit	3	10/2/2017
R.J.	CHS	1	9/25/2017
A.L.	CHS	1	9/25/2017
A.R.	FHS	5	9/18/2017
B.R.	FHS	5	9/18/2017
K.S.	FHS	5	9/18/2017
T.W.	FHS	5	9/18/2017
C.Y.	CHS	1	9/25/2017

**CAMP COLTON**

NAME	POSITION	RATE OF PAY	EFFECTIVE DATE

**ENRICHMENT SKILLS TRAINERS**

NAME	RATE OF PAY	HOURS PER WEEK	EFFECTIVE DATE

**RETURNING RETIREES (TEMP POSITIONS)****TEMPORARY ASSIGNMENT**

NAME	POSITION	RATE OF PAY	EFFECTIVE DATE

## VOLUNTEERS

NAME	LOCATION	TITLE
Abbott, Kendren	Camp Colton	Program Assistant
Bushman, Kent	CHS	Band and Robotics
Gribble, Diana	Site TBD	RSVP/Education Coach
Monroe, Jeron	FHS	Football
Penza, Phillip	FHS	Boys Varsity Basketball
Quick, Shawn	FHS	Volleyball volunteer coach

## COACH/SPORTS OFFICIALS/SPORTS EVENT WORKERS/OTHER

NAME	LOCATION	HOURLY RATE	HOURS PER WEEK	EFFECTIVE DATE
Anderson, Vicki	Kinsey-STEAM Consultant	Stipend: \$5,000		9/22/2017
Alden, Clare	MEMS-Life Guard	\$10.83	1.5/day	9/25/2017

## EXTRA DUTY ASSIGNMENTS

*The following individuals are already employed with the District and are being assigned to an extra duty and will receive the associated stipend.*

NAME	EXTRA DUTY ASSIGNMENT	SCHOOL/SOURCE	SPRING/FALL	AMOUNT
Contreras, Gregory	Yearbook	FHS	All Year	\$5,400
Wanland, Rae Ann	Dept. Chair	Summit	All Year	\$1,600
Joe, Lisa	Tech Peer Coach	Technology	All Year	\$450
Musta, Emily	Tech Peer Coach	Technology	All Year	\$450
Blahut, Tracy	Tech Peer Coach	Technology	All Year	\$450
DeHaven, Christine	Tech Peer Coach	Technology	All Year	\$450
Morgan, Heather	Tech Peer Coach	Technology	All Year	\$450
Rennaker, Chris	Tech Peer Coach	Technology	All Year	\$450
Barton, Paul	Tech Peer Coach	Technology	All Year	\$450
Reeder, Jessica	Tech Peer Coach	Technology	All Year	\$450
Bonfig, Danielle	Tech Peer Coach	Technology	All Year	\$450
Bolden, Rachel	Tech Peer Coach	Technology	All Year	\$450
Goulden, Molly	Tech Peer Coach	Technology	All Year	\$450
Elphic, Emelia	Tech Peer Coach	Technology	All Year	\$450
Melo, Luis	Tech Peer Coach	Technology	All Year	\$450
Frechette, Alexa	Tech Peer Coach	Technology	All Year	\$450
Foubert, Cindy	Collaborating Teacher	Technology	All Year	\$200
Pastor, Patti	Collaborating Teacher	Technology	All Year	\$200
Runger, Samantha	Collaborating Teacher	Technology	All Year	\$200
Evtimov, Shelly	Collaborating Teacher	Technology	All Year	\$200
Hopson, Randall	Collaborating Teacher	Technology	All Year	\$200

Hammond, Josie	Collaborating Teacher	Technology	All Year	\$200
Campbell, Barbara	Collaborating Teacher	Technology	All Year	\$200
Criley, Susan Beth	Collaborating Teacher	Technology	All Year	\$200
Wood, Katie	Collaborating Teacher	Technology	All Year	\$200
Horlacher, Emma	Collaborating Teacher	Technology	All Year	\$200
Garcia-Lohr, Sylvia	Collaborating Teacher	Technology	All Year	\$200
Navarro, Maggie	Collaborating Teacher	Technology	All Year	\$200
Godwin, Scott	Collaborating Teacher	Technology	All Year	\$200
Donovan, Cree	Collaborating Teacher	Technology	All Year	\$200
Andersson, Nina	Collaborating Teacher	Technology	All Year	\$200
Bojarski, Jeanette	Collaborating Teacher	Technology	All Year	\$200
Baker, Jennifer	Collaborating Teacher	Technology	All Year	\$200
Nelson, Erin	Collaborating Teacher	Technology	All Year	\$200
Keller, Angela	Collaborating Teacher	Technology	All Year	\$200
Locke, Brian	Dept. Chair – CTE	CHS	All year	\$1,200
Hauer, Leslie	Dept. Chair – SS	CHS	All Year	\$1,200
Edwards, Jonathan	Dept. Chair – Math	CHS	All Year	\$1,400
Vander Valk, Daniel	Dept. Chair – PE	CHS	All Year	\$1,160
Bryant Lyons, Donna	Dept. Chair – Counseling	CHS	All Year	\$700
Proctor, Ben	Dept. Chair – Art	CHS	All Year	\$640
Chavez, Lacey	Dept. Chair – Language	CHS	All Year	\$700
Neat, Eric	Dept. Chair – SPED	CHS	All Year	\$1,500
Chavez-Vesely, Janet	Dept. Chair Co – English	CHS	All Year	\$650
Born, Derek	Dept. Chair Co – English	CHS	All Year	\$650
Tessmer, David	Dept. Chair Co – Science	CHS	All Year	\$600
Wescott, Nicole	Dept. Chair Co – Science	CHS	All Year	\$600
Parker, Jennifer	Asst. Volleyball Coach	CHS	Fall	\$800
Fishel, Ellen	Dept. Chair – Specials	Cromer	All year	\$900
Gerner, Michele	Dept. Chair – Kinder	Cromer	All Year	\$700
Pribil, Katie	Dept. Chair – First	Cromer	All year	\$700
Van Ooteghem, Gail	Dept. Chair – Second	Cromer	All Year	\$700
Immethun, Diane	Dept. Chair – Third	Cromer	All Year	\$700
Kayser, Cathy	Dept. Chair – Fourth	Cromer	All Year	\$700
Weidinger, Michelle	Dept. Chair – Fifth	Cromer	All Year	\$700
Zsenai, Sara	Dept. Chair – SPED	Cromer	All Year	\$700
Bangle, Dina	Dept. Chair – Primary	Sechrist	All Year	\$1,400
Mimran, Jamie	Dept. Chair – Intermediate	Sechrist	All Year	\$1,100

## **SUBSTITUTES**

### **SUSTITUTE TEACHERS**

<b>NAME</b>
Susan Freitag
Sandra Cota
Evelyn Ramirez
Allison Reese
Maureen McCauley
Sean Duffy
Angel Duffy
Elyse Patton

### **SUB-AIDES**

<b>NAME</b>
Leian Redmond
Sydney Roman
Marilyn Miller-Bennett

### **SUB-NURSES**

<b>NAME</b>

### **SUB-CAREGIVERS**

<b>NAME</b>

## **RETIREMENTS**

*The following staff are requesting to retire from the District.*

### **ADMINISTRATION**

**CERTIFIED**

**LICENSED PROFESSIONAL**

**CLASSIFIED**

**OTHER**

## RELEASE OF CONTRACT

*The following staff are requesting a Leave of Absence from the District*  
ADMINISTRATION

CERTIFIED

LICENSED PROFESSIONAL

CLASSIFIED

OTHER

## LEAVE OF ABSENCE

ADMINISTRATION

CERTIFIED

NAME	LOCATION	TITLE	EFFECTIVE DATE

LICENSED PROFESSIONAL

CLASSIFIED

OTHER

## QUALIFIED EVALUATORS



# Student Travel



## Out of State Travel Application

☒ Yearly Event

*All yearly event applications must be submitted to a school administrator and the Governing Board at least 90 days prior to the event.*

☐ Opportunity Trip

*All opportunity trip event applications must be submitted to a school administrator and the Governing Board ASAP.*

Name of School/Group: Sinagua Oceanography Club – Currents # of Students 42 / 56 depending on transportation

Event: Annual field trip to Monterrey California

Destination : Monterrey, California

Event Dates: April 27<sup>th</sup> AM – May 1<sup>st</sup> PM

Travel Dates April 28<sup>th</sup> departure from SMS May 2<sup>nd</sup> return to SMS

Total Days of School Lost: three Substitute(s) necessary? Yes ☒ No ☐

Teacher(s)/Sponsor(s) Jillian Worssam, Josie Hammond, Ashley Esparza, Dave Schmidt, Jake Breedlove # of Chaperones: six FUSD staff / 5 parents (parent list not fully developed, depends on mode of transportation.

Is this an AIA event? Yes ☐ No ☒ If not, describe relation of trip to curriculum

This is the annual oceanography club trip to the ocean meeting with Monterrey Bay Aquarium Research Institute and Moss Landing Marine Labs.

Summary of the itinerary and activities : Please see attached documentation

Means of Transportation: FUSD white short 14 passenger busses (1) Other transportation to be determined.

How have parents been notified? Letters went home at the beginning of the year. Parent meeting in February

Funding Source(s) students fundraise through: restaurant nights, lollypops, catalog sales and tax credits. Oceanography Club gets NO financial support from FUSD.

What assistance is available for students who can't afford to go?

At this time we are considering scholarships, but a lot still depends on our mode of transportation.

Building Level Administrative Approval

Date

FUSD Policy related to Out of State Travel must be followed in order to receive approval.

\*IJOA RB requires a minimum of 24:1 ratio of students to coach/sponsor

Groups who are

coached/sponsored by a member of the opposite sex will be accompanied by a member of each sex

Revised 06/06/17

# Presentations

Goals:

1. Maintain and Improve Comprehensive Student Opportunities and Services
2. Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
3. Improve Student Preparedness and Mastery
4. Research and Create Desirable and Relevant Educational Opportunities and Services
5. Increase Public Engagement and Support for FUSD
6. Develop Diversified Partnerships and Revenue Opportunities

Calendar:

- September 25 Meeting with Director of Exceptional Student Services Susan Smith (*Goals 1, 3*)
- September 25 Weekly Meeting with Director of Finance Scott Walmer (*Goals 1, 6*)
- September 25 Arizona Community Foundation of Flagstaff Grant Awards (*Goals 5, 6*)
- September 25 Administrative Meeting- Secondary (*Goals 1, 3, 4*)
- September 25 Meeting with Ken Garland- Voter Approved Funds (*Goals 5, 6*)
- September 25 Meeting with staff from Coconino Community College, M. Walton, D. Dirksen (*Goal 1*)
- September 25 Friends of Camp Colton Master Planning (*Goals 1, 6*)
- September 26 Weekly meeting with Board President Christine Fredericks (*Goals 1, 5*)
- September 26 Weekly Meeting with Assistant Superintendent Mary K. Walton (*Goal 1, 3*)
- September 26 Meeting with Dawn Anderson- Principal Evaluations (*Goal 2*)
- September 26 Weekly Cabinet Meeting (*Goal 1*)
- September 26 Governing Board Meeting (*Goals 1, 5*)
- September 26 Weekly Meeting with Assistant Superintendent Bob Kuhn (*Goal 1*)
- September 26 Site Visit- Knoles Elementary (*Goal 5*)
- September 26 Site Visit- Sinagua Middle School/Outdoor Classroom Dedication (*Goals 5, 6*)
- September 27 Weekly Meeting with District Relations Coordinator Karin Eberhard (*Goal 5*)
- September 27 Weekly Meeting with Human Resources Director Dawn Anderson (*Goal 2*)
- September 28 Site Visits- Summit, CHS, Sechrist, Marshall, FHS (*Goal 1*)
- September 28 Meeting with SCN Mentor Barbara U'Ren (*Goal 2*)
- September 28 Meeting with Elaine Kasch, Supervisor of Indian Education (*Goals 1, 3*)
- September 28 Activities/Athletics- CHS and FHS Football (*Goal 5*)
- October 1 Flagstaff Community Town Hall- Funding PK-12 Education (*Goals 5, 6*)
- October 2 Weekly Meeting with Director of Finance Scott Walmer (*Goals 1, 6*)
- October 2 Office of English Language Acquisition Services- Initial Monitoring Interview (*Goal 1*)
- October 2 Weekly Meeting with Assistant Superintendent Mary K. Walton (*Goal 1, 3*)
- October 3 Weekly meeting with Board President Christine Fredericks (*Goals 1, 5*)
- October 3 Weekly Cabinet Meeting (*Goal 1*)
- October 3 Technology Leadership Team Meeting (*Goals 1, 4*)
- October 3 Site Visit- Camp Colton/6<sup>th</sup> grade students from MEMS (*Goal 1*)
- October 4 Site Visit- Maintenance and Technology Departments (*Goal 1*)
- October 4 Weekly Meeting with Assistant Superintendent Bob Kuhn (*Goal 1*)
- October 4 Meeting with D. Anderson and K. Eberhard-Communications/Public Relations (*Goal 1*)
- October 4 Site Visits- Summit High School, DeMiguel Elementary, Kinsey Elementary (*Goal 1*)
- October 5 Weekly Meeting with District Relations Coordinator Karin Eberhard (*Goal 5*)
- October 5 Weekly Meeting with Human Resources Director Dawn Anderson (*Goal 2*)
- October 5 Meeting with Certified Employee Liaison Derek Born and D. Anderson (*Goal 2*)
- October 5 Site Visits- Knoles Elementary and Sinagua Middle School (*Goal 1*)
- October 5 Activities/Athletics- CHS Golf, CHS Volleyball, FHS Volleyball (*Goal 5*)

Goals:

1. Maintain and Improve Comprehensive Student Opportunities and Services
2. Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
3. Improve Student Preparedness and Mastery
4. Research and Create Desirable and Relevant Educational Opportunities and Services
5. Increase Public Engagement and Support for FUSD
6. Develop Diversified Partnerships and Revenue Opportunities

Calendar:

September 25, 2017

- Meeting with STEM City – Planning for 5<sup>th</sup> Annual Flagstaff Community STEM Celebration (*Goal 5 & 6*)
- Arizona Community Foundation of Flagstaff Grant Award Event (*Goals 1, 4, 5 & 6*)

September 26, 2017

- Meeting with Mount Elden and Sinagua Middle School Principals regarding new logos and branding (*Goals 5 & 6*)

September 28, 2017

- Phonex Suns visits to Knoles and Thomas Elementary Schools (*Goals 5 & 6*)
- Facilitate short film shoot at Coconino High School for City of Flagstaff (*Goals 5 & 6*)
- Sinagua Middle School Outdoor Classroom Celebration (*Goals 1, 3, 5 & 6*)

September 28, 2017

- Weekly meeting with Superintendent (*Goal 5 & 6*)
- Facilitate donation of 3 pallets of school supplies (*Goals 5 & 6*)

October 2, 2017

- Telephonic meeting with EQUIP legislative advocacy (*Goals 5 & 6*)

October 4, 2017

- Special Olympics activity event (*Goals 5 & 6*)
- Summit Mural completion celebration (*Goals 3, 4, 5 & 6*)

October 5, 2017

- Weekly meeting with Superintendent (*Goals 5, & 6*)

October 6, 2017

- Meet with members of the Flagstaff High School Student Council regarding the Pink Shirt Project for story quotes and publicity details (*Goals 5, & 6*)
- Meet with STEM City and teacher Jillian Worssam for timeline of facilitation of Flagstaff Community STEM Celebration (*Goals 5 & 6*)

**Meeting Date: October 10, 2017**

**EXECUTIVE SUMMARY: Curriculum & Instruction Reports**

- 1. A – F Letter Grades**
- 2. K – 12 Mathematics Department update**
- 3. Summit High School update**

**Board Goals:**

- Goal #1: Maintain and improve comprehensive student opportunities and services.
- Goal #2: Recruit and retain highly qualified, motivated and excelling staff.
- Goal #3: Improve student preparedness and mastery.
- Goal #4: Research and create desirable and relevant educational opportunities and services.
- Goal #5: Increase public engagement and support for FUSD.
- Goal #6: Develop diversified partnerships and revenue opportunities.



