

## OFFICIAL MINUTES

August 14, 2012

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on August 14, 2012 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. The meeting was called to order at 5:30 pm.
2. Roll Call:

#### Board Members

Ms. Sarah Ells, President  
Ms. Dolores Biggerstaff, Clerk  
Mr. Christopher Bavasi, Member  
Mr. Paul Kulpinski, Member  
Mr. Miguel Vasquez, Member

#### Administrative Staff

Ms. Barbara Hickman, Superintendent  
Ms. Mary K. Walton, Assistant Superintendent  
Mr. Robert Kuhn, Assistant Superintendent  
Dr. Ken Garland, Director of Budget & Finance  
Mr. Dietrich Sauer, Director of Human Resources  
Ms. Karin Eberhard, District Relations Coordinator  
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Mr. Bavasi moved to adopt the agenda as submitted. Mr. Vasquez seconded; motion carried.

1 person signed the guest register

**CALL TO THE PUBLIC**

Ms. Ells called on the public for comment:

- Bruce Johnson – Expressed concern about the direction that the District is taking regarding finances. Is concerned about test scores and thinks the district is mismanaged.

**ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting and Special Meeting held on July 10, 2012
2. Payment Vouchers AV625A12; AD625A12; AS629A12; AS630A12; AS627A12; AD702A12; AV716A12; AD717A12; APX718A2; APX719A3; AS630E12; AV716A13; AD724A13; AD724A12; AV726A12; AV731A13; AV731A12; AD731A12; AD731A13; AS630H12; AS802A13; AD625B12; AD628A12; AD717B12; ASX718A2; ASX719A3; AD725A13; AD726A12; and Payroll 013; 014; 015; 213; 214; 514; 614; 714; 216; 016; and 314 (Detailed information is available upon request.)
3. Student Activities Treasurers for FY 2012-13: Ginger Wischmann, Director of Accounting; John Coe, Marshall Elementary School Principal; Mary Jo Eldridge, Leupp Elementary School Principal; Steve Boadway, Mount Elden Middle School Principal; Tari Popham, Sinagua Middle School Principal; Tony Cullen, Flagstaff High School Principal; and Stacie Zanzucchi, Coconino High School Principal
4. Donations to District: Six Exhibit signs of Rough Riders Exhibit valued at \$1500-\$2000 from Pioneer Museum to Sinagua Middle School; One 32" flat screen TV with wall mount valued at \$322.84 from Sinagua Middle School PTO to Sinagua Middle School

5. Resignations, appointments, retirements, releases from contract, and leaves of absence:  
RESIGNATIONS, TERMINATIONS

Administration:

Certified:

Blie, Valerie:	Sechrist; PE Teacher; Effective June 30, 2012 (previously submitted as a Leave of Absence for the 2012-2013 School Year)
Gottschling, Matt:	FHS; Social Studies Teacher; Effective June 30, 2012
Nelson, Kamalene:	Thomas; 5th Grade Teacher; Effective June 30, 2012
Pietropaulo, Joy:	Marshall; School Nurse; Effective August 1, 2012
Rankin, Roger:	FHS; SE Resource Teacher; Effective August 4, 2012
Valentine, Lynne:	Kinsey; School Nurse; Effective June 30, 2012
Westphal, Eileen:	CHS; Art Teacher; Effective July 24, 2012
White, Will:	CHS; Counselor; Effective June 30, 2012
Classified:	
Clough, Judith:	FHS; SE Parapro 1:1; Effective July 10, 2012
Evans, Danielle:	FHS; SE Parapro 1:1; Effective 7/11/2012
Freiman, Steve:	Transportation; Bus Driver; Effective 7/3/2012
Gazar, Raelynn:	FHS; SE Parapro 1:1; Effective July 24, 2012

