

Agenda

AGENDA

FLAGSTAFF UNIFIED SCHOOL DISTRICT NUMBER ONE District Administrative Center – 3285 E. Sparrow Avenue – Flagstaff, Arizona

Notice of Meeting of the Governing Board

July 11, 2017

Regular Meeting – 5:30 pm

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and to the general public that the Governing Board of the Flagstaff Unified School District Number One will hold a Board Meeting, which will be open to the public. Pursuant to A.R.S. § 38-431.03(A)(3), the Flagstaff Unified School District Number One Governing Board may vote to go into Executive Session, which will not be open to the public, to get legal advice from the District's attorneys. The Governing Board may consider any item on this agenda in any order and at any time during the meeting. Pursuant to A.R.S. § 38-431.4, members of the Governing Board may participate via speakerphone or other technological devices.

PRELIMINARY

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call:

Board Members

Ms. Christine Fredericks, President
Ms. Kara Kelty, Clerk
Dr. Carol Haden, Member
Dr. Carole Gilmore, Member
Ms. Kathryn Kozak, Member

Administration

Mr. Michael Penca, Superintendent
Ms. Mary K Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Mr. Scott Walmer, Director of Finance
Ms. Dawn Anderson, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

5. Reorder Agenda - At the Governing Board's discretion, the agenda may be reordered to accommodate guests who are present to address specific agenda items.
6. Agenda - Adoption of the agenda with addenda items, as submitted, is recommended.

Members of the Board may not discuss items that are not specifically identified on the agenda. Additional information about agenda items can be found on the district website at www.fusd1.org or by contacting the Superintendent's office at 928-527-6002.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's office at 928-527-6002. Requests should be made as early as possible to arrange the accommodation.

FLAGSTAFF UNIFIED SCHOOL DISTRICT

Statement of Mission, Vision, Values and Goals

Mission Statement:

Creating opportunities for you to discover your path to excellence.

Vision Statement:

The premiere educational choice for the greater Flagstaff community.

Values:

We value:

- Innovation, by leading the way into the uncertain realm of opportunity.
- High standards with high expectations, supported by shared accountability.
- The diversity of our people, our programs and the accessibility to them.
- Our community and being intentional stewards of the relationships within.
- Inclusivity of all, by ensuring a safe and nurturing environment.

Goals:

- 1) Maintain and Improve Comprehensive Student Opportunities and Services
- 2) Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
- 3) Improve Student Preparedness and Mastery
- 4) Research and Create Desirable and Relevant Educational Opportunities and Services
- 5) Increase Public Engagement and Support for FUSD
- 6) Develop Diversified Partnerships and Revenue Opportunities

CALL TO THE PUBLIC – Any person wishing to address the Board on any issue within the jurisdiction of the Board will be granted time to make a presentation at the discretion of the presiding chairperson. Pursuant to A.R.S. § 38-431.01(H), at the conclusion of an open call to the public, Board Members may respond to any criticism, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board will not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. Individual remarks may be limited to three minutes.

CONSENT AGENDA

1. Approval of Minutes of the Public Hearing and Regular Meeting held on June 27, 2017
2. Approval of resignations, nonrenewals, appointments, retirements, releases of contract, leaves of absence and substitutes:
RESIGNATIONS, TERMINATIONS
Administration:
Certified:
Brush, Krystin: Flagstaff High School; English Teacher; Effective June 30, 2017
Ellsworth, Lacreteria: Flagstaff High School; Native American Academic Advisor; Effective July 12, 2017
Kominsky, David: Flagstaff High School; Special Education Teacher; Effective June 30, 2017
Kugler, Sean: Assistive Technology Specialist; Effective June 30, 2017
Licensed Professionals:
Classified:
Dries, Amy: Assessment System Assistant; Effective July 14, 2017
Anderson, Steve: Bus Driver; Effective June 23, 2017
Seelbach, Maria: Textbook Coordinator; Effective July 6, 2017
Other:
APPOINTMENTS *Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received /verified by Human Resources.
Administration:
Dirksen, David: Director of College and Career Development; 1.0 FTE; \$89,827; Effective July 1, 2017; 12 month calendar
Licensed Professionals:
Certified:
Backus, Ashley: MEMS; 8th Grade Teacher; 1.0 FTE; \$38,271; Effective August 2, 2017; 9 month calendar
Barreras, Amy: Speech-Language Pathologist; 1.0 FTE; \$55,952; Effective August 8, 2017; 9 month calendar
Bycroft, Amber: Speech Language Pathologist; 1.0 FTE; \$51,958; Effective July 17, 2017; 9 month calendar
Dries, Amy: Sinagua MS; Woods Teacher; 1.0 FTE; \$35,371; Effective August 2, 2017; 9 month calendar
Fetsco, Jessica: Kinsey; 1st Grade Teacher; 1.0 FTE; \$38,071; Effective August 2, 2017; 9 month calendar
Gaetano, Kiersten: DeMiguel; Special Education Resource Teacher; 1.0 FTE; \$34,871; Effective August 2, 2017; 9 month calendar
Gandy, Kyle: Flagstaff High School; Math Teacher; 1.0 FTE; \$34,871; Effective 8/2/2017; 9 month calendar
Kelly, Clara: Flagstaff High School; English Teacher; 1.0 FTE; \$37,571; Effective August 2, 2017; 9 month calendar

Rhoades, Heather: Leupp Elementary School; Preschool Teacher; 1.0 FTE; \$34,871; Effective 7/12/2017; 9 month calendar
Sorrelishorse, Janie: Cromer; 2nd Grade Teacher; 1.0 FTE; \$38,371; Effective August 2, 2017; 9 month calendar

Classified:

Coe, Lisa: Puente De Hozho; Principal's Secretary; \$14.32/hour; 40 hours/week; Effective July 24, 2017; 11 month calendar

Huffman, Annjeanette: Knoles; Library Media Assistant; \$11.57/hour; 35 hours/week; Effective July 31, 2017; 10 month calendar

Student Workers:

B.C. Coconino HS; \$10.00/hour; 8 hours/week; Effective June 6, 2017

H.G. Coconino HS; \$10.00/hour; 8 hours/week; Effective June 6, 2017

N.H. Flagstaff HS; \$10.00/hour; 8 hours/week; Effective June 5, 2017

Camp Colton:

Enrichment Skills Trainers:

Returning Retirees (Temp Positions):

Coach/Sports Officials/Sports Event Workers:

Temporary Assignment:

Salazar, David: FACTS Summer Program (Marshall/Flagstaff HS); \$10.70/hour; 19 hours/week; Effective June 12, 2017

Volunteers:

Scheel, Kaylee: Flagstaff HS; Volunteer with the Dance Team

Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

Archuleta, Ana Maria: RESCINDING RETIREMENT REQUEST; Killip/Leupp, ELL Specialist

Driscoll, Laura: Sechrist; Program Specialist; Effective 7/31/2017; Plans to participate in the Phased Retirement Program

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

Substitutes New Hires

Substitute Teachers: Amy Richardson; Kristina Hover; Heather Hustead; Gregory Caffey

Sub Aides: Maria Covarrubiaz

STUDENT TRAVEL

PRESENTATIONS

1. Superintendent's Report – (M. Penca)
 - a. Current Events
 - b. Superintendents' Collaborative Network
2. FUSD Highlights – (K. Eberhard – no report)
3. Curriculum and Instruction Report – (M. Walton)
 - a. Scientists in the Classroom Program – Jillian Worssam, Sinagua Middle School
 - b. Technology Update on Wireless Refresh – Mary Knight, Director of Technology
 - c. Camp Colton Update – Mary Giannola, Environmental Education Coordinator
 - d. A-F Labels Report – Robert Hagstrom, Director of Research and Assessment
 - e. State of the District Report
 - f. Current Events
4. Finance and Budget Report – (S. Walmer)
 - a. Update on Projected Property Tax Rate for the 2017-2018 School Year
5. Operations and Support Services Report – (B. Kuhn – no report)
6. Human Resources Report – (D. Anderson – no report)
7. Governing Board Members' Report
 - a. Current Events

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. CAVIAT IGA – Discussion and possible action regarding the Intergovernmental Agreement with Coconino Association for Vocations, Industry And Technology to help offer Career and Technical Education (CTE) courses to high school students in the District through a Joint Technical Education (JTE) Program. (M. Walton)
2. New Textbook for High School AP Spanish – Discussion and possible action regarding purchase of a new textbook, Abriendo puertas; published by Houghton Mifflin Harcourt and edited by Wayne Scott Bowen and Bonnie Tucker Bowen, for High School AP Spanish. (M. Walton)
3. ASBA Law Conference – Discussion and possible action regarding Board and Administration attendance at the Arizona School Boards Association Annual Law Conference in Phoenix on September 6-8, 2017. (C. Fredericks)
4. Student Representation – Discussion and possible action regarding creation of a process for students to voice their concerns, opinions and solutions to the Governing Board. (C. Fredericks)

5. Meeting Dates – The Board may approve additional meeting dates, may reschedule and/or cancel previously scheduled meetings. (C. Fredericks)

INFORMATION ITEMS

1. Future Agenda Items – The Governing Board may identify items they would like placed on a future agenda.

EXECUTIVE SESSION

1. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to hold an executive session, which will not be open to the public, for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda. This may be conducted by speakerphone.

*Instructions Regarding Confidentiality:

Pursuant to A.R.S. § 38-431.03(C) all are reminded that minutes of or discussions made at executive sessions are confidential by law and that violations of that confidentiality may subject the individuals involved to such penalties as are prescribed by law, including fines, costs, attorneys' fees and removal from office.

ADJOURNMENT OF PUBLIC MEETING

Preliminary

Call to the Public

Consent Agenda

OFFICIAL MINUTES

June 27, 2017

A public meeting of the Flagstaff Unified School District Governing Board was convened on June 27, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

Ms. Fredericks called the meeting to order at 4:31 pm.

EXECUTIVE SESSION

Ms. Kozak moved to convene in Executive Session, pursuant to A.R.S. §38-431.03(A)(3), at 4:32 pm for consultation with the District's Attorney regarding training on Arizona Open Meeting Laws. Ms. Fredericks seconded; motion carried 5-0.

The Executive Session for Legal Advice ended at 5:32 pm. Following a five-minute break, the public meeting was reconvened.

PUBLIC HEARING

ARS 15-905

Truth in Taxation, Adopted 2017-18 Annual Expenditure Budget, 1.06% Teacher Pay Increase

Ms. Fredericks declared the Public Hearing open to discuss Truth in Taxation, the proposed Adopted 2017-18 Annual Expenditure Budget and the 1.06% Teacher Pay Increase at 5:37 p.m. Mr. Walmer provided a Truth in Taxation presentation that included assessed valuations and state qualifying tax rates for the last 10 years, tax rate projections, and property tax rates. He then reviewed the proposed Adopted 2017-18 Annual Expenditure Budget. Mr. Walmer's final presentation during the public hearing was regarding the proposed allocation of monies related to the intended 1.06% Teacher Salary Increase. Board questions were answered. There were no questions from the public.

Ms. Kozak made a motion to close the Public Hearing for Truth in Taxation, the Adopted 2017-18 Annual Expenditure Budget, and the 1.06% Teacher Pay Increase and resume the public Meeting at 6:00 p.m. Ms. Fredericks seconded; motion carried 5-0.

Ms. Fredericks made a motion to approve the Adopted FY2018 Annual Expenditure Budget. Ms. Kozak seconded; motion carried 5-0.

Ms. Fredericks made a motion to approve the Proposed Budget for the 1.06% additional teacher pay increase for FY2018 and approve the issuance of this pay increase in accordance with 2017 Arizona laws. Dr. Haden seconded; motion carried 5-0.

REGULAR MEETING**PRELIMINARY**

1. Ms. Fredericks called the regular meeting to order at 6:04 pm. This was followed by a Moment of Silence and the Pledge of Allegiance.

2. Roll Call:

Board Member

Ms. Christine Fredericks, President
Ms. Kara Kelty, Clerk – participated by telephone
Dr. Carole Gilmore, Member
Dr. Carol Haden, Member
Ms. Kathryn Kozak, Member

Administrative Staff

Absent	Mr. David Dirksen, Superintendent
Absent	Ms. Mary K. Walton, Assistant Superintendent
	Mr. Robert Kuhn, Assistant Superintendent
	Mr. Scott Walmer, Director of Finance
	Ms. Dawn Anderson, Director of Human Resources
	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. Ms. Kelty requested that Consent Agenda Items #2 and #3 be removed from the Consent Agenda for separate discussion.
4. Ms. Kozak moved to adopt the agenda as amended. Dr. Haden seconded; motion carried 5-0.