Action/Discussion Item



Information Item

**Background and Discussion:**

- 1.** Dr. Robert Hagstrom, Director of Research and Assessment, will present to the Governing Board the recently released A-F Grades from the Arizona Department of Education. These scores will include individual school letter grades, there is no district grade this year. The Governing Board received background information on the rubrics of the A-F scoring at the July 11th board meeting. (Goals 1, 3)
- 2.** Jane Gaun, Coordinator of K-12 Mathematics, will provide information regarding curriculum, professional development, collaboration work as well as future goals of the FUSD Mathematics Department. (Goals 1, 3, 6)
- 3.** Chris Koenker, Principal of Summit High School, will present recent updates on the SHS science lab and the professional development work with staff. (Goals 1, 2, 4)

**Presented by:** Mary K. Walton, Assistant Superintendent of Curriculum & Instruction

# Flagstaff Unified School District Mathematics Department

$$E = MC^2$$

Excellence = Mathematics × Collaboration × Community

**October 10, 2017**

**Jane Gaun K-12 Mathematics Coordinator**



# Global Math Week Oct 10-17

Dr. James Tanton Sept 20  
with secondary teachers  
and .....

DR. JAMES TANTON @jamestanton  
TASM SPRING 2017

276 ÷ 12

2183 ÷ 23

31824 ÷ 102

102 = 111

2X<sup>2</sup> + 7X + 6 ÷ X + 2

4X<sup>5</sup> - 2X<sup>4</sup> + 7X<sup>3</sup> - 4X<sup>2</sup> + 6X - 1

4X<sup>3</sup> + 2X<sup>2</sup> + 5X - 1

BASE X

WELCOME TO THE JOY OF ALGEBRA

beautiful

IT'S THE THINKING THAT COUNTS.

IF THERE IS SOMETHING IN LIFE YOU WANT... MAKE IT HAPPEN

DEAL WITH THE CONSEQUENCES

POLYNOMIAL DIVISION → LIFE LESSONS

 GLOBALMATHPROJECT

GLOBAL MATH WEEK: Oct 10-17

[www.explodingdots.org](http://www.explodingdots.org)

1. Experience *Exploding Dots* for yourself.

See the FAQs on our site.



2. Register at our site.

Have you and your students count for this global phenomenon!

3. Do some *Exploding Dots* with students during Global Math Week.

One class period. Half a class period. Even just 15 minutes will count.  
See our FAQs for teacher guides.

4. Share comments, photos, videos with the world on social media.

Be part of the global community.

@globalmathproj

[www.facebook.com/theglobalmathproject](https://www.facebook.com/theglobalmathproject)

#gmw2017 #explodingdots

October 10, 2017





# FUSD Vision for Mathematics Instruction

**We provide all students:**

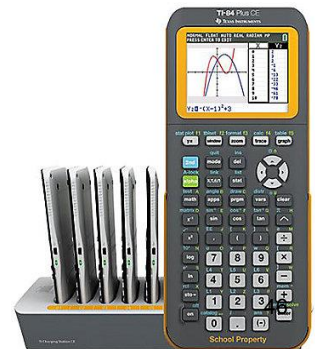
- **A safe collaborative community**
- **To participate in sense-making**
- **Communicate their thinking and**
- **Form meaningful mathematical connections.**

- 🌐 All students participate meaningfully in the mathematical work of the class
- 🌐 The safe environment allows students to see themselves as powerful doers of mathematics
- 🌐 Students struggle and reason to make their own sense of mathematical ideas
- 🌐 Students are provided the opportunity to make their thinking visible and receive actionable feedback
- 🌐 Mathematical connections are made with previous understandings

# Instructional Materials

- **Instructional Materials Review** - Spring 2015
  - 25 teachers K-11 and 3 school administrators
  - A total of 10 hours over 3 months were spent reviewing materials to support Mathematics standards adopted in 2010
  - Eureka Math was found to be highly aligned, teacher editions were purchased for K-Algebra 2
- **Graphing Calculators** for the high school classrooms

Currently we have 260 (9 classroom sets) in use. We recently secured additional grant funding to purchase another 120 .



# Professional Learning

- **2014-15 ITQ Grant- ABOR leadership training in mathematics**
  - 1 hour each month the FUSD Administrative Team experienced mathematics together
  - Teacher Leadership Team received 1 day of training each month and facilitated grade/course level collaborations
  - Mathematics Leadership Team continues to meet 6 times a year
- **Mathematical Mindsets book study**
  - Summer 2017 K-12 teachers
  - Fall 2017 Algebra 1 Team and Elementary Principals
- **2017 K-8 Pacing guides and FUSD teachers created common assessments** for ELA and Mathematics (QUEST assessments)
  - Secondary Summer Curriculum Days
- **2018** schedule provided

# Areas of Focus



## Reasoning and sense-making



### Routines which promote reasoning



Number talks



WODB



Agree or Disagree



3-Act Tasks



Productive Discourse



## Alignment to AzMERIT



Level of rigor



Question types



Perseverance



Technology enhanced lessons



Flagstaff Unified School District  
Mathematics Department

$$E = MC^2$$

Excellence = Mathematics × Collaboration × Community

We provide all students

- A safe collaborative community
- To participate in sense-making
- Communicate their thinking and
- Form meaningful mathematical connections.

Everyone Can Learn

Math at High Levels

- 
- All students participate meaningfully in the mathematical work of the class
  - The safe environment allows students to see themselves as powerful doers of mathematics
  - Students struggle and reason to make their own sense of mathematical ideas
  - Students are provided the opportunity to make their thinking visible and receive actionable feedback
  - Mathematical connections are made with previous understandings

## FUSD Mathematics Department Vision for Instruction

### All students participate (Access) *Student Engagement*

- Who does and does not participate in the mathematical work in the class?
- Which students participate in which ways?
- What range of ways can and do students participate in mathematical work of the class? (talking, writing, intentional listening, making diagrams or graphs, manipulating symbols etc.)
- How can we create opportunities for each student to participate in the mathematical work of the class?
- 

### Safe collaborative community (Identity, Agency and Authority) *Student Management /Student Engagement*

- How do students interact with each other and the teacher?
- What opportunities do students have to see themselves and each other as powerful doers of mathematics?
- How can we create more of these opportunities?
- Who generates the mathematical ideas, which get discussed?
- What opportunities exist for students to develop their own strategies or approaches?
- How does the teacher respond to student ideas? (evaluating, questioning, probing, soliciting responses from other students etc.)
- Which students seem to see themselves as powerful mathematical thinkers right now?

### Opportunities for Sense-making (Cognitive Demand) *Delivery of Instruction/Student Engagement*

- What opportunities do students have to make their own sense of mathematical ideas?
- How can we create more of these opportunities?
- What opportunities exist for students to struggle with mathematical ideas?
- What resources (other students, the teacher, notes, anchor charts, technology...) are available for students to use when they encounter struggles?
- What classroom norms support the value of struggle and mistakes?

### Communicate their thinking (Use of Assessment) *Questioning and Feedback/ Lesson Closure*

- What do we know about each student's current mathematical thinking?
- How can we build on it?
- What are the different ways which students get to share their mathematical ideas and reasoning? (writing on paper, speaking, writing on the board, creating diagrams, demonstrating with manipulatives, etc.)
- What opportunities exist for students to share their mathematical ideas and to connect their ideas with others? (a partner, the whole class, the teacher)
- What can we use to uncover student thinking, especially those students whose mathematical ideas we don't know much about? (lesson structure, tasks, questioning prompts, etc.)
- Based on what we learned about each student's thinking, how can we learn more and how can we build on it?

### Meaningful Mathematical Connections *Lesson Plan/ Content Objective and Lesson Introduction*

- How do the mathematical ideas from this unit/course develop in this lesson/lesson sequence?
- How are math procedures in the lesson justified and connected with important ideas?
- How can we create more meaningful connections?
- How can we connect mathematical ideas that surfaced in this lesson to future lessons?

## FUSD Secondary Mathematics Department Collaborative Teaming 2017-18

	<b>6<sup>th</sup> Wednesday MEMS 3:15-4:45</b>	<b>7<sup>th</sup> Wednesday SMS 3:15-4:45</b>	<b>8<sup>th</sup> Thursday MEMS 3:15-4:45</b>	<b>9-12 Wednesday FHS sem 1 CHS sem 2 3:15-4:45</b>
Aug	23 MEMS	30	31	23
Sept	20 SMS	27	28	13
Oct	25 MEMS	25	26	11
Nov	8 MEMS	29	30	15
Dec	No meeting	No meeting	No meeting	No meeting
Jan	10 SMS	10	11	17
Feb	21 SMS	7	8	14
Mar	14 SMS	14	15	14
Apr	11 MEMS	18	19	18
May	9 SMS	9	10	9

### FUSD Mathematics Leadership Team

Department Chairs and course leaders

Combined K-12 4:00-6:00

All meetings will be held in the **CPLC (FRC)**

	Month
Monday	August 21
Monday	September 25
Monday	November 6
Monday	January 22
Monday	March 12
Monday	May 14

### Secondary District-Wide Mathematics Events

All events are from 1:15 -3 p.m.

Date	event
Aug 30	Dr. Henry Fowler (HS)
Sept 20	Dr. James Tanton SMS Mini Aud
Nov 8	TBD
Feb 21	TBD
April 11	TBD

### Global Math Week October 10-17

**FUSD will celebrate with Global Math**

October 10th -17th, 2017

**GLOBAL MATH WEEK**



**from arithmetic to the infinite**

[globalmathproject.org/gmw](http://globalmathproject.org/gmw)

### FUSD/CCC/NAU Mathematics Collaborative

High School Mathematics teachers

<b>September 6</b> Wednesday 3:30-5:00	2 <sup>nd</sup> floor FUSD Admin Center Professional Library
<b>November 20</b> Monday 3:30-5:00	2 <sup>nd</sup> floor FUSD Admin Center Professional Library
<b>January 24</b> Wednesday 3:30-5:00	2 <sup>nd</sup> floor FUSD Admin Center Professional Library
<b>April 2</b> Monday 3:30-5:00	2 <sup>nd</sup> floor FUSD Admin Center

During these sessions we will explore the current or upcoming standards and modules for your grade. Participants may be creating math stations, anchor charts, games, assessments, or projects as well as strategies and routines for use in the classroom the next day.

All sessions are from 4:00-6:00 at the FRC

Register in True North logic in advance to insure there are supplies available for you.

Grade	Date/Focus	Date/Focus	Date/Focus	Date/Focus
Kinder	Sept 12 Kinder Numbers to 10	Nov 28 Kinder Length, weight and capacity	Jan 23 Kinder Addition and Subtraction to 10	April 10 Kinder Numbers 10 -20
1 <sup>st</sup>	Aug 29 1 <sup>st</sup> Sums and Differences to 10	Oct 17 1 <sup>st</sup> Place Value, add and subtract within 20	Jan 30 1 <sup>st</sup> More Place Value, add and subtract within 40	April 3 1 <sup>st</sup> Comparision, add and subtract within 100
2 <sup>nd</sup>	Sept 5 2 <sup>nd</sup> Place Value, Counting and Comparing	Nov 7 2 <sup>nd</sup> Add, subtract and word problems	Feb 6 2 <sup>nd</sup> Foundations for Mul/Div	April 17 2 <sup>nd</sup> Length, money, data and time, intro to fractions
3 <sup>rd</sup>	Aug 15 3 <sup>rd</sup> Multiplication and Division	Oct 24 3 <sup>rd</sup> Multiplication and Area	Jan 8 3 <sup>rd</sup> Fractions	April 4 3 <sup>rd</sup> Geometry and Measurement
4 <sup>th</sup>	Aug 22 4 <sup>th</sup> and 5 <sup>th</sup> Place Value, Rounding, whole and decimal numbers	Sept 19 4 <sup>th</sup> Multiply/Divide Multi-digit numbers	Jan 16 4 <sup>th</sup> Fraction Equivalence	March 28 4 <sup>th</sup> Decimal Fractions
5 <sup>th</sup>		Oct 23 5 <sup>th</sup> Add and subtract fractions	Jan 9 5 <sup>th</sup> Multiply/Divide fractions	March 27 5 <sup>th</sup> Volume, the Coordinate Plane

### **FUSD Mathematics Leadership Team**

Department Chairs and course leaders

Combined K-12 4:00-6:00

All meetings will be held in the **CPLC (FRC)**

	Month
Monday	August 21
Monday	September 25
Monday	November 6
Monday	January 22
Monday	March 12
Monday	May 14



# Summit High School

# Summit High School Mission Statement

The mission of Summit High School is to offer a gateway to college and career readiness, by providing a high quality education. Staff provide for the academic and personal needs of students who have had difficulties in traditional school settings.

# Science Classes

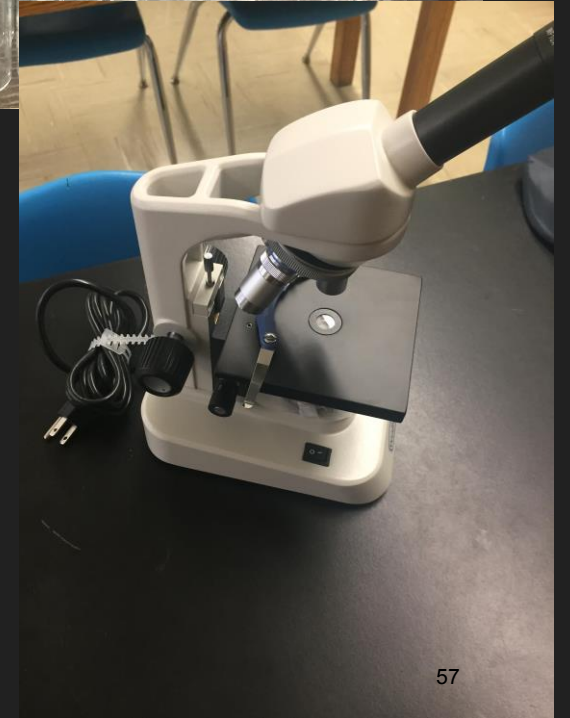
- **Life Science** – This course focuses on building fundamental science skills, such as measurement, constructing graphs and tables, data analysis, and designing and conducting experiments.
- **Biology** – The main units of focus are the structure and function of cells, genetics, ecology, evolution, classification, and animal behavior.
- **Earth Science** – Students use present day observations about our planet to explain earth's diverse history, and learn a variety of skills like rock and cloud identification, topographic mapping, and understanding what causes weather patterns.

# Additional Funding Sources

- Awarded Arizona Community Foundation of Flagstaff Grant
- FUSD Educational Enrichment Department

# New Science Materials

- New Microscopes
- Laboratory Supplies
- New Science Tables with sinks – Installed on October 10th



# Science Classroom



Before

After

# Goals

- Continue to improve the science classroom
- Continue to gather required laboratory supplies
- Continue to collaborate with traditional high schools



# Summit Mission Statement

- The mission of Summit High School is to offer a gateway to college and career readiness, by providing a high quality education. Staff provide for the academic and personal needs of students who have had difficulties in traditional school settings.