Gottschling, Kari:	Business Office; Payroll Clerk; Effective August 14, 2012
Lambert, Gayle S.:	DeMiguel; Kindergarten Aide; Effective July 6, 2012
Lewis, Jeralyn:	Facility Services; Custodian; Effective July 10, 2012
Likovich, Lauren:	Killip; Se Parapro Resource; Effective 7/5/2012
Lizarraga, Illa:	Kinsey; Crossing Guard and Kinder Aide; Effective June 7, 2012
Maxwell, Jini:	Cromer; Kindergarten Aide; Effective July 28, 2012
Murray, Peggy:	Marshall; Kindergarten Aide; Effective June 30, 2012
Myers, Mallory:	FHS; SE Parapro 1:1; July 5, 2012
Posey, Shmaine:	Kinsey; SE Parapro Resource; Effective June 30, 2012
Riley, Amy:	Cromer; Kindergarten/General Aide; Effective July 30, 2012
Salt, Cila:	Marshall; SE Parapro 1:1; Effective June 30, 2012
Stoll, Jarett:	CHS; Transition School to Work Team Leader; Effective July 9, 2012
Toland, Heather:	Kinsey; SE Parapro; Effective June 30, 2012
Torres, Brianna:	Marshall; SE Parapro; Effective June 30, 2012
Treadway, Tomomi:	Sechrist; General Aide; Effective June 30, 2012
Vieau, Yvonne:	Knoles; General Aide; Effective June 30, 2012
Smartschools:	
APPOINTMENTS	
Administration:	
Certified:	
Bartley, Bruce:	MEMS; Industrial Arts (Woods); 1.0 FTE (OYO); \$35,096; Effective 8/8/2012
Brandel, Jeannine:	FHS; Teacher on Assignment (Athletics); .5 FTE (OYO); \$15,471.50; Effective 8/8/2012
Briggs, Kathleen:	Killip/Districtwide: Preschool Teacher; 1.0 FTE (OYO); \$30,943; Effective 8/8/2012
Brock, Taylor:	Kinsey; PE Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Canedo, Maria:	MEMS; Spanish Teacher; .6 FTE (OYO) ; \$23,243.80; Effective 8/8/2012
Cornett, Joe:	FHS; Digital Photography Teacher; 1.0 FTE; \$32,985; Effective 8/8/2012
Cornett, Margaret:	Speech/Lang. Pathologist; .8 FTE (OYO); \$32,468; Effective 8/8/2012
Curtin, Adria:	Cromer; Technology Teacher; 1.0 FTE; \$32,985; Effective 8/8/2012
Dittberner, Angella:	DeMiguel; School Nurse; .9FTE (OYO); \$27,848.70; Effective 8/8/2012
Divittorio, Annika:	Cromer; 5 <sup>th</sup> Grade Teacher; .5 FTE;(OYO); \$16,661; Effective 8/8/2012
Ernst, Jennifer:	Speech/Lang. Pathologist; 1.0 FTE; \$32,985; Effective 8/8/2012
Evans, Nancy:	School Psychologist; .3 FTE (OYO); \$17,946.60; Effective 8/8/2012
Farooque, Tahia:	FHS; Social Studies Teacher; 1.0 FTE; 30,943; Effective 8/8/2012
Gabaldon, April:	FHS; Dance/Child Development; 1.0 FTE; \$30,943; Effective 8/8/2012
Glassburn, Elizabeth:	SMS; English (.6 FTE) & Homebound Teacher (.4 FTE); \$30,943; Effective 8/8/2012 (OYO)
Gomes, Immaculate:	SMS (MIT-E); Biology/Science Teacher; 1.0 FTE; \$32,985; Effective 8/8/2012
Goulden, Molly:	MEMS (Alpine/7); Social Studies; 1.0 FTE; \$30,9423; Effective 8/8/2012
Hafford, Kristine	Knoles; Music Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012