3 people signed the guest register

CALL TO THE PUBLIC

There were no requests from the public to comment.

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Public Hearing and Regular Meeting held on June 13, 2017
2. Monetary Donations:
 John and Sharon Morris \$100.00 Food Service Scholarships Food Service Department
 Double J's Installations, Inc. \$1,500.00 Food Service Scholarships Food Service Department
 FIRST \$5,000.00 Robotics Program Coconino High School
 Steve Drake Scholarship \$50.00 Freshman Class Fees and Supplies Coconino High School
 Ballet Folklorico de Colores \$1,000.00 Cultural Activities Puente de Hozho
 Daniel and Mark Julien \$10,000.00 Library Project/Reception Coconino High School
 Allstate Foundation \$1,000.00 Amanda Stalvey/Chemistry Teacher Coconino High School
3. Gifts and Donations: Trophy Case valued at \$12,000 from Steven Wong and the class of 1966 to be used at Flagstaff High School; Electric Piano Yamaha DGX 500 valued at \$500 from Duane Beckwith to be used at Flagstaff High School; 24' x 8.5' LOOK Car Hauler valued at \$6,500 from the FHS Band Boosters to be used by the Flagstaff High School Band
4. Vouchers: DS515A17; DS517A17; DS523A17; DS522A17; AD530A17; AX612C17; AX612B17; AD607A17; DS531A17; DS530A17; DS607A17; DS606A17; DS612A17; DS614A17; AD601A17; AX612A17; AD613A17; 211; 011 (Detailed information is available upon request.) (Detailed information is available upon request.)
5. Associated Students Activity Fund report for the month ending May 31, 2017
6. Second reading of revisions to Policy GDJ Support Staff Assignments and Transfers
7. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:
RESIGNATIONS, TERMINATIONS
Administration:
 Certified: (Certified teachers last day is based upon last day of contract, which is June 30, 2017)
 Alonso-Paez, Laura Marshall, Program Specialist; Effective 6/30/2017
 Corken, Amanda Cromer, 4th Grade; Effective 6/30/2017
 Kraus, Mariah FHS, Business Teacher; Effective 6/30/2017
 Polin, Rachael MEMS, SE Teacher; Effective 6/30/17
Licensed Professionals:
Classified:
 Benford, Andrew CHS, TSW; Effective 6/30/2017
 Bouvier, Tracy CHS, Counseling Secretary; Effective 6/30/2017
 Chafin, Colin Thomas, Facts Team Leader; Effective 6/30/2017
 Cornelius, James Transportation, Bus Driver; Effective 6/30/2017
 Franyutti, Veronica Killip, Enrichment Skills Trainer; Effective 4/24/2017
 Hoffman, Aubrey Leupp, Traditional Gardening Coordinator; Effective 5/24/2017
 Hyde, Ophelia Transportation, Bus Driver; Effective 6/30/2017
 Juvera, Elizabeth FHS, Library Assistant; Effective 6/30/2017
 Luque, Jason DeMiguel, SE Parapro; Effective 5/24/2017
 Martin, Samantha Knoles, Facts Team Leader; Effective 6/30/2017

Mazza, N. Marbella SMS, SE Parapro; Effective 6/30/2017
 Mendoza, Angela Knoles, Library Assistant; Effective 6/30/2017
 Montandon, Brandi Sechrist, SE Parapro; Effective 6/30/2017
 Peterson, Shawnie DeMiguel, SE Parapro; Effective 6/30/2017
 Rischmueller, Scott Thomas, Inst. Aide; Effective 6/30/2017 (will continue to sub)
 Salt, Cila Marshall, Hearing Impaired Tutor; Effective 6/30/2017
 Saterlund Jr, Douglas Knoles, SE Parapro; Effective 6/30/2017
 Stapley, Alycia Thomas, Inst./General Aide; Effective 5/8/2017
 Therrien, Patricia CHS, Account Clerk; Effective 7/14/2017
 Wildblood-Crawford, Megan Cromer, SE Parapro; Effective 6/30/2017
 Xanders, Deborah District Wide, Ed Enrichment Trainer; Effective 6/30/2017

Other:

APPOINTMENTS *Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received /verified by Human Resources.

Administration:

Noble, Cynthia: Admin Center; C&I; Bilingual Education Director .50 FTE/ELL Specialist
 Therapist .50 FTE; Regular Contract
 Walmer, Elizabeth: Admin Center; Student Support Services; Nurse Supervisor 1.0 FTE; Regular Contract

Licensed Professionals:

Chaira, Brittany: Exceptional Student Services; School Psychologist .50 FTE; One Year Contract;

Certified: The following Certified Appointments are returning teachers from the 2016-17 school year. 2017-18 contracts will reflect the pay increase as approved by the board.

Start dates: Killip/Leupp-July 17, 2017; All other schools & Districtwide staff- August 8, 2017

Davis, Aubrey: FHS, Math Teacher .60 FTE & Links Teacher .40 FTE; Regular Contract;

Galloway, Stephanie: FHS, Choir Teacher .60 FTE; One Year Only Contract

Hernandez, Jillian: Puente de Hozho, 4/5 Grade English Teacher 1.0 FTE; Regular Contract

Scholler, Katherine: CHS, US History Teacher 1.0 FTE; Regular Contract

Smith, Shayne: FHS, Band Teacher 1.0 FTE; Regular Contract

Williams, Jeremy: Summit, PE Teacher 1.0; Regular Contract

Classified:

Baese, Lakrya: Marshall, Library Assistant, \$11.57/hour; 37.5 hours/week; 10 month calendar; Start Date 7/31/2017

Student Workers:

D. M.: Summit, Effective 6/5/2017

V. G.: CHS, Effective 6/5/2017

J. H.: FHS, Effective 6/5/2017

N. J.: CHS, Effective 6/5/2017

M. L.: CHS, Effective 6/5/2017

K. L.: FHS, Effective 6/5/2017

A. M.: CHS, Effective 6/5/2017

S. M.: CHS, Effective 6/6/2017

J. N.: FHS, Effective 6/5/2017

M. P-C.: CHS, Effective 6/5/2017

V. R.: FHS, Effective 6/5/2017

L. S.: FHS, Effective 6/5/2017

J. T.: Summit, Effective 6/5/2017

A. W.: FHS, Effective 6/5/2017

Camp Colton:

Enrichment Skills Trainers:

Returning Retirees (Temp Positions):

Coach/Sports Officials/Sports Event Workers:

Temporary Assignment:

Volunteers:

Speck, Connor: FHS; Athletic Training Graduate Program; Effective 5/23/2017

Other:

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the

District:

Administrative:

Certified:

Hester, Cynthia: CHS, Math Teacher; Effective 6/30/2017; Will not participate in the Phased Retirement Program

Archuleta, Ana Maria: Killip/Leupp, ELL Specialist; Effective 6/30/2017; Will participate in the Phased Retirement Program

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

NEW HIRE SUBSTITUTES

Substitute Teachers: Judith Lefevre

Sub Caregivers: Emily Burks

Regarding Consent Agenda Items #2 and #3, Ms. Kelty said that while all donations to the District are important and appreciated, she wanted to acknowledge the significant contributions from community members this evening.