# Adverse Childhood Experiences (ACEs)

- Adverse Childhood Experiences (ACEs) is the term given to describe all types of abuse, neglect, and other traumatic experiences that occur to individuals under the age of 18.
- Kaiser ACEs Study examined the relationships between adverse experiences during childhood and reduced health and well-being later in life
- 5 Year study
- Done across 28 states

# Adverse Childhood Experiences (ACEs)

- Trainings on Wednesday, August 23<sup>rd</sup> and 30<sup>th</sup>
- Provided by Coconino Coalition for Children and Youth
- Provided information to staff on what ACEs is and how it can affect students
  - Short Attention Span
  - Poor Attendance
  - Short Temper
  - Avoidance

# Trauma Informed School

- In a trauma-informed school, the adults in the school community are prepared to recognize and respond to those who have been impacted by traumatic stress.
- Students are provided with clear expectations and communication strategies to guide them through stressful situations.
- The goal is to not only provide tools to cope with extreme situations but to create an underlying culture of respect and support.

# Trauma Informed School

- Deborah Sheehan
- Looking to implement strategies second semester and next school year
- Researching:
  - Restorative Justice Practices
  - Resiliency training for students

# Mindfulness

- Definition - a mental state achieved by focusing one's awareness on the present moment, while calmly acknowledging and accepting one's feelings, thoughts, and bodily sensations, used as a therapeutic technique

# Mindfulness

## Trainers/Support

- Jennifer Knochel
- Northern Arizona University – HS 403C – Planning, Implementing and Evaluating Health Promotion Programs.

## Timeframe

- Currently training teachers and creating curriculum
- Next Step - Train students and implement into the school day

# Book Study – Closing the Attitude Gap

- Author – Baruti Kafele
- The Attitude Gap is the gap between those students who have the will to strive for academic excellence and those who do not.
- Focuses on:
  - Relationships with student
  - Environment for learning
  - Attitude towards students
  - Relevance in instruction

# In Conclusion

- The mission of Summit High School is to offer a gateway to college and career readiness, by providing a high quality education. Staff provide for the academic and personal needs of students who have had difficulties in traditional school settings.
  - Continued improvement of our science course offerings and laboratory
  - Continued professional development opportunities to help teachers meet students' personal needs.



# Questions?

Goals:

1. Maintain and Improve Comprehensive Student Opportunities and Services
2. Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
3. Improve Student Preparedness and Mastery
4. Research and Create Desirable and Relevant Educational Opportunities and Services
5. Increase Public Engagement and Support for FUSD
6. Develop Diversified Partnerships and Revenue Opportunities

Calendar:

- September 27, - Worksession for the district wide Integrated Action Plan – Goals 1, 2, 3
- September 27, - Attended Ribbon Cutting Ceremony for SMS Outdoor Garden – Goals 4, 5, 6
- September 27, - Attended Negotiations meeting – Goal 2
- September 28, - Worksession for the district wide Integrated Action Plan – Goals 1, 2, 3
- September 28, - Meeting for textbook support – Goal 1
- September 29, - Site visits to Sechrist, FHS, DeMiguel & MEMS – Goals 2, 5
- September 29, - Attended CHS football game – Goal 5
- October 1, - Attended Arizona Town Hall meeting – Goals 2, 5, 6
- October 2, - Attended Special Ed. Parent Advisory Meeting – Goal 5
- October 3, - 5, - Attended 2017 Cradle to Career Network Convening (Phx) – Goals 2, 4, 5, 6
- October 6, - Facilitated the Instructional Specials meeting – Goals 1, 3, 4
- October 6, - Attended the Greater Flagstaff Chamber of Commerce Trade Show – Goals 5, 6
- October 6, - Attended the Oelas exit interview – Goals 1, 3, 4
- October 9, - ELACT (ELA adoption team) planning meeting – Goals 1, 3, 4
- October 10, - Weekly meeting with Superintendent Penca – Goals 1, 5, 6
- October 10, - Weekly meeting with Superintendent's cabinet – Goals 1 – 6
- October 10, - Governing Board meeting – Goals 1-6

**Flagstaff Unified School District**  
**001 - Maintenance & Operations**  
**FY 2018 Operation Statement for the Period 07/01/2017 through 9/30/2017**

	Salaries & Benefits		Purchased Services & Supplies		Miscellaneous		Total		% of Budget	
<u>Expenditure Category</u>	<u>Budget</u>	<u>Expense as of 9/30/2017</u>	<u>Budget</u>	<u>Expense as of 9/30/2017</u>	<u>Budget</u>	<u>Expense as of 9/30/2017</u>	<u>Budget</u>	<u>Expense as of 9/30/2017</u>	<b>FY 2018</b>	<b>FY 2017</b>
Regular Education	\$ 41,779,072	\$ 5,494,327	\$ 8,119,544	\$ 1,183,163	\$ 153,800	\$ 17,667	\$ 50,052,416	\$ 6,695,157	13.4%	13.6%
Special Education & Vocational Education	\$ 10,084,300	\$ 1,381,109	\$ 633,000	\$ 58,840	\$ 2,700	\$ 71,118	\$ 10,720,000	\$ 1,511,067	14.1%	15.4%
Student Transportation	\$ 3,969,700	\$ 811,021	\$ 1,295,000	\$ 127,258	\$ 300	\$ 28	\$ 5,265,000	\$ 938,307	17.8%	16.8%
Desegregation	\$ 2,172,007	\$ 292,724	\$ 69,315	\$ 15,519	\$ -	\$ -	\$ 2,241,322	\$ 308,243	13.8%	13.7%
Drop Out Prevention	\$ 115,870	\$ 8,415	\$ -	\$ -	\$ -	\$ -	\$ 115,870	\$ 8,415	7.3%	13.1%
Totals All Categories	\$ 58,120,949	\$ 7,987,596	\$ 10,116,859	\$ 1,384,780	\$ 156,800	\$ 88,813	\$ 68,394,608	\$ 9,461,189	13.8%	14.1%

Flagstaff Unified School District  
 Governing Board Budget Report as of September 30, 2017  
 301 Funds for FY 2017-2018

<b>Fund</b>	<b>Teacher Salaries &amp; Benefits Budget</b>	<b>Expended As of 9/30/17</b>	<b>Balance</b>	<b>Percent of Budget Expended</b>
<b>011</b> - Funds Applied to Teacher Salary Schedule	\$853,000	\$113,004	\$739,996	13%
<b>012</b> - Menu-Pay for Performance	\$2,200,000	\$274,766	\$1,925,234	12%
<b>013</b> - Funds Applied to Teacher Salary Schedule	\$1,678,200	\$225,486	\$1,452,714	13%

Flagstaff Unified School District  
 Governing Board Budget Report as of September 30, 2017  
 District Additional Assistance - Capital Outlay - Budgets FY 2017-2018

<b>Fund</b>	<b>Budget</b>	<b>Expended &amp; Encumbered As of 9/30/17</b>	<b>Balance</b>	<b>Percent of Budget Expended</b>
<b>610</b> District Additional Assistance	\$1,790,000	\$1,357,409	\$432,591	76%
<b>611</b> Override Capital Outlay	\$970,000	\$53,759	\$916,241	6%



**Operations and Support Services  
Board Meeting  
October 10, 2017**

<p><b>Goal 1: Maintain and Improve Comprehensive Student Opportunities and Services</b> <b>Goal 5: Increase Public Engagement and Support for FUSD</b> <b>Goal 6: Develop Diversified Partnerships and Revenue Opportunities</b></p>
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**Support Services:**

The maintenance team began the process of turning on the boilers at our schools last week and will continue turning on the boilers throughout this week. The boilers run for a few hours in the morning at this time of the year.

**Transportation:**

There was a question on the number of bus routes that we currently have in transportation. We presently have 48 regular routes, 18 special education routes, and 5 utility routes. We transport between 4,700 and 4,800 students each way, every day. This translates to almost 1.7 million contacts throughout the school year. The total mileage for the year for all the busses is around 1.4 million miles. We expect to have “Here Comes the Bus” up and running the first week of November.

**Construction Projects:**

**Flagstaff High School Welding Shop:** The contractor has finished the exterior of the building and will be working on the interior over the next two weeks. This project is on schedule at this time.

**Summit Parking Lot:** The parking lot is finished and the punch list will be done this week.

Bob Kuhn  
Assistant Superintendent

<b>Subject:</b> <b>Extra Duty Pay Assignment Salary Schedule</b>
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☐ Action/Discussion Item☒ Information Item**Background and Discussion**

On August 8, 2017 the Governing Board was presented information related to coach and club stipends and Policy GCBC – Professional Staff Supplementary Pay Plans. The Governing Board has legal responsibility for approving compensation amounts for the District. The extra duty pay assignments are contained in numerous documents and lack transparency for staff to understand compensation paid for said duties. By creating an extra duty salary schedule, it will allow: for all extra duty assignment pays to be placed into one document; employees to be able to easily identify compensation for extra duty assignments; for Human Resources to present the schedule on a yearly basis to the Governing Board for review and approval with the classified, certified and administrative salary schedules.

**Fiscal Impact**

The extra duty pay is reflected in the 2017-2018 budget.

**Recommendation to the Board**

Approval of salary schedule to be presented at the October 24, 2017 Governing Board Meeting

**Presented by:**

Dawn Anderson, Director of Human Resources

Goals:

1. Maintain and Improve Comprehensive Student Opportunities and Services
2. Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
3. Improve Student Preparedness and Mastery
4. Research and Create Desirable and Relevant Educational Opportunities and Services
5. Increase Public Engagement and Support for FUSD
6. Develop Diversified Partnerships and Revenue Opportunities

Calendar:

September 25, 2017

- Meeting with Susan Smith, Director Exceptional Student Service regarding Paraprofessional recruitment and presentation (*Goal 1 & 2*)

September 26, 2017

- Meeting with Superintendent Michael Penca regarding principal evaluations (*Goal 2*)
- Weekly Cabinet Meeting (*Goal 1*)

September 27, 2017

- Meeting with Mary Walton, Dawn Trubakoff, and Karin Eberhard regarding Legendary Teacher (*Goal 2 & 6*)
- Negotiations Committee Meeting (*Goal 1, 2 & 4*)

September 28, 2017

- Weekly Meeting with Superintendent, Michael Penca (*Goal 2*)
- Planning meeting for Classified Professional Growth Event (*Goal 2 & 4*)

September 29, 2017

- VOICE Committee Meeting (*Goal 1, 2 & 4*)

October 3, 2017

- Weekly Cabinet Meeting (*Goal 1*)

October 4, 2017

- Bi-weekly meeting with Superintendent Michael Penca and Karin Eberhard (*Goal 1, 2 & 6*)

October 5, 2017

- Weekly Meeting with Superintendent, Michael Penca (*Goal 2*)
- Monthly meeting with Superintendent Michael Penca and Derek Born, Certified Liaison (*Goal 1 & 4*)



# Discussion/ Action Items

## EXECUTIVE SUMMARY

Meeting Date: October 10, 2017

**Subject: 2017 Annual Financial Report**

### **Board Goals:**

- 1) Maintain and Improve Comprehensive Student Opportunities and Services**
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff**
- 3) Improve Student Preparedness and Mastery**
- 4) Research and Create Desirable and Relevant Educational Opportunities and Services**
- 5) Increase Public Engagement and Support for FUSD**
- 6) Develop Diversified Partnerships and Revenue Opportunities**

☒ Action/Discussion Item

☐ Information Item

### **Background and Discussion**

The Annual Financial Report (AFR) is the document that summarizes by fund and specified categories of revenues and expenditures, District financial transactions for a completed fiscal year. The FY2017 AFR is to be approved by the Board and submitted to the Arizona Department of Education (ADE) by October 15, 2017.

The AFR on Page 2 shows a comparison of the allowed budget of \$66,082,486 and actual expenditures of \$62,981,318 which shows a difference of \$3,101,168. This is our Budget Capacity Carry Forward to FY2018. Note that the legislated 4% maximum carry forward no longer applies.

Spending for Maintenance and Operations increased by 2.1% in FY2017. This was funded by an inflation funding increase of 1.3% and a rising Teacher Experience Index. Balances overall remain generally healthy, though threats such as those to Desegregation funding and substantially reduced Capital funding remain strong.

Copies of the Annual Financial Report are included.

**Fiscal Impact**

None. Compliance Document

**Recommendation to the Board**

It is recommended the Governing Board accept and approve the 2017 FUSD Annual Financial Report.

**Presented by:**

Scott Walmer/Ginger Wischmann



ANNUAL FINANCIAL REPORT

We, the Governing Board of the District, hereby certify the  
Annual Financial Report per A.R.S. §15-904  
for the Fiscal Year  
2017

SIGNATURE/DATE	SIGNATURE/DATE

The Annual Financial Report file(s) for FY 2017 uploaded to the Arizona Department of Education's website on  
October 11, 2017 contain(s) the data for the AFR described above.  
Date

Superintendent Signature	Business Manager Signature
Michael A Penca	Scott K Walmer
Superintendent (Typed Name)	Business Manager (Typed Name)
Ginger Wischmann	928-527-6043
District Contact Employee	Telephone Number
	gwischmann@fUSD1.org
	E-mail

TOTAL EXPENDITURES BY FUND	
1. Maintenance & Operation (from page 2, line 33)	\$ 62,981,318
2. Classroom Site Funds (from page 3, line 49)	\$ 3,952,671
3. Unrestricted Capital Outlay (from page 4, UCO Fund line 10)	\$ 2,391,120

DISTRICT NAME Flagstaff Unified School District

COUNTY Coconino

CTDS NUMBER 030201000

FUNDS AVAILABLE

Beginning Fund Balance (1)

REVENUE

1000 Local

1110 Property Taxes  
1140 Penalties and Interest on Taxes  
1280 Revenue in Lieu of Taxes  
1310 Tuition from Individuals  
1320 Tuition from Other Arizona Districts  
1330 Tuition from Out-of-State Districts  
1340 Tuition from Other Private Sources (Other than Individuals)  
1350 Tuition from Other Government Sources Within Arizona  
1360 Tuition from Other Government Sources Outside Arizona  
1410 Transportation Fees from Individuals  
1420 Transportation Fees from Other Arizona Districts  
1430 Transportation Fees from Out-of-State Districts  
1440 Transportation Fees from Other Private Sources (Other than Individuals)  
1450 Transportation Fees from Other Government Sources Within Arizona  
1460 Transportation Fees from Other Government Sources Outside Arizona  
1500 Investment Income  
Other (Specify) (2) 1940, 1980

Subtotal (lines 2-18)

2000 Intermediate

2110 County School Fund  
2120 County Equalization Assistance  
2210 Special County School Reserve Fund  
Other (Specify)

Subtotal (lines 20-23)

3000 State

3100 Unrestricted  
3110 State Equalization Assistance  
3120 Additional State Aid  
Other (Specify)

Subtotal (lines 25-28)

4000 Federal

4100 Unrestricted Revenue Received Directly from the Federal Government  
4200 Unrestricted Revenue Received from the Federal Government through the State  
4500 Restricted Revenue Received from the Federal Government through the State  
4700 Revenue Received from the Federal Government through Other Intermediate Agencies  
4800 Revenue in Lieu of Taxes  
4900 Revenue for/on Behalf of the District  
Other (Specify)

Subtotal (lines 30-36)

Total Fund Revenue (lines 19, 24, 29, and 37)

5100 Issuance of Bonds  
5200 Fund Transfers-In  
Other (Specify)

TOTAL FUNDS AVAILABLE (lines 1 and 38 through 41)

Total Expenditures

6900 Other Financing Uses and Other Items

TOTAL EXPENDITURES AND OTHER USES (lines 43 plus 44)

ENDING FUND BALANCE (line 42 minus line 45) (3)

MAINTENANCE AND OPERATION FUND 001	UNRESTRICTED CAPITAL OUTLAY FUND 610	ADJACENT WAYS FUND 620	DEBT SERVICE FUND 700
ACTUAL	ACTUAL	ACTUAL	ACTUAL
1,112,246	4,796,120	407,758	236,208

47,299,880	1,363,172	275,687	4,773,403
42,100	1,213	245	
6,100			
218,819			
53,872	51,713	6,310	40,727
128,457	9,956	497	
47,749,228	1,426,054	282,739	4,814,131

2,646,410	65,110		
2,646,410	65,110		

429,182			
10,251,789	205,790		
6,845,287	235,819		
17,526,258	441,609		0

0			0

67,921,896	1,932,773	282,739	4,814,131
			416,480
69,034,142	6,728,893	690,497	5,466,819
62,981,318	2,391,120	264,368	4,761,179
62,981,318	2,391,120	264,368	4,761,179
6,052,824	4,337,773	426,129	705,640

- (1) The Maintenance and Operation Fund beginning fund balance includes the revolving account cash balance of \$0 at 7/1/16.
- (2) The Government Property Lease Excise Tax revenue included on line 18 is \$
- (3) The Maintenance and Operation Fund ending fund balance includes the revolving account cash balance of \$0 at 6/30/17.