Hamilton, Kelly:	CHS; English Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Hamilton, Rena:	MEMS; Art/Yearbook Teacher; .6FTE (OYO); \$23,177.40; Effective 8/8/2012
Harmon, Jonathan:	New Start; PE Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Hart, Kimberly:	FHS; Culinary Teacher; .6 FTE (OYO); \$18,565.80; Effective 8/8/2012
Heck, Emily:	Marshall; 4 <sup>th</sup> Grade Teacher; 1.0 FTE (OYO); \$32,985; Effective 8/8/2012
Hinman, Courtney:	New Start/TIA; SE Teacher; 1.0 FTE; \$37,687; Effective 8/8/2012
Howdeshell, Craig:	CHS; Trade & Industry Teacher; 1.0 FTE; \$32,510; Effective 8/8/2012
Jansen, Martha:	Thomas; 5 <sup>th</sup> Grade Teacher; 1.0 FTE; \$32,985; Effective 8/8/2012
Kohl, Elizabeth:	Marshall; 5 <sup>th</sup> Grade Teacher; 1.0 FTE (OYO) ; \$30,943; Effective 8/8/2012
Kominsky, David:	FHS; History Teacher; 1.0 FTE (OYO); \$30,943; Effective 8/8/2012
Lamer, Cynthia:	DeMiguel; 4 <sup>th</sup> Grade Teacher; .5 FTE(OYO); Effective 8/8/2012
Lenz, Linda:	FHS; Science (Biology) Teacher; .6 FTE (OYO); \$21,900.06; Effective 8/8/2012
Loritz, Maggilee:	CHS; SE Behavior Support Teacher; 1.0 FTE; \$36,412; Effective 8/8/2012
Martinez, Francesca:	DeMiguel; 3 <sup>rd</sup> Grade Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
McCabe, Myralyn:	Killip; Art Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Morrison, Lori:	FHS; Business Teacher; .6 FTE (OYO); \$19,791; Effective 8/8/2012
Ogg, Tiffany:	PDH; 3 <sup>rd</sup> Grade Teacher; .5 FTE (OYO); \$15,471.50; Effective 8/8/2012
Ohan, Jennifer:	Leupp; Title I Science Specialist; 1.0 FTE; \$30,943; Effective 8/8/2012
Ostrowski, Misty:	CHS; Art Teacher; .6 FTE (OYO); \$19,791; Effective 8/8/2012
Othon, Jennifer:	DeMiguel; 4 <sup>th</sup> Grade Teacher; .5 FTE (OYO); \$17,328.00; Effective 8/8/2012
Pena, Jovahna:	PDH; Art Teacher; 1.0 FTE (OYO); \$32,985; Effective 8/8/2012
Peters, Susan:	Knoles; 4 <sup>th</sup> Grade Teacher; 1.0 FTE; \$32,510.00; Effective 8/8/2012
Pierz, Betsy:	Knoles; SE Teacher; 1.0 FTE; \$33,893; Effective 8/8/2012
Pritchard, Jennifer:	SSS; School Psychologist; .9FTE (OYO); \$53,839.80; Effective 8/8/2012
Randolph, Natalie:	New Start; Counselor; .5 FTE (OYO); \$18,206; Effective 8/8/2012
Reger, Casey:	Knoles; 3 <sup>rd</sup> Grade; 1.0 FTE; \$30,943; Effective 8/8/2012
Richmond, Mark:	New Start; SE Teacher; 1.0 FTE (OYO); \$38, 349; Effective 8/8/2012
Robinson, Chandra:	New Start; Art Teacher; .3 FTE (OYO); \$9,282.90; Effective 8/8/2012
Rusinsky, Kelli:	Knoles; 4 <sup>th</sup> Grade (Dual Certified) Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Ryan, Rebekah:	Cromer; Kindergarten Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012
Schenck, Trevor:	FHS; Band/Orchestra Teacher; 1.0 FTE; \$20,943; Effective 8/8/2012
Shafer, Emily:	Knoles; 3 <sup>rd</sup> Grade Teacher; 1.0 FTE; \$33,404; Effective 8/8/2012
Sirasky, Andrew:	CHS; SE Resource (English) Teacher; 1.0 FTE (OYO); \$34,826; Effective 8/8/2012
Spencer, Timaree:	MEMS; SE Teacher (Math/English); 1.0 FTE; \$30,943; Effective 8/8/2012
Suby, Lang:	CHS; SE Teacher (Lifeskills); 1.0 FTE; \$32,985; Effective 8/8/2012
Thornton, Kimberley:	New Start; SE Teacher; .5 FTE (OYO); \$16,946.50; Effective 8/8/2012