Ms. Fredericks moved to approve Consent Agenda Items #2 and #3. Ms. Kozak seconded; motion carried 5-0.

Ms. Kozak moved to approve Consent Agenda Items #1 and #4-7. Ms. Fredericks seconded; motion carried 5-0.

STUDENT TRAVEL

PRESENTATIONS

1. Superintendent's Report

Board Members acknowledged Mr. Dirksen's diligence, dedication and passion while serving as the Superintendent.

2. FUSD Highlights

Ms. Eberhard introduced Gene Munger. Mr. Munger provided an overview of the volunteer reading program in the District. His review included the positive benefits to the students as well as to the volunteers. Ms. Eberhard provided her FUSD Highlights presentation.

3. Curriculum and Instruction Report

There were no questions regarding Ms. Walton's report.

4. Finance and Budget Report (no report)

5. Operations and Support Services Report

Mr. Kuhn answered questions regarding his report.

6. Human Resources Report

Ms. Anderson reviewed the process and plans for revising policies related to bullying and harassment as they pertain to employees. She expects to have proposed revisions to the Board in October.

7. Governing Board Members' Report

Board Members reported on various activities, conferences and meetings they have attended.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. Board Representation

No action was taken on this item. It will return on the July 11, 2017 agenda.

2. Meeting Dates

No additional meeting dates were requested.

INFORMATION ITEMS

1. Future Agenda Items

Dr. Gilmore requested a discussion about the framework for test scores that the Board wants to see to share with the public.

2. Emergency Procurement – ADA access ramp for stage at Mount Elden Middle School

ADJOURNMENT OF REGULAR MEETING – The meeting was adjourned at 7:15 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date

FUSD Governing Board Meeting
AGENDA
July 11, 2017
HUMAN RESOURCES SUMMARY

RESIGNATIONS, TERMINATIONS

Administration:

Certified:

Brush, Krystin:	Flagstaff High School; English Teacher; Effective June 30, 2017
Ellsworth, Loretta:	Flagstaff High School; Native American Academic Advisor; Effective July 12, 2017
Kominsky, David:	Flagstaff High School; Special Education Teacher; Effective June 30, 2017
Kugler, Sean:	Assistive Technology Specialist; Effective June 30, 2017

Licensed Professionals:

Classified:

Dries, Amy:	Assessment System Assistant; Effective July 14, 2017
Anderson, Steve:	Bus Driver; Effective June 23, 2017
Seelbach, Maria:	Textbook Coordinator; Effective July 6, 2017

Other:

APPOINTMENTS

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Administration:

Dirksen, David:	Director of College and Career Development; 1.0 FTE; \$89,827; Effective July 1, 2017; 12 month calendar
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Licensed Professionals:

Certified:

Backus, Ashley:	MEMS; 8 th Grade Teacher; 1.0 FTE; \$38,271; Effective August 2, 2017; 9 month calendar
Barreras, Amy:	Speech-Language Pathologist; 1.0 FTE; \$55,952; Effective August 8, 2017; 9 month calendar
Bycroft, Amber:	Speech Language Pathologist; 1.0 FTE; \$51,958; Effective July 17, 2017; 9 month calendar
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Sorrelhorse, Janie:	Cromer; 2 nd Grade Teacher; 1.0 FTE; \$38,371; Effective August 2, 2017; 9 month calendar

Classified:

Coe, Lisa:	Puente De Hozho; Principal's Secretary; \$14.32/hour; 40 hours/week; Effective July 24, 2017; 11 month calendar
Huffman, Annjeanette:	Knoles; Library Media Assistant; \$11.57/hour; 35 hours/week; Effective July 31, 2017; 10 month calendar

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B.C.	Coconino HS; \$10.00/hour; 8 hours/week; Effective June 6, 2017
H.G.	Coconino HS; \$10.00/hour; 8 hours/week; Effective June 6, 2017
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Camp Colton:

Enrichment Skills Trainers:

Returning Retirees (Temp Positions):

Coach/Sports Officials/Sports Event Workers:

Temporary Assignment:

Salazar, David:	FACTS Summer Program (Marshall/Flagstaff HS); \$10.70/hour; 19 hours/week; Effective June 12, 2017
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Volunteers:

Scheel, Kaylee:	Flagstaff HS; Volunteer with the Dance Team
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Other:

RETIREMENT

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Administrative:

Certified:

Archuleta, Ana Maria:

Driscoll, Laura:

RESCINDING RETIREMENT REQUEST; Killip/Leupp, ELL Specialist
Sechrist; Program Specialist; Effective 7/31/2017; Plans to
participate in the Phased Retirement Program

RELEASE OF CONTRACT

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Administrative:

Certified:

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

Dawn Anderson
Director-Human Resources
July 11, 2017

HUMAN RESOURCES

New Hire Substitutes

Substitute Teachers

Amy Richardson

Kristina Hover

Heather Hustead

Gregory Caffey

Sub Aides

Maria Covarrubiaz

D. Anderson

06/05/17

Student Travel

Presentations

Goals:

1. Maintain and Improve Comprehensive Student Opportunities and Services
2. Recruit and Retain Highly Qualified, Motivated, and Excelling Staff
3. Improve Student Preparedness and Mastery
4. Research and Create Desirable and Relevant Educational Opportunities and Services
5. Increase Public Engagement and Support for FUSD
6. Develop Diversified Partnerships and Revenue Opportunities

Calendar:

- July 3 Transition meeting with Dave Dirksen (*Goal 1*)
- July 3 Weekly meeting with Board President Christine Fredericks (*Goal 1*)
- July 3 Meeting with Human Resources Director Dawn Anderson (*Goal 2*)
- July 4 March in Fourth of July Parade-Flagstaff with FUSD staff (*Goal 5*)
- July 5 Weekly Cabinet Meeting (*Goal 1*)
- July 5 Meeting with Exceptional Student Services Director Susan Smith, Human Resources Director Dawn Anderson, and principals from Cromer, DeMiguel, Leupp, Knoles, Marshall and Sechrist (*Goal 2*)
- July 5 Meeting with Exceptional Student Services Director Susan Smith and Assistant Superintendent Mary K. Walton (*Goal 1*)
- July 5 Meeting with Ken Garland (*Goals 5, 6*)
- July 5 Web Demonstration of BoardDocs Board Management Solution with Kim Branges and Kim Aringdale (*Goal 5*)
- July 6 Weekly Meeting with District Relations Coordinator Karin Eberhard (*Goal 5*)
- July 6 Weekly Meeting with Human Resources Director Dawn Anderson (*Goal 2*)
- July 6 Meeting with Barbara U'Ren, mentor for Superintendents' Collaborative Network (*Goal 4*)
- July 6 Attended Rep. Tom O'Halleran Town Hall Discussion (*Goals 5, 6*)



June 12, 2017

Dear Colleague,

Arizona School Administrators (ASA), Grand Canyon University (GCU), and the Arizona Department of Education (ADE) are pleased to announce the continuation of an exciting collaborative network opportunity for first-year superintendents in Arizona for the 2017-2018 year. We know you have many choices available to you for your professional development, yet your time does not allow you to attend them all. That is why GCU/ASA/ADE are jointly coordinating this outstanding program to minimize your time away from your district. Thank you for participating in the Superintendents' Collaborative Network (SCN). This unique opportunity is offered at no cost to you.

As a participant, you will meet and collaborate with other first-year superintendents from around the state in four sessions led by Dr. John Baracy (retired Superintendent of Scottsdale Unified School District), and numerous expert guest speakers. In addition, you will have access to a collaborative network portal, facilitated by Dr. Jennifer Johnson (Director of Academic Alliances at Grand Canyon University), where you can interact and connect with other participants throughout the year. You will receive three publications to compliment the sessions for your reading and personal and professional library, at no cost. Topics will include, but are not limited to:

- Planning the first 100 days
- Communicating to lead both internal and external communities
- Staying focused and facing challenges
- Demystifying the school budget
- Providing exceptional customer service for your internal and external communities
- Avoiding mistakes in high profile areas
- Developing an understanding of state-wide legislative advocacy
- Building positive board relations and communication
- Leading with the head, heart and soul
- Leading and retaining exceptional educators
- Educating through an entrepreneurial lens
- Other topics that may emerge based on current events or participant requests

Finally, we are excited to announce that each participant will be assigned a mentor for the 2017-2018 year at no cost to you. This mentor will be available for ongoing meetings, discussions, and mentoring experiences to assist you in your first year as a superintendent in Arizona.

The meeting dates for the collaborative network are below, and specific details as to location also are included.

Please mark your calendar and plan to attend ALL meetings.

Jul. 10, 2017	Oct. 22, 2017	Feb. 6, 2018	Apr. 27, 2018
9:00am – 3:45pm	10:00am – 4:00pm	9:00am – 3:00pm	8:00am – 3:00pm
Grand Canyon University	Prescott Resort and Conference Center (Concurrent with ASA Superintendent Fall Conference)	Grand Canyon University	Arizona Department of Education

As former superintendents, we think the Superintendents' Collaborative Network will provide you with support and resources to assist you in providing the very best educational opportunities for the youth of Arizona.

Sincerely,

Tacy Ashby, Ed.D.
Senior Vice President
Strategic Educational Alliances
Grand Canyon University

Jennifer Johnson, Ed.D.
Director of Academic Alliances
Strategic Educational Alliance
Grand Canyon University

Mark Joraanstad, Ed.D.
Executive Director
Arizona School Administrators, Inc.

James Buchanan, Ed.D.
Education Program Specialist
Effective Teachers and Leaders
Arizona Department of Education

John Baracy
Superintendents Collaborative Network Facilitator
Grand Canyon University
Former Superintendent, Scottsdale Unified School District



Superintendents' Collaborative Network Meeting Agenda
Monday, July 10, 2017

Grand Canyon University
3300 West Camelback Road, Phoenix, AZ 85017
GCU Library, 4th Floor

- 9:00am – 9:15am Coaches Meeting
- 9:15am – 9:30am Welcome, Introductions
- *Dr. Michael Cowan – Executive Board President, Arizona School Administrators*
 - *Dr. Mark Joraanstad – Executive Director, Arizona School Administrators*
 - *Dr. John Baracy – SCN Facilitator/Instructor*
 - *Dr. Jennifer Johnson – Director of Academic Alliances, Grand Canyon University*
 - *Dr. James Buchanan – Deputy Associate Superintendent, Arizona Department of Education*
- 9:30am – 10:30am Professional Learning Community (PLC)
- *Dr. Jennifer Johnson – Director of Academic Alliances, Grand Canyon University*
- 10:30am – 11:00am First 100 Days Assignment
- *Dr. John Baracy – SCN Facilitator/Instructor*
- 11:00am – 12:00pm Panel of Second and Third Year Superintendents (Facilitated by ASA)
- *Second and third year superintendents discuss their challenges, successes and if they would have done anything different, knowing what they know now.*
 - *Brian Capistran – Superintendent, Glendale Union High School District*
 - *Lorah Neville – Superintendent, Union Elementary School District*
 - *Dr. Jan Vesely – Superintendent, Kyrene Elementary School District*
- 12:00pm – 1:00pm Lunch
- Sponsored by McCarthy Building Companies, Inc.*
- Dr. David Peterson – Vice President of Operations, Educational Services*
- *First year superintendents and coaches will network and discuss upcoming school year*
- 1:00pm – 2:00pm Importance of Positive Board/Superintendent Relationships
- *Dr. Chad Gestson – Superintendent, Phoenix Union High School District*
 - *Kathy Knecht – Board Member, Peoria Unified School District*
 - *Linda Lyon – President-Elect, Arizona School Board Association*
- 2:00pm – 2:30pm Table Discussion regarding the Importance of Positive Board/Superintendent Relationships
- 2:30pm – 3:00pm Educating Through an Entrepreneurial Lens
- *Brian Mueller - President and CEO, Grand Canyon University*
- 3:00pm – 3:30pm Additional Support Available
- *Arizona School Administrators*
 - *Arizona Department of Education*
 - *Other*
- 3:30pm – 3:45pm Closing Remarks
- *Dr. Jennifer Johnson – Director of Academic Alliances, Grand Canyon University*
 - *Dr. James Buchanan – Deputy Associate Superintendent, Arizona Department of Education*
 - *Dr. Mark Joraanstad – Executive Director, Arizona School Administrators*
 - *Dr. John Baracy – SCN Facilitator/Instructor*

Date: July 11, 2017

Assistant Superintendent Curriculum & Instruction Report

Executive Summary –

- Goal #1: Maintain and improve comprehensive student opportunities and services.
- Goal #2: Recruit and retain highly qualified, motivated and excelling staff.
- Goal #3: Improve student preparedness and mastery.
- Goal #4: Research and create desirable and relevant educational opportunities and services.
- Goal #5: Increase public engagement and support for FUSD.
- Goal #6: Develop diversified partnerships and revenue opportunities.