DISTRICT NAME Flagstaff Unified School District

COUNTY Coconino

CTDS NUMBER 030201000

MAINTENANCE AND OPERATION FUND (001)—EXPENDITURES

Expenditures		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals			% Increase/ Decrease in Actual	
							Budget	Actual	Prior Year Actual		
<b>100 Regular Education</b>											
1000 Instruction	1.	16,947,572	5,496,101	300,304	323,643	53,902	27,224,092	23,121,522	23,371,372	-1.1%	1.
2000 Support Services											
2100 Students	2.	1,764,563	627,423	1,583	5,284	0	2,219,930	2,398,853	2,223,912	7.9%	2.
2200 Instructional Staff	3.	1,601,814	505,588	137,370	82,396	594	2,602,677	2,327,762	2,143,651	8.6%	3.
2300 General Administration	4.	527,936	151,409	400,229	1,700	25,109	626,024	1,106,383	1,049,437	5.4%	4.
2400 School Administration	5.	2,660,603	797,207	38,487	750	8,013	3,552,000	3,505,060	3,526,832	-0.6%	5.
2500 Central Services	6.	1,547,527	494,157	254,201	28,972	75,896	2,467,400	2,400,753	2,214,604	8.4%	6.
2600 Operation & Maintenance of Plant	7.	1,915,513	720,036	4,472,154	2,686,956	29,450	7,923,500	9,824,109	9,203,208	6.7%	7.
2900 Other	8.	0	0	0	0	0	0	0	0	0.0%	8.
3000 Operation of Noninstructional Services	9.	56,118	23,405	38,857	7,077	135	201,902	125,592	124,410	1.0%	9.
610 School-Sponsored Cocurricular Activities	10.	74,954	12,698			0	160,360	87,652	94,266	-7.0%	10.
620 School-Sponsored Athletics	11.	182,188	29,100	1,857		2,362	300,140	215,507	214,782	0.3%	11.
630 Other Instructional Programs	12.	0	0	0	0	0	36,000	0	0	0.0%	12.
700, 800, 900 Other Programs	13.	0	0	0	0	0	0	0	0	0.0%	13.
Regular Education Subsection Subtotal (lines 1-13)	14.	27,278,788	8,857,124	5,645,042	3,136,778	195,461	47,314,025	45,113,193	44,166,474	2.1%	14.
<b>200 Special Education</b>											
1000 Instruction	15.	3,797,158	1,523,705	1,119	25,440		7,679,255	5,347,422	5,171,075	3.4%	15.
2000 Support Services											
2100 Students	16.	2,212,668	650,155	513,088	0	0	2,832,745	3,375,911	3,477,581	-2.9%	16.
2200 Instructional Staff	17.	722,991	233,554	1,570	0	242,505	208,000	1,200,620	1,259,297	-4.7%	17.
2300 General Administration	18.	0	0	0	0	0	0	0	0	0.0%	18.
2400 School Administration	19.	0	0	0	0	0	0	0	0	0.0%	19.
2500 Central Services	20.	0	0	0	0	0	0	0	0	0.0%	20.
2600 Operation & Maintenance of Plant	21.	0	0	0	0	0	0	0	0	0.0%	21.
2900 Other	22.	0	0	0	0	0	0	0	0	0.0%	22.
3000 Operation of Noninstructional Services	23.	0	0	0	0	0	0	0	0	0.0%	23.
Subtotal (lines 15-23)	24.	6,732,817	2,407,414	515,777	25,440	242,505	10,720,000	9,923,953	9,907,953	0.2%	24.
<b>400 Pupil Transportation</b>	25.	2,925,738	1,251,629	155,198	827,728	418	5,265,000	5,160,711	4,819,899	7.1%	25.
<b>510 Desegregation</b>											
(from Districtwide Desegregation Expenditures, page 2, line 44)	26.	1,640,405	544,723	29,696	26,499	0	2,241,322	2,241,322	2,241,322	0.0%	26.
<b>520 Special K-3 Program Override</b>											
(from Supplement, page 1, line 10)	27.	0	0	0	0	0	0	0	0	0.0%	27.
<b>530 Dropout Prevention Programs</b>											
1000 Instruction	28.	47,055	14,968	0	0	0		62,023	52,868	17.3%	28.
2000-3000 Support Serv. & Oper. of Noninstructional Serv.	29.	40,804	13,043					53,847	63,002	-14.5%	29.
Subtotal (lines 28 and 29)	30.	87,859	28,011	0	0	0	115,870	115,870	115,870	0.0%	30.
<b>540 Joint Career and Technical Education and Vocational Education Center</b> (from Supplement, page 1, line 20)	31.	0	0	0	0	0	0	0	0	0.0%	31.
<b>550 K-3 Reading Program</b>	32.	322,293	103,976				426,269	426,269	431,646	-1.2%	32.
<b>Total Expenditures</b> (lines 14, 24-27, 30-32)	33.	38,987,900	13,192,877	6,345,713	4,016,445	438,384	66,082,486	62,981,318	61,683,164	2.1%	33.

CLASSROOM SITE FUNDS (011, 012, AND 013)—REVENUES, EXPENDITURES, AND FUND BALANCES												
Revenues and Expenditure Function Codes	Beginning Fund Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400,6500 6810, 6890 (1)	Supplies 6600	Interest on Short-Term Debt 6850 (1)	Total Expenditures			% Increase/ Decrease in Actual	Ending Fund Balance
								Budget	Actual	Prior Year Actual		
<b>Classroom Site Fund 011 - Base Salary</b>												
Revenues												
CSF Allocation (20%)	1.	761,363										1.
Interest Income	2.	10,188										2.
Total Revenues (lines 1 and 2)	3.	771,551										3.
Expenditures												
100 Regular Education												
1000 Instruction	4.		465,101	153,256				1,648,488	618,357	445,859	38.7%	4.
2100 Support Services - Students	5.							23,868	0	0	0.0%	5.
2200 Support Services - Instructional Staff	6.							9,415	0	0	0.0%	6.
Program 100 Subtotal (lines 4-6)	7.		465,101	153,256				1,681,771	618,357	445,859	38.7%	7.
200 Special Education												
1000 Instruction	8.		68,701	22,917				94,146	91,618	63,659	43.9%	8.
2100 Support Services - Students	9.							0	0	0	0.0%	9.
2200 Support Services - Instructional Staff	10.							0	0	0	0.0%	10.
Program 200 Subtotal (lines 8-10)	11.		68,701	22,917				94,146	91,618	63,659	43.9%	11.
Other Programs (Specify) __510_____												
1000 Instruction	12.		30,816	10,212				21,216	41,028	45,453	-9.7%	12.
2100 Support Services - Students	13.							0	0	0	0.0%	13.
2200 Support Services - Instructional Staff	14.							0	0	0	0.0%	14.
Other Programs Subtotal (lines 12-14)	15.		30,816	10,212				21,216	41,028	45,453	-9.7%	15.
Total Classroom Site Fund 011 - Base Salary	16.	1,120,612	771,551	564,618	186,385			1,797,133	751,003	554,971	35.3%	1,141,160
<b>Classroom Site Fund 012 - Performance Pay</b>												
Revenues												
CSF Allocation (40%)	17.	19,943										17.
Interest Income	18.	1,522,727										18.
Total Revenues (lines 17 and 18)	19.	1,542,670										19.
Expenditures												
100 Regular Education												
1000 Instruction	20.		1,419,446	280,487				2,987,456	1,699,933	1,632,415	4.1%	20.
2100 Support Services - Students	21.							0	0	0	0.0%	21.
2200 Support Services - Instructional Staff	22.							0	0	0	0.0%	22.
Program 100 Subtotal (lines 20-22)	23.		1,419,446	280,487				2,987,456	1,699,933	1,632,415	4.1%	23.
200 Special Education												
1000 Instruction	24.							620,200	0	0	0.0%	24.
2100 Support Services - Students	25.							0	0	0	0.0%	25.
2200 Support Services - Instructional Staff	26.							0	0	0	0.0%	26.
Program 200 Subtotal (lines 24-26)	27.		0	0				620,200	0	0	0.0%	27.
Other Programs (Specify) _____												
1000 Instruction	28.							0	0	0	0.0%	28.
2100 Support Services - Students	29.							0	0	0	0.0%	29.
2200 Support Services - Instructional Staff	30.							0	0	0	0.0%	30.
Other Programs Subtotal (lines 28-30)	31.		0	0				0	0	0	0.0%	31.
Total Classroom Site Fund 012 - Performance Pay	32.	2,270,831	1,542,670	1,419,446	280,487			3,607,656	1,699,933	1,632,415	4.1%	2,113,568
<b>Classroom Site Fund 013 - Other</b>												
Revenues												
CSF Allocation (40%)	33.	19,847										33.
Interest Income	34.	1,522,727										34.
Total Revenues (lines 33 and 34)	35.	1,542,574										35.
Expenditures												
100 Regular Education												
1000 Instruction	36.		929,968	306,524				2,835,777	1,236,492	888,620	39.1%	36.
2100 Support Services - Students	37.							59,670	0	0	0.0%	37.
2200 Support Services - Instructional Staff	38.							19,890	0	0	0.0%	38.
Program 100 Subtotal (lines 36-38)	39.		929,968	306,524	0	0		2,915,337	1,236,492	888,620	39.1%	39.
200 Special Education												
1000 Instruction	40.		137,394	45,843				626,904	183,237	126,871	44.4%	40.
2100 Support Services - Students	41.							0	0	0	0.0%	41.
2200 Support Services - Instructional Staff	42.							0	0	0	0.0%	42.
Program 200 Subtotal (lines 40-42)	43.		137,394	45,843	0	0		626,904	183,237	126,871	44.4%	43.
530 Dropout Prevention Programs												
1000 Instruction	44.							0	0	0	0.0%	44.
Other Programs (Specify) __510_____												
1000 Instruction	45.		61,594	20,412				0	82,006	90,897	-9.8%	45.
2100, 2200 Support Serv. Students & Instructional Staff	46.							0	0	0	0.0%	46.
Other Programs Subtotal (lines 45 and 46)	47.		61,594	20,412	0	0		0	82,006	90,897	-9.8%	47.
Total Classroom Site Fund 013 - Other	48.	2,183,695	1,542,574	1,128,956	372,779	0	0	3,542,241	1,501,735	1,106,388	35.7%	2,224,534
Total Classroom Site Funds (lines 16, 32, and 48)	49.	5,575,138	3,856,795	3,113,020	839,651	0	0	8,947,030	3,952,671	3,293,774	20.0%	5,479,262

(1) Include amounts expended for registered warrant expense in Funds 011, 012, and 013 on lines 16, 32, and 48, respectively.

UNRESTRICTED CAPITAL OUTLAY (610) FUND—EXPENDITURES

Expenditures		Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals			% Increase/ Decrease in Actual	
								Budget	Actual	Prior Year Actual		
Unrestricted Capital Outlay Override (1)	1.							0	0	0	0.0%	1.
Unrestricted Capital Outlay Fund 610 (2)												
1000 Instruction	2.		392,906	201,889			565	3,523,788	595,360	294,889	101.9%	2.
2000 Support Services												
2100, 2200 Students and Instructional Staff	3.		133,751	76,085				117,825	209,836	232,066	-9.6%	3.
2300, 2400, 2500, 2900 Administration	4.			617,194				110,000	617,194	595,321	3.7%	4.
2600 Operation & Maintenance of Plant	5.			97,536				942,375	97,536	47,902	103.6%	5.
2700 Student Transportation	6.			138,492				0	138,492	73,713	87.9%	6.
3000 Operation of Noninstructional Services	7.			14,804				173,615	14,804	15,162	-2.4%	7.
4000 Facilities Acquisition and Construction	8.			1,710			716,188	1,440,000	717,898	650,201	10.4%	8.
5000 Debt Service	9.							0	0	0	0.0%	9.
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	526,657	1,147,710	0	0	716,753	6,307,603	2,391,120	1,909,254	25.2%	10.

(1) Amounts in the Unrestricted Capital Outlay Override, line 1 above, must also be included in the Unrestricted Capital Outlay Fund (610) individual line items.

(2) Expenditures, if any, in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211:

Budget

\$100,000

Actual

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [A.R.S. §15-904(B)]

Selected Expenditures by Object Code	UNRESTRICTED CAPITAL OUTLAY Fund 610		BOND BUILDING Fund 630		NEW SCHOOL FACILITIES Fund 695		ADJACENT WAYS Fund 620			
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
Total Fund Expenditures	1.	6,307,603	2,391,220	10,190,000	3,221,773	0	750,000		1.	
6150 Classified Salaries	2.	0		40,000	13,978	0	0		2.	
6200 Employee Benefits	3.	0		12,000	5,005	0	0		3.	
6450 Construction Services	4.	0	673,462	6,238,000	2,418,407	0	0	264,368	4.	
6710 Land and Improvements	5.	0		0		0	0		5.	
6720 Buildings and Improvements	6.	0		0		0	0		6.	
673X Furniture and Equipment	7.	3,124,646	243,174	0	63,490	0	0		7.	
673X Vehicles	8.	157,875	4,694	1,000,000	437,499	0	0		8.	
673X Technology-Related Hardware and Software	9.	878,825	899,842	2,900,000	405,418	0	0		9.	
6831, 6832 Redemption of Principal	10.	0		0		0	0		10.	
6841, 6842, 6850 Interest	11.	0		0		0	0		11.	
Total (lines 2-11)	12.	4,161,346	1,821,172	10,190,000	3,343,797	0	0	264,368	12.	
Total amounts reported on lines 1 through 10 above for:										
Renovation	13.	0		6,380,000	2,906,298			0	13.	
New Construction	14.	0		0		0		0	14.	
Other	15.	4,161,346	1,821,172	3,810,000	437,499	0		0	264,368	15.
Total (lines 13-15)	16.	4,161,346	1,821,172	10,190,000	3,343,797	0	0	0	264,368	16.