Vandervalk, Daniel: CHS; PE Teacher; 1.0 FTE; \$32,985; Effective 8/8/2012

Walker, Bethany: Cromer; Kindergarten Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012  
Wanland, Raeann: MEMS (Alpine/7); English Teacher; 1.0 FTE; \$30,943;  
Effective 8/8/2012

Wertz, Kathryn: SMS; 6<sup>th</sup> Grade Teacher; 1.0 FTE; \$30,943; Effective 8/8/2012  
White, Rebecca: Kinsey; 21<sup>st</sup> Century Facilitator; 1.0 FTE (OYO); \$40,585;  
Effective 8/8/2012

Wookey, Michelle: Cromer; 2<sup>nd</sup> Grade; 1.0 FTE (OYO); \$30,943; Effective 8/8/2012  
Zsenai, Sara: Cromer; SE Teacher/Preschool; 1.0 FTE; \$32,985; Effective 8/8/2012  
Baze, Christina: CHS; Science; 1.0FTE; One Year Only; \$30,943; Effective 8/8/12  
Corcoran, Kathy: FHS; Spanish Teacher; 1.0 FTE; One Year Only; \$33,893  
Effective 8/8/2012

Freeman, Monique: Marshall; SE Resource; .5FTE; One Year Only; \$15,471.50  
Effective 8/8/2012

Classified:

Beckham, Staci: FHS; SE Parapro 1:1; 31.5hrs; 10.59/hr.; 9mo; Effective 8/13/2012  
Botti, Lauren: Sechrist; Kindergarten Aide; 8.75hr/wk; \$9.66/hr.; 9mo;  
Effective 8/13/2012

Cannon, Tonya: Knoles; FACTS Team Leader; 37.5hrs; \$11.71/hr.; 9mo.  
Effective 8/13/12

Castillo, Maria: PDH; SE Parapro (2<sup>nd</sup> Grade); 15hrs/wk; \$10.61/hr.; 9mo;  
Effective 8/13/12

Chapman, Michelle: DeMiguel; Attendance Recorder/General Aide; 25hrs; \$10.10/hr. &  
\$9.66/hr; 9mo; Effective 8/13/2012

Coleman, Maxine: FHS; Kids Center Instructional Aide; 25 hrs; \$9.66/hr.; 9mo;  
Effective 8/8/2012

Deegan, Marylee: SMS; SE Parapro (Clerical); 26 hrs; \$10.61/hr; 9mo;  
Effective 8/13/2012

Dutton, Carissa: Marshall; SE Parapro; 32.5hrs; \$10.59/hr.; 9mo; Effective 8/13/2012  
Herstein, David: CHS; SE Parapro; 31.5hrs; \$10.86/hr.; 9mo; Effective 8/13/2012  
Hurst, Courtney: Thomas; FACTS Caregiver; 19hrs/wk; \$8.65/hr; 9mo;  
Effective 8/9/2012

Jones, Brittany: FHS; Kids Center Instructional Aide; 25hrs; \$9.66/hr; 9mo;  
Effective 8/8/2012

Johnson, Toni Lyn: Killip; Kindergarten Aide; 17.5 hrs; \$10.15/hr; 9mo; Effective 8/8/12  
Lozania, Rafael: MEMS; SE Parapro; 31.5hrs; \$10.59/hr; 9m; Effective 8/13/2012  
Lurvey, Mason: Killip; Attendance Clerk; 29.5hrs; \$10.61/hr; 9mo; Effective 8/2/12  
Lurvey, Theresa: Killip; Kindergarten Instructional Aide; 17.5hrs; \$10.15/hr; 9mo;  
Effective 8/8/2012