1. Jillian Worssam, Science Educator from Sinagua Middle School and Coconino County Teacher of the Year will present on the scope and sequence of the “Scientist in the Classroom” program.
2. Mary Knight, Director of Technology, will present information on the elementary wireless refresh update for FUSD.
3. Mary Giannola, Camp Colton Coordinator will provide updates on the cabin construction and funding for nursing services.
4. Robert Hagstrom, Director of Research and Assessment will provide information on the A-F rating for AZMerit as defined by the Arizona Department of Education.
5. State of the District – Information from each school site, FUSD demographics and the family survey will be presented to the board. Site principals who are available will be in attendance to begin the conversation with board members regarding needs, strengths and challenges within the schools.

7/11/17

Mary K. Walton

July 11, 2017

Report of the Director of Finance

Legislation for the coming school year has changed the way property tax rates are calculated for Arizona school districts. The revised worksheet recently received from the Department of Revenue yields a different tax rate than the one in use during the budget adoption period.

Scott Walmer, Director of Finance, will provide updated information regarding the projected property tax rate for the 2017-2018 school year.

Scott Walmer

General Administration

BOARD SUMMARY

MEETING DATE: July 11, 2017

CAVIAT/FUSD IGA

EXECUTIVE SUMMARY:

Goal 1: Maintain and Improve Comprehensive Student Opportunities and Services

FUSD works closely with the Coconino Association for Vocations, Industry And Technology (CAVIAT) to help offer Career and Technical Education (CTE) courses to high school students in the District through a Joint Technical Education (JTE) Program. The District and CAVIAT have had this relationship for a number of years and the annual IGA must be approved by the School Board. This IGA would remain in place until June 30, 2018.

RECOMMENDED ACTION:

The Governing Board approves the IGA with CAVIAT to offer FUSD students CTE classes within the District.

Mary K. Walton
Assistant Superintendent, Curriculum and Instruction

INTERGOVERNMENTAL AGREEMENT
by and between
JTED
and
SATELLITE DISTRICT
for
Provision of Joint Technical Education Courses

This Intergovernmental Agreement (“Agreement”) is entered into as of the 1st day of July, 2017, by and between the Coconino Association for Vocations Industry and Technology (CAVIAT), an Arizona joint technical educational district (hereinafter known as “JTED”), and Flagstaff Unified School District No. 1, a political subdivision of the state of Arizona (hereinafter known as “Satellite District”), for the joint exercise of powers pursuant to A.R.S. §11-952 *et seq.*, A.R.S. §15-342 and A.R.S. §15-393. JTED and Satellite District may be referred to herein singly as a Party and together as the Parties.

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-342 and A.R.S. §15-393;

WHEREAS, the Parties want to provide joint technical education courses (“JTED Courses”) as a part of a joint technical education district program (“JTED Program”), as those terms are defined in A.R.S. §15-391, at a satellite location (“Satellite”) designated by the Satellite District, and to operate under a satellite model with the Satellite District continuing to provide the instruction and facilities for such courses;

WHEREAS, the Parties may want to provide JTED Courses and/or JTED Programs at a Satellite designated by Satellite District and to receive classes under the centralized model utilizing video conferencing distance learning (VCDL) technology to deliver classes. Satellite will continue to provide facilities and facilitators for the JTED Courses;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which JTED will provide JTED Courses and a JTED Program, as defined below, which meet the criteria provided in A.R.S. §15-391.

2. Term

This Agreement shall commence and be effective on July 1, 2017, and shall be for a period of one (1) year, unless terminated by either Party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either Party upon written notice to the other Party given no later than thirty (30) days before the end of the semester; provided, however, that termination shall not become effective until the end of the current semester in which notice is given. Unless otherwise agreed in writing by the Parties, all property purchased by JTED, or by a Satellite with JTED funding, under this Agreement shall remain the property of the JTED and shall be returned to the JTED by the Satellite when no longer in use or upon termination, whichever is sooner pursuant to A.R.S. §11-952(B)(4). The JTED shall, using the procedures specified in the Uniform System of Financial Records for Arizona School Districts ("USFR"), maintain an inventory of all equipment which the JTED supplies to the Satellite and which is to be returned to the JTED.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions and Format for Billing. See Exhibit A.

(1) The services provided by the parties shall be proportionally calculated in the cost of delivering the service.

(2) Payment for services shall not exceed the cost of the services provided.

(3) Satellite District may request amendments to Exhibit A during the term of this Agreement in the event of changes in teaching staff, student enrollment, or equipment or facility changes during the year. Amendments must be submitted in writing to the JTED and approved by the JTED superintendent no later than April 30th of each current school year. Any change in the amount of support from the Satellite and the amount of contribution from the JTED shall not exceed the total amount shown in Exhibit A, as amended from time to time. No new programs may be added except as provided in Paragraph 4(D) of this Agreement.

(4) Payment obligations of JTED under this Agreement are conditioned upon receipt of funds from the State of Arizona and/or funds received by tax levies. The obligations of Satellite District are conditioned upon the availability to the Satellite District of funds that may lawfully be used for such purpose.

(5) Payments will be made to each Satellite at a minimum on a monthly basis after the Satellite provides proof of incurred expenditures.

(6) For Satellite District students enrolled in a Central Program provided by Coconino Community College (CCC), CAVIAT will retain 20% of the revenue generated by those students. In the event the CAVIAT allocation of 80% of the revenue generated does not cover the entire costs associated with students enrolled in Coconino Community College programs, CAVIAT will retain sufficient funds from the Satellite District payment to defray the balance of costs.