Funds 610, 630, 695, and 620

1. New construction cost per square foot

\$

2. Land acquisition costs

\$

CAPITAL ASSETS AS OF JUNE 30, 2017	
Land and Improvements	\$31,654,938
Buildings and Improvements	\$174,932,787
Furniture, Equipment, Vehicles, and Technology	\$31,158,189
Construction in Progress	\$2,997,257
Total	\$240,743,171



FEDERAL AND STATE PROJECTS

FEDERAL PROJECTS

100-130 ESEA Title I - Helping Disadvantaged Children  
140-150 ESEA Title II - Prof. Development and Technology  
160 ESEA Title IV - 21st Century Schools  
170-180 ESEA Title V - Promote Informed Parent Choice  
190 ESEA Title III - Limited English & Immigrant Students  
200 ESEA Title VII - Indian Education  
210 ESEA Title VI - Flexibility and Accountability  
220 IDEA Part B  
230 Johnson-O'Malley  
240 Workforce Investment Act  
250 AEA-Adult Education  
260-270 Vocational Education - Basic Grants  
280 ESEA Title X - Homeless Education  
290 Medicaid Reimbursement  
374 E-Rate  
378 Impact Aid  
300-399 Other Federal Projects (Besides E-Rate & Impact Aid)  
**Total Federal Project Funds (lines 1-17)**

	BEGINNING FUND BALANCE	REVENUE	FUND TRANSFERS IN (OUT) 5200 (6910 & 6930) (1)	EXPENDITURES		ENDING FUND BALANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	
1.	47,313	2,241,470	(81,927)	3,000,000	2,375,158	(168,302)	1.
2.	(32,003)	424,012	(5,713)	500,000	400,597	(14,301)	2.
3.	(13,878)	227,583		700,000	215,105	(1,400)	3.
4.	0			0		0	4.
5.	(14,138)	126,525	(1,775)	150,000	125,139	(14,527)	5.
6.	265	630,925		525,000	507,178	124,012	6.
7.	0			0		0	7.
8.	(100,567)	1,758,511	(86,586)	2,325,000	1,619,855	(48,497)	8.
9.	(8,141)	172,652		168,000	186,821	(22,310)	9.
10.	0			0		0	10.
11.	0			0		0	11.
12.	(2,619)	166,942		200,000	173,082	(8,759)	12.
13.	0			0		0	13.
14.	4,237,908	846,410		2,500,000	63,052	5,021,266	14.
15.	638,901	809,499		1,000,000	14,729	1,433,671	15.
16.	456,661	554,687		2,745,555	0	1,011,348	16.
17.	1,939,300	144,907		2,500,000	1,643,605	440,602	17.
18.	7,149,002	8,104,123	(176,001)	16,313,555	7,324,321	7,752,803	18.

STATE PROJECTS

400 Vocational Education  
410 Early Childhood Block Grant  
420 Ext. School Yr. - Pupils with Disabilities  
425 Adult Basic Education  
430 Chemical Abuse Prevention Programs  
435 Academic Contests  
450 Gifted Education  
460 Environmental Special Plate  
465-499 Other State Projects  
**Total State Project Funds (lines 19-27)**

19.	0	78,421		105,000	78,421	0	19.
20.				0		0	20.
21.				0		0	21.
22.				0		0	22.
23.				0		0	23.
24.	12,638	24		12,000		12,662	24.
25.				0		0	25.
26.				0		0	26.
27.	(95,513)	673,509		625,000	515,004	62,992	27.
28.	(82,875)	751,954		742,000	593,425	75,654	28.
29.	7,066,127	8,856,077	(176,001)	17,055,555	7,917,746	7,828,457	29.

**Total Federal and State Projects (lines 18 and 28)**

(1) In accordance with the USFR Chart of Accounts, the Impact Aid Fund may transfer monies (object code 6930) to the M&O and Teacherage Funds; the Impact Aid Fund may also receive transfers in (5200) from the Impact Aid Revenue Bond Building and Impact Aid Revenue Bond Debt Service Funds; all other Federal Projects Funds may only make transfers-out to the Indirect Costs Fund (object code 6910) based on an approved indirect cost rate, and may not receive any transfers in.

**OTHER FUNDS**

020 Instructional Improvement  
050 County, City, and Town Grants  
071 Structured English Immersion (1)  
072 Compensatory Instruction (1)  
500 School Plant  
515 Civic Center  
520 Community School  
525 Auxiliary Operations  
526 Extracurricular Activities Fees Tax Credit  
530 Gifts and Donations  
535 Career & Tech. Ed. & Voc. Ed. Projects  
540 Fingerprint  
545 School Opening  
550 Insurance Proceeds  
555 Textbooks  
565 Litigation Recovery  
570 Indirect Costs  
575 Unemployment Insurance  
580 Teacherage  
585 Insurance Refund  
590 Grants and Gifts to Teachers  
595 Advertisement  
596 Joint Technical Education  
620 Adjacent Ways  
630 Bond Building  
639 Impact Aid Revenue Bond Building  
650 Gifts and Donations—Capital  
660 Condemnation  
665 Energy and Water Savings  
686 Emergency Deficiencies Correction  
691 Building Renewal Grant  
695 New School Facilities  
700 Debt Service  
720 Impact Aid Revenue Bond Debt Service  
850 Student Activities  
Other \_080 \_\_\_\_\_

**INTERNAL SERVICE FUNDS 950-989**

9\_\_ Self Insurance  
955 Intergovernmental Agreements  
9\_\_ OPEB  
958 FSIT Insurance Trust\_\_

		BEGINNING FUND BALANCE	REVENUES AND OTHER FINANCING SOURCES (excluding 5200)	FUND TRANSFERS IN (OUT) 5200 (6930)	EXPENDITURES AND OTHER FINANCING USES (excluding 6910 and 6930)		ENDING FUND BALANCE	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	
1.		1,200,842	401,510		470,000	0	1,602,352	1.
2.					0		0	2.
3.		0	0		0	0	0	3.
4.		0	0		0	0	0	4.
5.		1,467,954	358,197		400,000	0	1,826,151	5.
6.		5,196,548	532,062		3,500,000	585,822	5,142,788	6.
7.		281,710	1,683,785		1,200,000	1,694,310	271,185	7.
8.		1,286,899	754,525		826,000	735,631	1,305,793	8.
9.		1,197,499	1,175,210		1,100,000	1,205,127	1,167,582	9.
10.		630,993	1,218,626		1,100,000	989,142	860,477	10.
11.		0			0		0	11.
12.		73,910	4,131		64,000	0	78,041	12.
13.		0			0		0	13.
14.		357,865	38,314		380,000	158,313	237,866	14.
15.		26,892	5,968		25,000	832	32,028	15.
16.		18,446	2,301		90,000	8,487	12,260	16.
17.		771,617	182,810		700,000	0	954,427	17.
18.		979,576	119,254		190,000	15,556	1,083,274	18.
19.		0			0		0	19.
20.		0			0		0	20.
21.		0			0		0	21.
22.		0			0		0	22.
23.		1,065,675	990,240		1,100,000	1,419,193	636,722	23.
24.		407,758	282,739		750,000	264,368	426,129	24.
25.		0	10,232,213		10,190,000	3,399,754	6,832,459	25.
26.		0			0		0	26.
27.		0			0		0	27.
28.		0			0		0	28.
29.		272,577	86,277		500,000	37,641	321,213	29.
30.		0			0		0	30.
31.		0	9,311		670,000	9,311	0	31.
32.		0			0		0	32.
33.		236,208	5,230,611		4,727,750	4,761,179	705,640	33.
34.		0			0		0	34.
35.		353,697	372,766			339,547	386,916	35.
36.		92,300	601		130,000	92,901	0	36.
1.					0		0	1.
2.		(1,715)	352,331		370,000	325,934	24,682	2.
3.					0		0	3.
4.		7,973,116	8,612,341		0	8,650,652	7,934,805	4.

Instructional Improvement Fund 020	BUDGET	ACTUAL
Expenditures		
Teacher Compensation Increases	0	0
Class Size Reduction	230,000	0
Dropout Prevention Programs	240,000	0
Instructional Improvement Programs	0	
Total Expenditures (lines 1-4)	470,000	0

(1) Actual Revenues and Actual Expenditures should agree with Supplement, page 3, Fund 071—line 13 and Fund 072—line 26.

DISTRICT NAME Flagstaff Unified School District

COUNTY Coconino

CTDS NUMBER 030201000

A. Bonds and Short-term Debt

1. Bonds Outstanding, July 1, 2016	\$30,200,000	1.
2. Bonds issued during FY 2017	9,175,000	2.
3. Bonds retired during FY 2017	3,800,000	3.
4. Bonds Outstanding, June 30, 2017	\$35,575,000	4.
5. Short-term Debt Outstanding, July 1, 2016		5.
6. Short-term Debt Outstanding, June 30, 2017		6.

B. District Assessed Valuation and Other District Information

1. FY 2017 Assessed Valuations and Tax Rates		
a. Primary	\$1,079,224,623	Tax Rate 4.3908
b. Secondary	\$1,152,535,254	Tax Rate 1.1773
2. Number of Schools		16
3. Actual Days in Session		180
4. Area of School District (Square Miles)		4,500

(Report this WHETHER OR NOT district changed boundaries in FY 2017)

C. County Approved Liabilities incurred in excess of district budget (A.R.S. §15-907)

1. Destruction or damage	0	Unrestricted Capital Outlay	0	1.
2. Excessive/unexpected legal expenses	0		0	2.
3. Mitigation or removal of health or safety hazard	0		0	3.

D. Current Expenditures by Category

1. Classroom Instruction excl. Supplies (Function 1000, except line 2 amount)	\$41,253,440
2. Classroom Supplies (Function 1000, Object Code 6600)	\$605,803
3. Administration (Functions 2300, 2400, 2500, & 2900)	\$7,407,419
4. Support Services—Students (Function 2100)	\$6,686,571
5. All Other Support Services & Operations (Functions 2200, 2600, 2700, 3100, & 3400)	\$24,427,065
6. Total Current Expenditures	\$80,380,298

E. Total salaries and benefits expenditures related to an agreement with Department of Labor to settle a decision based on the Fair Labor Standards Act	\$0
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F. Rewards, Discounts, Incentives, and Other Financial Consideration Received from Credit Card Companies (A.R.S. §35-391)	\$21,026
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G. Cash and Investments held at June 30, 2017	
1. Sinking funds	\$705,640
2. Bond funds	\$6,832,459
3. Other funds, except for any employee retirement funds	\$

A. ENROLLMENT OF GIFTED PUPILS BY GRADE (A.R.S. §15-779.02)

Areas of Identification [A.R.S. §15-203(A)(15)]

	GRADE														
	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	
1. Quantitative Reasoning	6	11	17	14	16	20	10	11	9	10	23	14	14	175	1.
2. Verbal Reasoning	3	4	9	19	18	18	6	14	13	8	18	12	18	160	2.
3. Nonverbal Reasoning	2	4	8	10	17	18	17	12	16	15	16	17	11	163	3.
4. Total Duplicated Enrollment (lines 1-3)	11	19	34	43	51	56	33	37	38	33	57	43	43	498	4.

B. M&O SPECIAL EDUCATION PROGRAMS BY TYPE

	PROGRAM 200 BUDGET	PROGRAM 200 ACTUAL	
1. Total All Disability Classifications	9,700,000	9,078,789	1.
2. Gifted Education	70,000	4,193	2.
3. Remedial Education	0		3.
4. ELL Incremental Costs	0		4.
5. ELL Compensatory Instruction	0		5.
6. Vocational and Technological Education	950,000	840,971	6.
7. Career Education	0		7.
8. Total (lines 1-7)	10,720,000	9,923,953	8.

C. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR GIFTED PUPILS (ELEMENTARY, SECONDARY, AND TOTAL)

Actual Expenditures for all Gifted Programs:

K-8	\$	2,711
9-12	\$	1,482
Total	\$	4,193

D. EXPENDITURES FOR AUDIT SERVICES

		BUDGET	ACTUAL	
1. Nonfederal Audit Expenditures - M&O Fund	6350	52,050	45,032	1.
2. Federal Audit Expenditures - All Funds	6330	5,200	4,503	2.

E. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR PERFORMANCE PAY (A.R.S. §15-920)

Actual Expenditures made in FY 2017 \$

F. TUITION

Type 03 Districts Only

1. Tuition to Other Arizona Districts  
for high school students only (objects 6561 & 6565)
2. Tuition to Other Arizona Districts  
for all other students (objects 6561)
3. Tuition to Out-of-State Districts  
for high school students only (objects 6562 & 6565)
4. Tuition to Out-of-State Districts  
for all other students (objects 6562)

Non-Type 03 Districts

5. Tuition to Other Arizona Districts (object 6561)
6. Tuition to Out-of-State Districts (object 6562)

All Districts

7. Tuition to Private Schools (object 6563)
8. Tuition to Ed Services\Coops\IGAs (object 6564)
9. Tuition Other (object 6569) (1)
10. Total (lines 1-9)

Tuition Expenditures			
Operations	Capital	Debt	Total
			0 1.
			0 2.
			0 3.
			0 4.
			0 5.
			0 6.
			0 7.
			0 8.
			0 9.
0	0	0	0 10.

(1) Tuition paid to the State and other governmental organizations, such as the Arizona School for the Deaf and Blind, as reimbursement for providing specialized instructional services to students residing within the boundaries of the paying district.

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY REPORTING

		Programs 100-600										Programs 700-900		
		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Dues and Fees 6810	Judgments Against a District 6820	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	Miscellaneous 6890	All Object Codes (excluding 6900)		
Funds 020-799												Total		
1000 Instruction	1.	4,415,847	1,589,515	580,017	936,237	1,026,231	72,714				614,061		9,234,622	1.
2000 Support Services														
2100 Students	2.	645,396	214,224	21,148	30,867	29,176	50				164		941,025	2.
2200 Instructional Staff	3.	1,270,322	380,042	421,418	212,282	560,425	6,743				18,236		2,869,468	3.
2300 General Administration	4.	210,672	57,926	27,184	105	2,459	0						298,346	4.
2400 School Administration	5.				2,201	2,743	0						4,944	5.
2500, 2900 Central Services, Other	6.			62,852	1,673	631,812	31,865						728,202	6.
2600 Operation and Maintenance of Plant	7.			10,139	1,356	151,289	0						162,784	7.
2700 Student Transportation	8.			14,150	1,100	575,992	560						591,802	8.
3000 Operation of Noninstructional Services														
3100 Food Service Operations	9.			1,658,958	1,047,580	49,390	13,894						2,769,822	9.
3200 Enterprise Operations	10.												0	10.
3300 Community Services Operations	11.											1,526,811	1,526,811	11.
3400 Bookstore Operations	12.	16,111	4,616	60,556	390,654	64,882	5,706				19,471		561,996	12.
4000 Facilities Acquisition and Construction	13.			4,006,275		11,448							4,017,723	13.
5000 Debt Service	14.												0	14.
Total (lines 1-14)	15.	6,558,348	2,246,323	6,862,697	2,624,055	3,105,847	131,532	0	0	0	651,932	1,526,811	23,707,545	15.

Teacher Salaries (All Funds, Function 1000)

		Certified Teachers (in Object 6100)	Certified Substitutes (in Object 6100)	Contract Teachers (in Object 6300)	
1. Regular Education (Programs 100, 280, 520, and 550)		18,566,762	414,595	228,468	1.
2. Special Education (Programs 200-230, 250, and 300-399)		3,057,367	247,431	45,266	2.
3. Vocational Education (Programs 270 and 540)		630,415	12,570	0	3.
4. Other Programs (Programs 240, 260, 265, 510-515 and 530)		1,169,028	31,727		4.
5. Cocurricular Activities, Athletics, and Other (Program 600-630)		405,317	7,390	596	5.

Other Items (All Funds)

6. Textbooks (Function 1000, Object 6640)	\$	597,263	6.
7. Number of FTE-Certified Teachers		563	7.
8. Number of FTE-Contract Teachers		10	8.

Utilities and Energy Detail (Only Function 2600)

1. 6410-6411 Utility Services	345,927	1.
2. 6620-6629 Energy	1,977,092	2.

Programs 700-900 Expenditure Detail (Funds 020-799)

Funds 020-799	Property 6700	All Other (excluding 6900)	Total	
1. Program 700	0	0	0	1.
2. Program 800	0	0	0	2.
3. Program 900	14,320	1,512,491	1,526,811	3.
4. Total (lines 1-3)	14,320	1,512,491	1,526,811	4.

Property Detail for Function 4000 (Funds 020-799)

1. 6710 Land and Improvements		1.
2. 6720 Buildings and Improvements		2.
3. 6731-39 Equipment	11,448	3.
4. Total (lines 1-3)	11,448	4.
5. 6450 Construction	3,932,587	5.