Martin, Jessica: PDH; SE Parapro; 30.5hrs; \$10.10/hr; 9mo; Effective 8/13/2012  
Moran, Kumja: DeMiguel; SE Parapro (3<sup>rd</sup>/4<sup>th</sup>); 27.5/hrs; \$10.59/hr; 9mo;  
Effective 8/13/2012

Owens, Polly: FHS; SE Parapro; 27.5hrs; \$10.59/hr; 9mo; Effective 8/13/2012  
Rivera, Gabe: Kinsey; FACTS Caregiver; 19hrs/wk; \$8.75/hr; 9mo; Effective 8/9/12  
Simpkins, Carrie: Sechrist; Kindergarten Instructional Aide; 8.75hrs/wk; \$9.66/hr;  
9mo; Effective 8/13/2012

Slater, Jason: Marshall; Instructional Aide (SE Positive Behavioral Support); 27.5  
hrs/wk; \$10.10/hr; 9mo; Effective 8/13/2012

Vandervort, Karisa:  
Weinzinger, Kathleen:

Thomas/FACTS Caregiver; 19hrs; \$8.65/hr; 9mo; Effective 8/9/12  
Cromer; Attendance Recorder; 8hrs/wk; \$10.10/hr; 9mo;  
Effective 7/30/2012

Allen, Barbara:  
Bourdeau, Rebecca:  
Hudson, Anna:  
Martinez, Thomas:  
Nichols, Heidi:  
Rinker, Ruben:  
Sellars, Leonard:

Transportation; Bus Driver; 40hrs/wk; \$12.34/hr; 9mo; Effec. 8/6/12  
Transportation; Bus Driver; 40hrs/wk; \$13.63/hr; 9mo; Effec. 8/6/12  
Marshall; Health Aide; 36hrs/wk; \$11.13/hr; 9mo; Effective 8/13/12  
Transportation; Bus Driver Trainee; \$8.65/hr; 9mo; Effec. 8/13/12  
Thomas; SE Parapro 1:1; 30.5hrs/wk; \$10.86/hr; 9m; Effec. 8/13/12  
Transportation; Bus Driver; 40hrs/wk; \$13.30/hr; 9mo; Effec. 8/6/12  
Transportation; Bus Driver; 20hrs/wk; \$12.65/hr; 9mo;  
Effective 8/13/12

Smartschools:

Coach/Other:

Aguas, Kevin:  
Guthrie, Andrew:  
Keirse, Ian:

FHS; Football Coach; \$1600; Effective 7/30/2012-11/2/2012  
FHS; JV Volleyball Coach; \$1800; Effective 7/30/2012-11/2/2012  
FHS; Swimming-Head Coach; \$2600; Effective 8/6/2012-11/4/2012

Temporary/Other:

Volunteers:

Carpenter, Danielle:

CHS; Student Athletic Trainer; Effective 7/26/2012

Cilane, Austin:

FHS; Marching Band Assistant; Effective 8/2/2012

Devine, Addie:

FHS; Cross Country Assistant; Effective 8/2/2012

Kaus, Hailey Kaye:

CHS; Athletic Training; Effective 7/17/2012

Koehler, Cindy:

DeMiguel; Tutor; Effective 8/13/2012

Martinez, Mary:

Kinsey; Foster Grandparent (Kinder); Effective 8/13/2012

Morcom, Elisabeth:

CHS; Athletic Training; Effective 7/31/2012

Natseway, Annika:

FUSD; Marching Band Assistant; Effective 8/2/2012

Vermillion, Stephanie:

FHS; Athletic Trainer; Effective 7/31/2012

RETIREMENT

Certified:

Blackgoat, Danny:

RTC and Navajo I/II; Effective July 1, 2012

Cornwall, Linda:

Speech/Language Pathologist; Effective August 3, 2012

Loskota, Victoria:

Art Teacher; Effective August 1, 2012

Classified:

Schlimmer, Susanna:

Café Cook/Cashier; Effective June 30, 2012

Administrative:

RELEASE OF CONTRACT

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

Certified:

Michele Corcoran, Science teacher at CHS, has requested a One Year Leave of Absence for the 2012-2013 school year.