B. Accountability Provisions. The Parties agree to cooperate as appropriate to ensure compliance of both Parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in

educational programs. Each Party may, at its expense, request an audit or accounting of expenditures by the other Party related to JTED Programs.

C. Responsibilities.

(1) Responsibilities of JTED.

- a. JTED will manage the joint technical education district.
- b. JTED will be responsible for the content and quality of JTED Courses taught by the Satellite and shall maintain oversight of all JTED Programs.
- c. JTED will establish the standard for the quality of the teachers who instruct JTED Courses.
- d. JTED will review the salaries of teachers who will be instructing JTED Courses on behalf of the Satellite, and shall pay the Satellite for such salaries to the extent provided for in this Agreement.
- e. JTED will pay Satellite for providing facilities and instruction for JTED Courses, or reimburse other entities for facilities used by the Satellite in which to teach JTED Courses to the extent provided for in this Agreement.
- f. JTED shall provide professional development for Satellite District JTED Course and JTED Program teachers. The nature, duration, frequency, and type of professional development provided by JTED pursuant to this section shall be determined in the discretion of JTED, but will include a reasonable amount of professional development training for such teachers.
- g. JTED shall provide ongoing evaluation and support services to Satellite District JTED Courses and JTED Programs. The nature, duration, frequency, and type of evaluation and support services provided by JTED pursuant to this section shall be determined in the discretion of JTED based upon the reasonable need for such services by Satellite District.
- h. JTED will coordinate with Satellite to upload Satellite student attendance reports into the ADE SAIS AzEDS system.
- i. JTED will maintain an itemized listing of goods and services that are provided to Satellite District and which are paid for by the retention of Satellite District student funding. JTED shall provide said itemized list to Satellite District within thirty (30) calendar days of receipt of a request for same from Satellite District.
- j. Within thirty (30) calendar days of approval by JTED's Governing Board, JTED shall submit Satellite District requests for approval or addition of Satellite District JTED Courses or JTED Programs directly to the Career and Technical Education Division of the Arizona Department of Education.

k. JTED shall submit the report required by A.R.S. §15-393.01 in the manner mandated by said statute by no later than December 31st of year for which this Agreement is in effect.

l. If Satellite is operating under a traditional block schedule, JTED shall count for the purposes of ADM reporting the first fifty-five (55) minutes of the block as time spent by the student in a JTED Program, and allow Satellite to count the remainder of the block as time spent by the student in Satellite programs.

m. JTED will comply with all applicable state, federal and local laws and regulations, as well as all applicable Satellite District policies.

(2) Responsibilities of Satellite District. Failure of Satellite District to comply with any of the reporting requirements of this Paragraph (2) may result in JTED withholding funds to the Satellite District on a temporary or long-term basis.

a. Attendance data must be reported at least every twenty (20) days by the Satellite District to JTED in order for the site to receive funding as agreed upon in this Agreement. Satellite District will be compliant with ADE reporting standards, provided, however that JTED and Satellite District may agree that Satellite District will upload the attendance data. If Satellite is operating under a traditional block schedule, Satellite shall allow JTED to count the first fifty-five (55) minutes of the block as time spent by the student in a JTED Program, and Satellite shall count the remainder of the block as time spent by the student in Satellite programs.

b. Satellite District is solely responsible to comply with its legal obligations to generate the required Average Daily Membership and to refrain from efforts to prevent or prohibit any student from attending a JTED Course

c. Satellite District will provide the instruction in any JTED Course referenced in Exhibit A at Satellite through Satellite teachers who shall remain employees of Satellite District and subject to Satellite District's employment policies. However, Satellite may, to the extent permitted under A.R.S. §15-537 and the personnel policies of Satellite District, consult with and consider the input received from JTED in teacher evaluations. If the Satellite and JTED are operating on a centralized model basis, then this provision shall not apply.

d. Satellite District will provide a cost analysis and course JTED eligibility documents for each potential JTED class by November 1st of each year for consideration and approval by the JTED Governing Board.

e. If Satellite District is participating in Distance Learning CTE classes, see Exhibit B.

f. Satellite District will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance, and instructional staff to conduct the JTED Courses. If the Satellite District uses JTED funds to construct or renovate a facility located on the Satellite campus or other property owned by the Satellite District, the facility shall, except for occasional other uses mutually agreed upon between the Parties, be used only for career and technical education programs offered by the JTED and must be made available to

all qualified students who live within the JTED. In the event the facility is no longer used only for career and technical education programs offered by the JTED, the Satellite District shall, unless the Parties otherwise agree, reimburse the JTED for the depreciated cost of the construction and/or renovation as determined by generally accepted accounting principles.

g. Satellite and Satellite District will be responsible for student discipline. However, Satellite may, to the extent permitted by A.R.S. §15-841 and the student discipline policies of the Satellite District, consult with and consider the concerns of JTED with respect to this issue.

h. Satellite District will insure, repair, and maintain all property and equipment purchased by JTED for use in JTED Courses taught by Satellite while in the possession of Satellite. Any equipment purchased by the JTED or with funds provided by the JTED must be ordered, installed or available for use by students no later than two months after the equipment has been purchased. All equipment purchased with JTED funds, without regard to price, shall be tagged and accounted for by the Satellite District. The Satellite District shall make available for audit purposes a complete list of JTED-funded items. The Satellite District will return, or dispose of when mutually agreed upon beforehand, the property and equipment owned by JTED when the property and equipment is no longer used by Satellite for JTED Courses. Disposal of equipment must be in compliance with state regulations, with the equipment first being offered for return to the JTED. The Satellite District will follow state disposal guidelines if the JTED chooses not to receive the equipment back from the Satellite District. In the event Satellite has installed computer software in JTED-owned computers, Satellite may remove such software from the JTED-owned computer prior to removing the computer from the Satellite site.

i. Satellite District agrees that it shall use any monies received pursuant to this Agreement to supplement and not supplant base year career and technical education and JTED Courses, and amounts for directly related equipment and facilities. Satellite District agrees that in order to enhance and not supplant career and technical education as required by A.R.S. § 15-393(D)(7) and (8), Satellite District will continue to allocate monies at a level equal to what was spent on career and technical educational and vocational programs in the base year to such programs or directly related equipment or facilities during the term of this Agreement. For purposes of this section, the amount spent in the base year shall be determined and adjusted as appropriate based on the definition and discussion in Memo 219 of the State Auditor General.