Technology (All Funds, All Functions)

1. 6650 Supplies-Technology-Related	137,962	1.
2. 6737-38 Technology-Related Hardware & Software (less than \$5,000)	1,115,718	2.
3. Subtotal (Lines 1-2)	1,253,680	3.
4. 6739 Technology-Related Hardware & Software (\$5,000 or more)	543,938	4.

**SUMMARY OF SCHOOL DISTRICT ANNUAL FINANCIAL REPORT**

**CTDS NUMBER**

**030201000**

I certify that the Annual Financial Report of Flagstaff Unified School District, Coconino County, for fiscal year 2017 was approved by the Governing Board on October 10, 2017, and that the complete Annual Financial Report may be reviewed by contacting Ginger Wischmann at the District Office, telephone 928-527-6043, during normal business hours.

**Avg. Daily Membership**

**2016**

**2017**

Attending

9,332,991

9,343,722

2017 Tax Rates:

Primary

Secondary

4.3908

1.1773

ADE/AG 41-202S Rev. 8/17-FY 2017

President of the Governing Board

Fund/Program	Beginning Fund Balance	Revenues and Other Financing Source (Excl. Transfers)	Fund Transfers In (Out)	Budgeted Expenditures	Actual Expenditures and Other Financing Uses (Excl. Transfers)	Ending Fund Balance
Regular Education				47,314,025	45,113,193	
Special Education				10,720,000	9,923,953	
Pupil Transportation				5,265,000	5,160,711	
Desegregation				2,241,322	2,241,322	
Special K-3 Program Override				0	0	
Dropout Prevention Programs				115,870	115,870	
Joint Career & Tech. Ed. & Voc. Ed. Center				0	0	
K-3 Reading Program				426,269	426,269	
Maintenance and Operation Total	1,112,246	67,921,896	0	66,082,486	62,981,318	6,052,824
Classroom Site Funds	5,575,138	3,856,795		8,947,030	3,952,671	5,479,262
Instructional Improvement	1,200,842	401,510		470,000	0	1,602,352
Unrestricted Capital Outlay	4,796,120	1,932,773	0	6,307,603	2,391,120	4,337,773
Adjacent Ways	407,758	282,739	0	750,000	264,368	426,129
Bond Building	0	10,232,213	0	10,190,000	3,399,754	6,832,459
Other Capital Funds	272,577	86,277	0	500,000	37,641	321,213
New School Facilities	0	0		0	0	0
Federal Projects	7,149,002	8,104,123	(176,001)	16,313,555	7,324,321	7,752,803
State Projects	(82,875)	751,954		742,000	593,425	75,654
County, City, and Town Grants	0	0	0	0	0	0
Structured English Immersion	0	0		0	0	0
Compensatory Instruction	0	0		0	0	0
School Plant Fund	1,467,954	358,197	0	400,000	0	1,826,151
Food Service	443,355	2,640,402	0	3,000,000	2,757,348	326,409
Civic Center	5,196,548	532,062	0	3,500,000	585,822	5,142,788
Community School	281,710	1,683,785	0	1,200,000	1,694,310	271,185
Auxiliary Operations	1,286,899	754,525	0	826,000	735,631	1,305,793
Extracurricular Activities Fees	1,197,499	1,175,210	0	1,100,000	1,205,127	1,167,582
Gifts and Donations	630,993	1,218,626	0	1,100,000	989,142	860,477
Career & Tech. Ed. & Voc. Ed. Projects	0	0	0	0	0	0
Fingerprint	73,910	4,131	0	64,000	0	78,041
School Opening	0	0	0	0	0	0
Insurance Proceeds	357,865	38,314	0	380,000	158,313	237,866
Textbooks	26,892	5,968	0	25,000	832	32,028
Litigation Recovery	18,446	2,301	0	90,000	8,487	12,260
Indirect Costs	771,617	182,810	0	700,000	0	954,427
Unemployment Insurance	979,576	119,254	0	190,000	15,556	1,083,274
Teacherage	0	0	0	0	0	0
Insurance Refund	0	0	0	0	0	0
Grants and Gifts to Teachers	0	0	0	0	0	0
Advertisement	0	0	0	0	0	0
Joint Technical Education	1,065,675	990,240	0	1,100,000	1,419,193	636,722
Impact Aid Revenue Bond Building	0	0	0	0	0	0
Debt Service	236,208	5,230,611	0	4,727,750	4,761,179	705,640
Emergency Deficiencies Correction	0	0	0	0	0	0
Building Renewal Grant	0	9,311	0	670,000	9,311	0
Impact Aid Rev. Bond Debt Service	0	0	0	0	0	0
Student Activities	353,697	372,766			339,547	386,916
Self-Insurance	0	0	0	0	0	0
Intergovernmental Agreements	(1,715)	352,331	0	370,000	325,934	24,682
OPEB	0	0	0	0	0	0
Other Funds October 10, 2017	8,065,416	8,612,942	0	130,000	8,743,553	7,934,805

**DISTRICT NAME** Flagstaff Unified School District

**COUNTY** Coconino

**CTDS NUMBER** 030201000

**FY 2017  
STATE OF ARIZONA**



**SUPPLEMENT TO  
SCHOOL DISTRICT ANNUAL FINANCIAL REPORT  
FOR DISTRICTS THAT INCURRED EXPENDITURES FOR**

**SPECIAL K-3 PROGRAM OVERRIDE [A.R.S. §15-903(D) and Laws 2010, Ch. 179, §4]**

**JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER  
(A.R.S. §15-910.01)**

**ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)**

MAINTENANCE AND OPERATION FUND (001) EXPENDITURES

FOR SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 520) AND JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures			Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		
								Budget	Actual	
520 Special K-3 Program Override										
1000 Instruction	1.							0	0	1.
2000 Support Services										
2100 Students	2.							0	0	2.
2200 Instructional Staff	3.							0	0	3.
2300 General Administration	4.							0	0	4.
2400 School Administration	5.							0	0	5.
2500 Central Services	6.							0	0	6.
2600 Operation & Maintenance of Plant	7.							0	0	7.
2900 Other	8.							0	0	8.
3000 Operation of Noninstructional Services	9.							0	0	9.
Total (lines 1-9) (must agree with the AFR page 2, line 27)	10.	0	0	0	0	0	0	0	0	10.
540 Joint Career and Technical Ed. and Vocational Ed. Center										
1000 Instruction	11.							0	0	11.
2000 Support Services										
2100 Students	12.							0	0	12.
2200 Instructional Staff	13.							0	0	13.
2300 General Administration	14.							0	0	14.
2400 School Administration	15.							0	0	15.
2500 Central Services	16.							0	0	16.
2600 Operation & Maintenance of Plant	17.							0	0	17.
2900 Other	18.							0	0	18.
3000 Operation of Noninstructional Services	19.							0	0	19.
Total (lines 11-19) (must agree with the AFR page 2, line 31)	20.	0	0	0	0	0	0	0	0	20.



UNRESTRICTED CAPITAL OUTLAY FUND (610) EXPENDITURES FOR  
SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 520) AND  
JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures			Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		
									Budget	Actual	
<b>520 Special K-3 Program Override</b>											
1000 Instruction	1.								0	0	1.
2000 Support Services	2.								0	0	2.
3000 Operation of Noninstructional Services	3.								0	0	3.
4000 Facilities Acquisition and Construction	4.								0	0	4.
5000 Debt Service	5.								0	0	5.
Subtotal (lines 1-5)	6.		0	0	0	0	0	0	0	0	6.
<b>540 Joint Career &amp; Technical Ed. &amp; Vocational Ed. Center</b>											
1000 Instruction	7.								0	0	7.
2000 Support Services	8.								0	0	8.
3000 Operation of Noninstructional Services	9.								0	0	9.
4000 Facilities Acquisition and Construction	10.								0	0	10.
5000 Debt Service	11.								0	0	11.
Subtotal (lines 7-11)	12.		0	0	0	0	0	0	0	0	12.
<b>TOTAL EXPENDITURES</b>											
(lines 6 and 12)	13.		0	0	0	0	0	0	0	0	13.

ENGLISH LANGUAGE LEARNERS

STRUCTURED ENGLISH IMMERSION FUND (071) AND COMPENSATORY INSTRUCTION FUND (072)—REVENUES, EXPENDITURES, AND FUND BALANCE

Revenue Object Codes/Expenditure Function Codes	Beginning Fund Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Total Expenditures		Ending Fund Balance
									Budget	Actual	
<b>Structured English Immersion Fund 071</b>											
<b>Revenues</b>											
3200 Restricted Revenue from State Sources	1.										
1500 Investment Income	2.										
Total Revenues (lines 1 and 2)	3.	0									
<b>Expenditures</b>											
1000 Instruction	4.								0	0	
2000 Support Services											
2100 Students	5.								0	0	
2200 Instructional Staff	6.								0	0	
2300 General Administration	7.								0	0	
2400 School Administration	8.								0	0	
2500 Central Services	9.								0	0	
2600 Operation & Maintenance of Plant	10.								0	0	
2700 Student Transportation	11.								0	0	
2900 Other	12.								0	0	
<b>Total (must agree with the AFR page 6, line 3)</b>	13.	0	0	0	0	0	0	0	0	0	0
<b>Compensatory Instruction Fund 072</b>											
<b>Revenues</b>											
3200 Restricted Revenue from State Sources	14.										
1500 Investment Income	15.										
Total Revenues (lines 14 and 15)	16.	0									
<b>Expenditures</b>											
1000 Instruction	17.								0	0	
2000 Support Services											
2100 Students	18.								0	0	
2200 Instructional Staff	19.								0	0	
2300 General Administration	20.								0	0	
2400 School Administration	21.								0	0	
2500 Central Services	22.								0	0	
2600 Operation & Maintenance of Plant	23.								0	0	
2700 Student Transportation	24.								0	0	
2900 Other	25.								0	0	
<b>Total (must agree with the AFR page 6, line 4)</b>	26.	0	0	0	0	0	0	0	0	0	0

**BDG ©  
SCHOOL ATTORNEY**

The District may use the services of the County Attorney. However, when the Board deems it to be in the best interest of the District the Board may retain private counsel and services. Compensation and purpose should be determined at the time of employment of private counsel.

The Superintendent and the President of the Board shall be designated as the representatives of the District who may confer with counsel. The District will not be responsible for fees that accrue because of unauthorized individual Board member or staff consultation with private counsel.

Copies of all written requests for opinions and opinions of private counsel shall be furnished by the Superintendent to all Board members. Requests for opinions requiring research or substantial amounts of work on the part of private counsel shall be in writing when practicable. Only the Superintendent may contact private counsel by telephone or in person regarding matters pertaining to the day-to-day operation of the District.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

[11-532](#)

[15-341](#)

[15-343](#)

[38-431.07](#)

**BDG ©  
SCHOOL ATTORNEY**

The Governing Board may employ an attorney to represent the District if the county attorney consents. The purpose for which an attorney is hired shall be set forth in writing by the Board.

The Governing Board may employ legal counsel without the consent of the county attorney when, in its discretion, it deems it advisable.

Compensation and purpose should be determined at the time of employment of private counsel.

The Superintendent and the President of the Board shall be designated as the representatives of the District who may confer with counsel. The District will not be responsible for fees that accrue because of unauthorized individual Board member or staff consultation with private counsel.

Copies of all written requests for opinions and opinions of private counsel shall be furnished by the Superintendent to all Board members. Requests for opinions requiring research or substantial amounts of work on the part of private counsel shall be in writing when practicable. Only the Superintendent may contact private counsel by telephone or in person regarding matters pertaining to the day-to-day operation of the District.

Adopted: date of Manual adoption

LEGAL

REF.:

A.R.S.

[11-532](#)

[15-341](#)

[15-343](#)

[38-431.07](#)

## **BEDB AGENDA**

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. [38-431.02](#)*)

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

### ***Regular Meetings***

#### *Preliminary:*

- Call to order
- Moment of silence
- Pledge of allegiance
- Roll call
- Reorder agenda
- Adoption of the agenda (*discussion of items is not in order*)

*Call To The Public* (Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)

*Action Items* (Matters on which the Governing Board may take legal action during the meeting)

- Consent Agenda Items (When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained)
- Student Travel

*Presentations* - Information and Discussion items (Matters about which the Board may engage in discussion but will take no action during the meeting)

- Superintendent
  - Summary of current events
  - Celebrations and recognitions
  - Reports (Notice must be specific as to type of report that will be given, subject matter and whom will be making the report)

*Action Items* - Specific items of District business (as listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action)

*For Your Information* (Items to be heard only: the Board will not propose, discuss, or take legal action during the meeting)

*Adjournment*

***Special Meetings:***

- Call to order
- Items for which the special meeting was called (May include timely action, discussion, and information items as conditioned for regular meetings)
- Announcements
- Adjournment

***Executive Sessions:***

- An executive session may be scheduled, as necessary, during either a regular or special meeting. (See *Arizona Attorney General Agency Handbook Section 7.6.7*)
  - When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.

- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03](#)(A)(3).

### ***Emergency Meetings***

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

### **Accommodations for the Disabled**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's office at 928-527-6002. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted: January 14, 2014

#### **LEGAL REF.:**

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

#### **CROSS REF.:**

[BDB](#) - Board Officers

[BEC](#) - Executive Sessions/Open Meetings

## **BEDB © AGENDA**

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. [38-431.02](#)*)

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

### ***Regular meetings:***

- A. Call to order
- B. Adoption of the agenda (*discussion of items is not in order*)
- C. Pledge of allegiance
- D. Board Meeting minutes not previously approved
- E. Information only items (*Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.*)
  - 1. Summary of current events
    - a. Superintendent
      - i. Celebrations and recognitions
    - b. Governing Board members
  - 2. Reports (*Notice must be specific as to type of report that will be given, subject matter and whom will be making the report*)
- F. Public comments (*members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action*)



G. Action items (*Matters on which the Governing Board may take legal action during the meeting*)

1. Consent agenda items (*When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained*)

2. Specific items of District business (*as listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action*)

H. Information and Discussion items (*Matters about which the Board may engage in discussion but will take no action during the meeting*)

I. Information items (*The Board will not propose, discuss, or take legal action during the meeting*)

1. Requests for future agenda items

J. Adjournment

***Special meetings:***

A. Call to order

B. Items for which the special meeting was called (*May include timely action, discussion, and information items as conditioned for regular meetings*)

C. Announcements

D. Adjournment

***Executive sessions:***

A. An executive session may be scheduled, as necessary, during either a regular or special meeting. (*See Arizona Attorney General Agency Handbook Section 7.6.7*)

1. When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.
2. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03](#)(A)(3).

### ***Emergency meetings***

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

### **Accommodations for the Disabled**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [*name of designated agency contact person*] at [*telephone number and TDD telephone number*]. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted: date of Manual adoption

#### **LEGAL REF.:**

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

#### **CROSS REF.:**

[BDB](#) - Board Officers

[BEC](#) - Executive Sessions/Open Meetings

**BEDB-E**

**EXHIBIT**

**AGENDA**

**AGENDA TEMPLATE**

***Preliminary:***

- Call to order
- Moment of silence
- Pledge of allegiance
- Roll call
- Reorder agenda
- Adoption of agenda

***Call to the Public***

***Action Items:***

- Consent agenda
- Student travel

***Presentations:***

- Curriculum report
- Superintendent's report
- Operations report
- Budget and finance report

- Governing Board members' report

***Action Items:***

- General administration

***For Your Information:***

- Informational items

***Executive Session*** (if necessary)

***Adjournment***

## **BEDB-E ©**

### **EXHIBIT**

### **AGENDA**

#### **Form 7.7**

#### **Sample Notice and Agenda of Public Meeting and Executive Session**

#### **Sections 7.6.4, 7.6.8, 7.7.2, 7.7.4, and 7.10.1 NOTICE AND AGENDA OF MEETING OF THE ARIZONA COMMISSION ON THE ENVIRONMENT**

Pursuant to A.R.S. § [38-431.02](#), notice is

hereby given to the members of the Arizona Commission on the Environment and to the general public that the Arizona Commission on the Environment will hold a meeting open to the public on January 21, 2000, beginning at 8:30 a.m. in Room 201, Health Building, 1740 West Adams, Phoenix, Arizona. As indicated in the following agenda, the Arizona Commission on the Environment may vote to go into executive session, which will not be open to the public, to discuss certain matters.