Jennifer Yard, Special Education teacher at Marshall Elementary School, has requested a One Year Leave of Absence for the 2012-2013 school year.

Classified:

Administrative

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Biggerstaff seconded; motion carried.

## **Student Travel**

### **PRESENTATIONS**

#### **1. Superintendent's Report**

Ms. Hickman reviewed her written report. Dr. Hagstrom explained why he hasn't yet provided a final report on AIMS scores. He said the state is still releasing the data as late as today. He plans to make a presentation at the next meeting once the numbers from the state are final and accurate. Ms. Hickman answered questions regarding her report. Ms. Eberhard provided a PowerPoint presentation highlighting good news in the District.

#### **2. Curriculum and Instruction Report**

Ms. Walton provided a PowerPoint presentation outlining some of the professional development opportunities that staff participated in over the summer. She reviewed the projects and updates she will be working on during the 2012-13 school year.

#### **3. Operations and Support Services Report**

Mr. Kuhn reviewed his written report. He provided a PowerPoint presentation showing the progress of some of the solar and construction projects throughout the District.

#### **4. Finance and Budget Report**

Dr. Garland provided a PowerPoint presentation about his updated projections for primary and secondary taxes for 2012-13 and a comparison of FUSD tax rates and taxes for FY2012 and FY2013. He distributed and reviewed a document from the Coconino County Board of Supervisors, Coconino County Tax Rates for 2012 FY13 Collections, which outlines tax information for all the taxing districts in Coconino County.

### **ACTION ITEMS** – Items for consideration, discussion, direction, and possible approval

#### **General Administration**

##### **1. Intergovernmental Agreement for Election Services**

Mr. Bavasi moved to approve the Intergovernmental Agreement between FUSD and the Coconino County Elections Department for the November 6, 2012 General Election. Mr. Kulpinski seconded; motion carried.

2. ASBA Law Conference

Ms. Biggerstaff moved to approve Board and Administration attendance at the Arizona School Boards Association Law Conference on September 6-8, 2012 in Scottsdale, Arizona. Mr. Vasquez seconded; motion carried. Ms. Hickman and Mr. Kulpinski indicated that they want to attend.

3. ASBA Top Ten Priorities

Mr. Kulpinski moved to table the Board's top ten priorities for the 2013 legislative session so Board Members have more time to review and prioritize the options. Mr. Vasquez seconded; motion carried.

4. Board Member Committee Assignments

Mr. Kulpinski moved to leave committee assignments the same for the 2012-13 school year as in 2011-12 until January after the election of three Board Members. Ms. Biggerstaff seconded; motion carried.

5. Meeting Dates

Ms. Hickman said a Strategic Planning Worksession is scheduled for August 28<sup>th</sup> at 4:00 pm. She said that Holly Yeager will not be able to attend that day. Mr. Bavasi and Mr. Vasquez said they will be absent also. Because two board members and Ms. Yeager can't attend, it was suggested that this Worksession be postponed until all can be present.

Mr. Kulpinski moved to postpone the Strategic Planning Worksession. Mr. Bavasi seconded; motion carried.

## **INFORMATION ITEMS**

1. Governing Board Members' Report

- Mr. Vasquez reported on the ASBA meeting that he and Ms. Biggerstaff recently attended.
- Ms. Biggerstaff also reported on the ASBA meeting. She said all the PowerPoints from this meeting are available on the Arizona School Boards Association website.
- Ms. Biggerstaff provided an update on the Flagstaff Festival of Science.
- Ms. Biggerstaff reported on her conversations with some teachers that have recently left the District.

2. Future Agenda Items

3. Letter from NAU Office of the Vice President for Research

4. North Country HealthCare School Based Health Services FAQ Sheet

**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 6:49 pm.

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Signature Date

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Signature Date

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Signature Date

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Signature Date

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