The agenda for the meeting is as follows:

- I. Call to Order. (Chairman Smith)
- II. Approval of Minutes of October 19, 1999 Meeting.
- III. Committee Reports. (Oral reports of the following committees and discussion thereon.)
  1. Computer Committee. Report by the chair of the Commission's Advisory Committee on proposals for acquiring a new computer system for the Commission.
- IV. Personnel.
  1. Consideration of applicants for Director of the Commission. The Commission may vote to discuss

this matter in executive session pursuant to A. R.S. § [38-431.03](#)(A)(1). The names of the applicants may be obtained by contacting the Commission's Executive Secretary.

2. Selection of Director of the Commission. The Commission may defer a decision on this matter to a later date.

#### V. Litigation.

1. *State v. Acme Polluters*. Discussion and decision concerning possible settlement. The Commission may vote to discuss this matter with the Commission's attorneys in executive session pursuant to A.R.S. § [38-431.03](#)(A)(3) and (4). The Commission may decide the matter in the public meeting or defer decision to a later date.

2. Instituting Litigation. Discussion with and instruction to the Commission's attorneys concerning the filing of an enforcement action against The Brown Corporation. The Commission may discuss this matter in executive session pursuant to A.R.S. § [38-431.03](#)(A)(2), (3), and (4). The Commission may decide the matter in the public meeting or defer decision to a later date.

#### VI. Consent Agenda.

Approval of routine warrants, purchase orders, travel claims, employee leave and transfer requests, and employee resignations. (Documentation concerning the matters on the consent agenda may be reviewed at the Commission's office.) Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Commission member.

1. Approval of purchase order numbers 1204, 1205, and 1206 for purchase of computer equipment.

2. Approval of travel claims for employees John Q. Smith and Mary M. McGee.

3. Approval of resignation of Daniel Warren and resolution to thank Daniel Warren for ten years of service.

## VII. Call to the Public.

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

## VIII. Summary of Current Events.

The chief administrator, presiding officer or a member of the board may present a brief summary of current events pursuant to A.R.S. § [38-431.02](#)(K). The Board will not discuss or take action on any current event summary.

The Board may discuss future dates for meetings and direct staff to place matters on future agendas.

## IX. Future Meeting Dates and Items for Future Agendas.

A copy of the agenda background material provided to Commission members (with the exception of material relating to possible executive sessions) is available for public inspection at the Commission's office, Room 402, Health Building, 1740 West Adams, Phoenix, Arizona.

Dated this 7th day of January, 2000.

ARIZONA COMMISSION ON  
THE ENVIRONMENT

Chris Jones  
Executive Secretary

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [name, telephone number, TDD telephone number]. Requests should be made as early as possible to arrange the accommodation.

**BEDD ©  
RULES OF ORDER**

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion shall require a second and a majority vote. No discussion is in order.
- A motion to table is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.

Adopted: date of manual adoption

**LEGAL REF.:**

A.R.S.

[15-321](#)

[15-341](#)

**CROSS REF.:**

[BED](#) - Meeting Procedures/Bylaws

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

[BEDH](#) - Public Participation at Board Meetings

[BGF](#) - Suspension/Repeal of Policy



## EXECUTIVE SUMMARY

Meeting Date: October 10, 2017

**Subject:** Superintendent Evaluation

### Board Goals:

- 1) Maintain and Improve Comprehensive Student Opportunities and Services
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
- 3) Improve Student Preparedness and Mastery
- 4) Research and Create Desirable and Relevant Educational Opportunities and Services
- 5) Increase Public Engagement and Support for FUSD
- 6) Develop Diversified Partnerships and Revenue Opportunities

☒ Action/Discussion Item

☐ Information Item

### Background and Discussion

Policy CBI Evaluation of the Superintendent and the Superintendent's Employment Agreement outline the procedures and timelines for evaluation and award of performance based pay. Evaluation instruments have been developed to formalize and document the process.

### Recommendation to the Board

Discussion regarding the procedures and timelines for evaluation and performance based pay. Consideration for approval of the proposed goals based on the recommendations provided by the Board on May 23, 2017.

**Presented by:** Michael A. Penca, Superintendent

## **CBI**

### **EVALUATION OF SUPERINTENDENT**

The Governing Board shall evaluate the Superintendent at least once each year.

The evaluation(s) shall relate to the Superintendent's duties, responsibilities, and progress toward established goals.

The Board President shall schedule a meeting not later than December 18, to allow the Board to communicate its perspective on the Superintendent's performance to date and to allow the Board and the Superintendent to communicate on performance matters. Additional evaluations may be completed by the Board at the Board's discretion, upon invitation by the Superintendent or as noted in the Superintendent's contract. Evaluations must be completed by March 31 of each calendar year.

Any meetings of the Board to discuss the evaluation of the Superintendent shall be held in executive session unless the Superintendent requests that any such meeting be held in open session.

A copy of a written evaluation, if one is prepared, shall be given to the Superintendent. If in disagreement with such evaluation, the Superintendent may respond in writing within ten (10) working days to the Governing Board.

Upon the conclusion of the evaluation process, the Governing Board may determine whether any changes in the compensation and benefits or contract terms of the Superintendent are warranted, subject to the following:

If the Superintendent's contract with the School District is for multiple years, the School District shall not offer to extend or renegotiate the contract until May of the year preceding the final year of the contract. If the Superintendent's contract with the School District is for more than one (1) year, but not exceeding three (3) years, no earlier than fifteen (15) months before the expiration of the contract, the Board shall offer a contract for the next school year to the Superintendent unless on or before April 15 the Board gives notice to the Superintendent of the Board's intention not to offer a new administrative contract.

If the Superintendent's contract with the School District is for a single year, on or before May 15 of each year the Board shall offer a contract for the next school year to the Superintendent unless on or before April 15 the Board gives notice to the Superintendent of the Board's intention not to offer a new administrative contract.

The evaluation, if one is prepared, and any comments by the Superintendent, shall become a part of the Superintendent's personnel file.

Adopted: January 14, 2014

LEGAL REF.:

A.R.S.

[15-503](#)

CROSS REF.:

[CBA](#) - Qualifications and Duties of Superintendent

## **EXHIBIT A**

### **GOVERNING BOARD RESOLUTION SUPERINTENDENT'S EMPLOYMENT AGREEMENT PERFORMANCE PAY PLAN**

WHEREAS, the Governing Board ("the Board") of the Flagstaff Unified School District #1 ("the District") has determined that it is in the District's best interest to establish its own performance based pay plan for Superintendent Michael Penca ("Superintendent") for the term of his Employment Agreement effective beginning on July 1, 2017;

NOW, THEREFORE be it resolved by the Governing Board that:

- I. Pursuant to A.R.S § 15-341 (39), the Governing Board hereby establishes its own performance based pay plan for the services of Superintendent.
- II. Superintendent and the Governing Board agree that during the term of Superintendent's Employment Agreement, 5% of Superintendent's annual base salary (as set forth in paragraph 3.2 of Superintendent's Employment Agreement) shall be designated as "performance based pay". The performance based pay shall be withheld from Superintendent's base salary . The performance based pay, if earned, shall not be added to Superintendent's annual base salary. The performance based pay amount shall be payable only if and to the extent that Superintendent satisfies the criteria for an award of performance pay.
- III. Superintendent and Board agree that the goals by which Superintendent's performance pay shall be measured shall be those goals which Superintendent and the Governing Board create and mutually agree to prior to June 30th of each fiscal year of this Agreement. Notwithstanding the foregoing, should Superintendent and Governing Board fail to come to agreement after good faith discussions, the Governing Board shall be entitled to make the final determination regarding Superintendent's performance pay goals. Should the Governing Board fail to determine the goals required by this paragraph by June 30<sup>th</sup> of the then current fiscal year then the goals shall be those found in District Policy CBI.

The Board shall determine, by a majority vote whether Superintendent has achieved each of the goals adopted by the Board.

For each goal that a majority of the Board determines Superintendent has met, Superintendent shall be awarded a percentage of the total possible award of performance pay. If the Board determines that Superintendent has partially achieved a particular goal, the Board may, by a majority vote, determine a percentage to reflect the partial achievement and commensurate earned performance pay. If the Superintendent fails to

meet the goals by the Board, the Board reserves the right to award up to the full amount of performance pay based on a majority vote in favor of such an award.

The Board shall take action on Superintendent's performance pay in a properly noticed, open meeting of the Board.

- IV. The Governing Board shall by no later than the first regularly scheduled Governing Board Meeting in December of each year for which the Agreement is in effect review the performance of the Superintendent utilizing the standards as outlined in the Agreement and this Exhibit A. Upon a majority vote of the then present and voting Governing Board Members finding the Superintendent's performance to be adequate the Superintendent shall be awarded up to Fifty Percent (50%) of the performance pay withheld pursuant to Section 3.2 of the Agreement. Such awarded performance pay amounts shall be provided to the Superintendent within the next available regularly scheduled Superintendent pay period.
- V. The Governing Board shall by no later than the first regularly scheduled Governing Board Meeting in June of each year for which the Agreement is in effect review the performance of the Superintendent utilizing the standards as outlined in the Agreement and this Exhibit A. Upon a majority vote of the then present and voting Governing Board Members finding the Superintendent's performance to be adequate the Superintendent shall be awarded up to the remainder of the amount of the performance pay withheld pursuant to Section 3.2 of the Agreement not already provided to the Superintendent pursuant to Section IV of this Exhibit A. Such awarded performance pay amounts shall be provided to the Superintendent within the next available regularly scheduled Superintendent pay period.
- VI. The above method of performance assessment (as set forth in Section III above) shall be utilized during each fiscal year of this Agreement, unless Superintendent and the Governing Board mutually agree to modify the same. The Governing Board and Superintendent shall meet no later than June 15 annually to discuss what changes, if any, shall be made to the method of performance assessment for the following fiscal year.

# 2017-2018 Superintendent Evaluation



Standards	Functions	Standard Met	Standard Not Met	Comments
<b>Vision</b>	Collaboratively develop/implement mission/goals Collect/use data to assess effectiveness Create/implement plans to achieve goals Promote continued and sustainable improvement Monitor, evaluate, revise plans			
<b>Learning/Instruction</b>	Culture of collaboration, trust, learning Personalized, motivating environment for students Accountability system/monitor progress Develop instructional leadership and staff capacity Maximize time for instruction and promote use of technology Monitor and evaluate instructional programs			
<b>Management</b>	Monitor/evaluate the management and operations Obtain, allocate, align resources Protect welfare and safety of students and staff Develop capacity for distributed leadership Ensure teacher and organizational time is focused on instruction/learning			
<b>Collaboration</b>	Collect data pertinent to the educational environment Promote understanding and use of cultural, social and intellectual resources Build and sustain positive relationships with families Build and sustain positive relationships with community			
<b>Professionalism</b>	Ensure system of accountability for every student's success Model self-awareness, reflective practice, ethical behavior Safeguard the values of democracy, equity and diversity Consider moral and legal consequences of decisions Promote social justice and student needs			
<b>Education System</b>	Advocate for children, families and caregivers Act to influence local state and national decisions Assess, analyze, anticipate and adapt emerging trends			

<b>Board President</b>		
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Name/Signature

Date

<b>Superintendent</b>		
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Name/Signature

Date



**Superintendent Goals and Performance Pay  
2017 - 2018**

Superintendent: Michael Penca

Review Dates: December 12, 2017  
June 12, 2018

**District Priorities**

Listed are performance goals with indicators of progress as mutually agreed upon by the Governing Board and Superintendent. These goals are designed to best move the Flagstaff Unified School District forward in achieving the Governing Board's and District's long-term goals. The Governing Board shall determine, by majority vote, if the Superintendent has achieved each of the goals adopted by the Board. The performance pay amount shall be payable only if and to the extent that Superintendent satisfies the criteria for an award of performance pay.

**Use the response key as follows in evaluating the attainment of goals as established by the Governing Board and Superintendent:**

Goal Met	For each goal that a majority of the Board determines the Superintendent has met, Superintendent shall be awarded a percentage of the total possible award of performance pay.
Goal Partially Met	If the Board determines the Superintendent has partially achieved a particular goal, the Board may, by majority vote, determine the percentage to reflect the partial achievement and commensurate earned performance pay.
Goal Not Met	The Superintendent fails to meet the goal. The Board reserves the right to award up to the full amount of performance pay based on a majority vote in favor of such award.

**Goal:**

Goal 1- Onboarding/Engagement: To engage stakeholders of FUSD and the Flagstaff community to listen and learn about strengths, challenges and opportunities for growth.

**Actions/Evidence:****Actions:**

- Meet individually with Building and Department administrators
- Conduct regular visits to school sites
- Facilitate monthly Parent Advisory Committee meetings
- Attend meetings with Certified and Classified Employee Liaisons and meetings with the Voice and Negotiations committees as requested
- Facilitate weekly meetings with Cabinet Administrators
- Schedule Superintendent's Welcome and open forums with staff
- Establish a Student Advisory Committee and representative to the Board

**Evidence:**

- Calendar/Superintendent's Reports
- Agendas/Sign-In Sheets
- Student Representative to the Board
- Summary of Strengths, Challenges and Opportunities for Growth

**Attainment of Goal (*circle one*):**

**Goal Met**

**Goal Partially Met**

**Goal Not Met**

**Goal:**

Goal 2- Board/Superintendent Governance: To lead as a united team, with Governing Board members and Administration from their respective roles, with strong collaboration and mutual trust.

**Actions/Evidence:****Action:**

- Establish and attend individual meetings with Governing Board members
- Provide the Governing Board with updates of district news
- Design a Governing Board and Executive Administrators Retreat with a focus on values, norms and understanding of strategic district issues
- Conduct ASBA Policy Audit and plan with the Governing Board priorities for policy revisions
- Develop a Governing Board Handbook including values and norms, procedures and self-evaluation

**Evidence:**

- Calendar/Superintendent's Reports
- Superintendent's Updates
- Priorities and timelines for policy revisions
- Retreat agenda
- Governing Board Handbook

**Attainment of Goal (circle one):**

**Goal Met**

**Goal Partially Met**

**Goal Not Met**



**Goal:**

Goal 3- Continuous Improvement: To develop and communicate a vision of high expectations for student achievement, quality instruction and plan for the management of operations and resources needed to provide a safe, efficient and effective learning environment.

**Actions/Evidence:****Actions:**

- Apply, complete the readiness review, and begin the steps outlined in the AdvancEd Performance Accreditation process with a goal to have FUSD Systems accredited.
- Develop and implement Principal Evaluation Framework
- Create and communicate Budget projections and multi-year plan

**Evidence:**

- AdvancEd application and Readiness Review
- Documentation of AdvancEd internal review steps for student performance data, self-assessment, stakeholder surveys
- Principal Evaluation Framework
- Budget Plan

**Attainment of Goal *(circle one)*:**

**Goal Met**

**Goal Partially Met**

**Goal Not Met**

**Goal:**

Goal 4- Professional Development: To promote a culture of learning and innovation through professional development and collaboration.

**Actions/Evidence:****Actions:**

- Participate in ASA/GCU/ADE Superintendent's Collaborative Network and Mentoring
- Develop professional learning component to meetings with Administrative Council, Elementary, Secondary administrators
- Attend ASBA, ASA and relevant professional development opportunities for the Board and Superintendent
- Facilitate BoardDocs training and implementation

**Evidence:**

- Calendar/Superintendent's Report
- Agendas for Administrative meetings and professional learning documents
- Professional Development certificates of attendance
- BoardDocs training and implementation timeline

**Attainment of Goal (*circle one*):**

**Goal Met**

**Goal Partially Met**

**Goal Not Met**

**Goal:**

Goal 5-Advocacy and Partnerships: To advocate for the success of all students, cultivate partnerships and respond to and influence political, social, economic, legal and cultural issues.

**Actions/Evidence:****Actions:**

- Participate in LAUNCH Flagstaff events
- Meet with legislative representatives and advocate for FUSD and public education
- Attend meetings with community leaders (City, County, NAU, CCC, Chamber, Community Partners)
- Schedule and engage stakeholders in Education Finance Forums
- Communicate need and information regarding voter-approved general obligation bonds, capital overrides, and/or M&O overrides

**Evidence:**

- Calendar/Superintendent's Reports
- Agendas/Sign-In Sheets
- Education Finance Forum presentation
- Information about voter-approved funds

**Attainment of Goal** *(circle one):*

**Goal Met**

**Goal Partially Met**

**Goal Not Met**

## Superintendent Goals and Performance Pay Summary

### December 2017

Goal	Goal Attainment ( <i>circle</i> )			Performance Pay Award
1. Onboarding/Engagement	Met	Partially Met	Not Met	%
2. Board/Supt. Governance	Met	Partially Met	Not Met	%
3. Continuous Improvement	Met	Partially Met	Not Met	%
4. Professional Development	Met	Partially Met	Not Met	%
5. Advocacy and Partnerships	Met	Partially Met	Not Met	%

Based on the review of the goals as established by the Board and the Superintendent, the Performance Pay to be awarded to the Superintendent in December 2017 is in the amount of \_\_\_\_\_. (\*not to exceed 50% of contracted total performance based pay)

Governing Board President, Flagstaff Unified School District #1

\_\_\_\_\_ Date: \_\_\_\_\_

Superintendent, Flagstaff Unified School District #1

\_\_\_\_\_ Date: \_\_\_\_\_

### June 2018

Goal	Goal Attainment ( <i>circle</i> )			Performance Pay Award
6. Onboarding/Engagement	Met	Partially Met	Not Met	%
7. Board/Supt. Governance	Met	Partially Met	Not Met	%
8. Continuous Improvement	Met	Partially Met	Not Met	%
9. Professional Development	Met	Partially Met	Not Met	%
10. Advocacy and Partnerships	Met	Partially Met	Not Met	%

Based on the review of the goals as established by the Board and the Superintendent, the Performance Pay to be awarded to the Superintendent in June 2018 is in the amount of \_\_\_\_\_. (\*combined December and June award not to exceed 100% of contracted total performance based pay)

Governing Board President, Flagstaff Unified School District #1

\_\_\_\_\_ Date: \_\_\_\_\_

Superintendent, Flagstaff Unified School District #1

\_\_\_\_\_ Date: \_\_\_\_\_

## EXECUTIVE SUMMARY

Meeting Date: October 10, 2017

**Subject:** 2017-2018 Facility Fees

### Board Goals:

- 1) Maintain and Improve Comprehensive Student Opportunities and Services
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
- 3) Research and Create Desirable and Relevant Educational Opportunities and Services
- 4) Increase Public Engagement and Support for FUSD
- 5) Develop Diversified Partnerships and Revenue Opportunities

☒ Action/Discussion Item

☐ Information Item

### Background and Discussion

As mentioned at the last board meeting, the proposed amount charged for facilities for the 2017-2018 school year remains the same as those in place for 2016-2017.

### Fiscal Impact

Revenue from rental of FUSD Facilities is about \$400,000 per year.

### Recommendation to the Board

Approve the proposed 2017-2018 FUSD Facility Fees.

### Presented by:

Bob Kuhn  
Assistant Superintendent

**Flagstaff Unified School District, #1**  
**Use of School Facilities**  
**Fee Schedule FY18 School Year 2017-18**

**Facility Hourly Fee**

<u>Facility Used</u>	<u>Class I*</u>	<u>Class II</u>	<u>Class III</u>
Classroom	\$ -	\$ 15.00	\$ 20.00
Commons	\$ -	\$ 100.00	\$ 200.00
Multipurpose	\$ -	\$ 20.00	\$ 25.00
Gym (elementary)	\$ -	\$ 25.00	\$ 50.00
Gym Secondary Small	\$ -	\$ 45.00	\$ 110.00
Gym Secondary Large	\$ -	\$ 90.00	\$ 180.00
Mini-Auditorium	\$ -	\$ 70.00	\$ 80.00
Auditorium	\$ -	\$ 136.00	\$ 182.00
Stadium ***	\$ -	\$ 330.00	\$ 465.00
Concession Stand (\$250 Deposit)	\$ 60.00	\$ 60.00	\$ 60.00
Fields	\$ -	\$ 55.00	\$ 60.00
Kitchen (serving)	\$ -	\$ 55.00	\$ 60.00
Kitchen (cooking)	\$ -	\$ 125.00	\$ 150.00
Board Room	\$ -	\$ 65.00	\$ 75.00
<b>Facility Fees - Set Fees</b>			
<u>Facility Used</u>	<u>Class I*</u>	<u>Class II</u>	<u>Class III</u>
Gym (elem)** Full Day (8 hours)	\$ -	\$ 200.00	\$ 400.00
Gym Secondary (small)** Full Day (8 hours)	\$ -	\$ 300.00	\$ 600.00
Gym Secondary (large)** Full Day (8 hours)	\$ -	\$ 400.00	\$ 800.00
Tournaments		Charged per event.	
Mini-Auditorium 1/2 Day (3 hours)	\$ -	\$ 150.00	\$ 240.00
Auditorium 1/2 Day (3 hours)	\$ -	\$ 300.00	\$ 546.00
Full Day	\$ -	\$ 700.00	\$ 850.00
Stadium ***	\$ -	\$ 990.00	\$ 1,395.00
Artificial Fields***1/2 day	\$ -	\$ 250.00	\$ 500.00
Full Day	\$ -	\$ 500.00	\$ 1,000.00
Fields Full Day	\$ -	\$ 300.00	\$ 450.00
Tracks \$20 an hour per lane***	\$ -	\$ 160.00	\$ 320.00
Track Access Card - \$10 per month/minimum 3 months = \$30			
Pool - 7 hours	\$ -	\$ 300.00	\$ 390.00
Board Room	\$ -	\$ 195.00	\$ 225.00

**\* Class I \$30.00 Facility Use Fee for regular meetings per semester - This does not include special events. Class I will be charged a Facility Fee for weekend, holiday or summer use; a deposit may be required. Class 1 using facilities after custodial hours may be charged an additional fee.**

\*\*Rental of Gym in unoccupied FUSD buildings will require a \$30 access fee and a utility surcharge.

\*\*\*There will be an additional charge of \$100 per hour for use of Cromer Field with lights.

Rental of Kitchens will require a \$250.00 deposit. Please contact FUSD Food Service 527-6094.

**All Classes of Users -- Personnel and Security Charges:**

Personnel charges: \$30 per hour per person.

This charge applies for door unlock/lock service and during hours where FUSD personnel are not otherwise on site.

At least one FUSD employee must be on site during facility use by non-FUSD personnel.

**Sound/Lighting Fee** - \$45 per hour - rehearsal \$60 per hour performance

Effective: July 1, 2017 through June 30, 2018. Rates will be reviewed by the Governing Board.

For planning purposes, groups are advised to plan on an increase of up to 5% per year.

## EXECUTIVE SUMMARY

Meeting Date: **October 10, 2017**

**Subject: Superintendent's Professional Development**

### **Board Goals:**

- 1) Maintain and Improve Comprehensive Student Opportunities and Services**
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff**
- 3) Improve Student Preparedness and Mastery**
- 4) Research and Create Desirable and Relevant Educational Opportunities and Services**
- 5) Increase Public Engagement and Support for FUSD**
- 6) Develop Diversified Partnerships and Revenue Opportunities**

☒ Action/Discussion Item

☐ Information Item

### **Background and Discussion**

As reported at the July 10, 2017 Board meeting, I have been invited to participate in the Arizona School Administrators (ASA), Grand Canyon University (GCU), and the Arizona Department of Education (ADE) collaborative network opportunity for first-year superintendents in Arizona for the 2017-2018 year. Meetings will be held on October 22, 2017 in Prescott at the Prescott Resort and Conference Center; February 6, 2018 in Phoenix at Grand Canyon University; and April 27, 2018 in Phoenix at Arizona Department of Education. I would also like to participate in the Arizona School Administrators Superintendency/Higher Ed Conference in Prescott on October 22-24, 2017, which is concurrent with the October 22, 2017 meeting of the Superintendent's Collaborative Network.

**Fiscal Impact**

There is no charge to participate in the Superintendent's Collaborative Network – the only expense is travel to and from the meetings. Registration for the ASA Superintendency/Higher Ed Conference is \$295. Travel expenses will include hotel arrangements for two nights (October 22-23) and mileage/meals.

**Recommendation to the Board**

Approve Superintendent's participation in the Superintendent's Collaborative Network meetings and the Arizona School Administrator Superintendency/Higher Ed Conference.

**Presented by:**

Michael A. Penca, Superintendent





June 12, 2017

Dear Colleague,

Arizona School Administrators (ASA), Grand Canyon University (GCU), and the Arizona Department of Education (ADE) are pleased to announce the continuation of an exciting collaborative network opportunity for first-year superintendents in Arizona for the 2017-2018 year. We know you have many choices available to you for your professional development, yet your time does not allow you to attend them all. That is why GCU/ASA/ADE are jointly coordinating this outstanding program to minimize your time away from your district. Thank you for participating in the Superintendents' Collaborative Network (SCN). This unique opportunity is offered at no cost to you.

As a participant, you will meet and collaborate with other first-year superintendents from around the state in four sessions led by Dr. John Baracy (retired Superintendent of Scottsdale Unified School District), and numerous expert guest speakers. In addition, you will have access to a collaborative network portal, facilitated by Dr. Jennifer Johnson (Director of Academic Alliances at Grand Canyon University), where you can interact and connect with other participants throughout the year. You will receive three publications to compliment the sessions for your reading and personal and professional library, at no cost. Topics will include, but are not limited to:

- Planning the first 100 days
- Communicating to lead both internal and external communities
- Staying focused and facing challenges
- Demystifying the school budget
- Providing exceptional customer service for your internal and external communities
- Avoiding mistakes in high profile areas
- Developing an understanding of state-wide legislative advocacy
- Building positive board relations and communication
- Leading with the head, heart and soul
- Leading and retaining exceptional educators
- Educating through an entrepreneurial lens
- Other topics that may emerge based on current events or participant requests

Finally, we are excited to announce that each participant will be assigned a mentor for the 2017-2018 year at no cost to you. This mentor will be available for ongoing meetings, discussions, and mentoring experiences to assist you in your first year as a superintendent in Arizona.

The meeting dates for the collaborative network are below, and specific details as to location also are included.

**Please mark your calendar and plan to attend ALL meetings.**

<b>Jul. 10, 2017</b>	<b>Oct. 22, 2017</b>	<b>Feb. 6, 2018</b>	<b>Apr. 27, 2018</b>
9:00am – 3:45pm	10:00am – 4:00pm	9:00am – 3:00pm	8:00am – 3:00pm
Grand Canyon University	Prescott Resort and Conference Center  (Concurrent with ASA Superintendent Fall Conference)	Grand Canyon University	Arizona Department of Education

As former superintendents, we think the Superintendents' Collaborative Network will provide you with support and resources to assist you in providing the very best educational opportunities for the youth of Arizona.

Sincerely,

Tacy Ashby, Ed.D.  
Senior Vice President  
Strategic Educational Alliances  
Grand Canyon University

Jennifer Johnson, Ed.D.  
Director of Academic Alliances  
Strategic Educational Alliance  
Grand Canyon University

Mark Joraanstad, Ed.D.  
Executive Director  
Arizona School Administrators, Inc.

James Buchanan, Ed.D.  
Education Program Specialist  
Effective Teachers and Leaders  
Arizona Department of Education

John Baracy  
Superintendents Collaborative Network Facilitator  
Grand Canyon University  
Former Superintendent, Scottsdale Unified School District



ARIZONA SCHOOL  
ADMINISTRATORS

Superintendency/Higher Ed Conference

# Telling Your Story: Literacies Old and New



October 22-24, 2017

October 10, 2017

## Featuring

### Carmen Agra Deedy

An internationally known, award-winning author of children's literature, storyteller and radio contributor. She has spoken before Noble Laureates and Pulitzer Prize winners, CEOs, heads of state and educators. She will ignite you to think outside the box.



### Noelle Ellerson

AASA's Associate Executive Director of Policy & Advocacy, Noelle Ellerson Ng will detail the latest and (not-so?) greatest goings-on in Washington DC and what it means for school systems. Topics will include ESSA, funding, Medicaid, IDEA, rural, E-Rate, school nutrition, vouchers, and more.



*"Federal Education Policy Update"*

## Breakout Sessions

- Teaching Literacy-Strategies & Innovations
- Technological Literacy
- Curriculum Audits-The Story
- Dealing with MOWR Requirements
- Opioid Crisis

And more...

## Conference Location

Prescott Resort & Conference Center



**ASBA-ASA 60th Annual Conference | Dec. 13-15, 2017 Celebrate with us! National keynote speakers, informative breakout sessions, award recognitions PLUS more.**

**This year's Annual Conference will provide thought provoking general session speakers, informative breakout sessions on best school practices, award recognition for excellence in education and the opportunity to interact with over 100 exhibitors that provide products and services for your schools.**

## **REGISTRATION**

### **PRE-CONFERENCE REGISTRATION**

Please note that a separate registration is required for the December 13 pre-conference. The \$180/person member registration fee includes access to online materials, continental breakfast, snacks and lunch. Registration for the Annual Conference is not required to register for the pre-conference. Non-member registration fee is \$360/person.

### **ANNUAL CONFERENCE REGISTRATION**

The \$370/person member registration fee to the Annual Conference includes access to online materials for all sessions, plus continental breakfasts, Annual Awards Dinner, Dessert Reception/Casino Night, Golden Bell Luncheon, two receptions and snacks on both days. Non-member registration fee is \$740/person. Please note that separate registration is required for the Annual Conference and the Pre-Conference.

### **LATE REGISTRATION**

Participants registered after Wednesday, November 29, 2017, will be charged an additional \$50 late registration fee.

**VENUE:** Arizona Biltmore; 2400 E Missouri Ave; Phoenix, AZ



Registration for Legislative Workshop opens October 10, 2017. This fast-paced, one-day conference is back with a special focus on “Examining the trade-offs of school choice.” School choice comes at a financial, social and academic costs. Learn the unintended consequences of school choice and how educators can respond. A preview of the coming legislative session, tips for communicating with your local elected officials and other topics that impact K-12 education also will be presented.

#### REGISTRATION

The \$150/person member registration fee includes access to online materials, continental breakfast, snacks and lunch. Non-member registration fee is \$300/person. AASBO and ASA members please note if your school district is a member of ASBA you qualify for the member registration fee.

Participants registered after Monday, November 6, 2017, will be charged an additional \$50 late registration fee. Registration closes Monday, November 13, 2017. This is also the date for cancellations to be submitted.

#### HOTEL INFORMATION

For reservations at the Sheraton Crescent Hotel, call 602.943.8200 no later than Thursday, October 26, 2017. The hotel is located at 2620 W Dunlap Ave, Phoenix, AZ 85021. The ASBA conference room rate is \$125 single/double. To receive the conference rate, please mention the ASBA Legislative Workshop.

#### REFUNDS, CANCELLATIONS AND SUBSTITUTIONS

Cancellations must be in writing and faxed to 602-254-1177 by Monday, November 13. No Shows will not be refunded. Those registered are entitled to send substitutes in their place.

**FYI**