j. Except the first year a Satellite has joined the JTED, by October 15 of each year, Satellite shall complete and submit to JTED all of the following for the previous fiscal year:

- (i) The State Auditor General's Memo 219 worksheet; and
- (ii) All supporting documentation used to substantiate the figures reported on the State Auditor General's Memo 219 worksheet.

k. Satellite District will provide a projected new year site budget no later than April 1st of each school year or as budget allocations are available, and a final detailed current year budget with narrative and expenditures using JTED CTE Final Report Form by June

1st of each school year. All previously unexpended JTED funds held in the 596 accounts must be carried forward for use in the new year, and included in the budget request to the JTED board.

l. Satellite District will comply with all applicable state, federal and JTED safety procedures and regulations.

m. Satellite District will cooperate with JTED to provide JTED with timely information for purposes of generating the itemized list required in Section C(i) above and any reports required by A.R.S. §15-393.

n. Satellite District shall provide JTED with any and all documentation requested by JTED for the purposes of generating the report required by A.R.S. §15-393.01 by no later than November 30th of the then current JTED fiscal year. Satellite District shall provide any documentation requested by JTED after November 30th of the then current JTED fiscal year for the purposes of complying with A.R.S. §15-393.01 in a timely manner.

o. Satellite District will receive and utilize as it deems appropriate its proportionate share of all funds, if any, received from the JTED under A.R.S. §15-977 (Proposition 301 – Classroom Site Funds) and A.R.S. §15-979 (Proposition 202 – Instructional Improvement Fund).

p. Satellite District shall submit all requests for approval or addition of Satellite District JTED Courses or JTED Programs directly to JTED.

D. Type of Instruction. All Satellite courses must be submitted for approval by June 1st of each school year and approved by the JTED Governing Board. The list of approved courses, type of instruction, the quality and content of each course, shall be attached hereto as Exhibit A. All classes that may generate funding must meet the criteria for programs as required by law. All Satellite teachers are required to follow these criteria.

E. Quality of Instruction. “Joint technical education course” (“JTED Course”) shall mean a course which is part of a sequence of courses taught as a JTED Program and which meets the criteria identified in A.R.S. §§15-391(3) and (5). Please see Exhibits B, C and D for further details.

F. Enrollment.

(1) JTED will coordinate enrollment and registration with the staff of each Satellite.

(2) Satellite and JTED must approve all enrollments, verifying student eligibility in classes approved by the JTED Governing Board.

(3) Satellite will provide registration and attendance information for JTED students in approved courses consistent with State guidelines and subject to the requirements of the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. §1232g, *et seq.* Both Parties shall comply with FERPA and all applicable FERPA regulations.

(4) JTED may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district, pursuant to A.R.S. §15-393(H). The JTED Governing Board will set the tuition rate. Notwithstanding the foregoing, JTED will not be responsible to pay tuition or provide any financial assistance to any student who cannot document that the student is a United States citizen or lawfully present in the United States.

(5) For purposes of this Agreement, a “student” is defined as any person enrolled in the joint district without regard to the person’s age or high school graduation status. Adults and post-secondary students may enroll in JTED courses subject to Satellite District’s policy. Satellite District shall be responsible to acquire documentation pursuant to A.R.S. §15-828(A).

G. Transportation Services. If transportation of students is necessary or if State law requires transport, Satellite District resources will be used to provide such transportation.

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either Party may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other Party to the Agreement in any capacity or a consultant to any other Party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either Party receives written notice of the cancellation unless the notice specifies a later time.

6. Non-discrimination

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

Satellite District and JTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other Party as an additional insured.

8. Employees

An employee of any Party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another Party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers’ compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers’ compensation benefits.

9. Mutual Indemnification

Each Party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other Parties (as “Indemnitees”) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as “claims,” arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitees, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. JTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15-391 through 15-396), as amended, and in the event a conflict exists between this Agreement and the laws of the State of Arizona, the laws of the State of Arizona shall control.

11. Mediation

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall equally share the expenses of the mediator; however, each Party shall bear its own cost for presentation before the mediator, including the cost incurred by the Party for representation by an attorney at the mediations, if such representation is desired.

12. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

JTED
CAVIAT
PO Box 3940/19 Poplar Street
Page, Arizona 86040-3940
Fax: 928-645-2773

SATELLITE DISTRICT
Flagstaff Unified School District No. 1
3285 E. Sparrow Ave.
Flagstaff, AZ 86004
Fax: 928-527-6015

13. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Agreement is effective as of the date first written above.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
Signature pages follow

IN WITNESS HEREOF, the parties sign this Agreement:

Dated this ____ day of _____ 2017, upon resolution of the JTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

CAVIAT (Coconino Association for Vocations, Industry and Technology)
PO Box 3940 / 19 Poplar Street
Page, Arizona 86040
928-645-2737

By: _____
Dr. Brent Neilson

Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the CAVIAT Governing Board.

By: _____
Legal Counsel for CAVIAT

IN WITNESS HEREOF, the parties sign this Agreement:

Dated this ____ day of _____, 2017, upon resolution of the District Governing Board of the Flagstaff Unified School District No. 1, approving this Agreement and authorizing its Superintendent to sign below:

FLAGSTAFF UNIFIED SCHOOL DISTRICT NO. 1

By: _____
Michael Penca

Title: Superintendent

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Flagstaff Unified School District Governing Board.

By: _____

Legal Counsel for the Flagstaff Unified School District

Exhibit A

Funding & Type of Instruction

Itemize the services to be provided and the amounts to be allocated for funding of that service, indicating the amount CAVIAT will contribute to the program and the amount of support required by Flagstaff Unified School District. Itemized services and expenses may include but are not limited to teacher salaries, curriculum, facility usage, utilities, custodial care, and program supplies and equipment.*

Campus (High School or Central Program)	Prog. CIP Code	Satellite or Central	Program	FUSD Allocation	CAVIAT/ FUSD Allocation	Total	Costs
Coconino HS	10020090	Satellite	Film & TV	\$27,764	\$87,573		\$115,337
Flagstaff HS	10020030	Satellite	Graphic/Web Design	\$44,251	\$80,298		\$124,549
Coconino HS, Flagstaff HS	12050000	Satellite	Culinary Arts	\$167,926	\$257,316		\$425,242
Flagstaff HS	13121000	Satellite	Early Childhood Education	\$5,717	\$31,949		\$37,666
Flagstaff HS	46040030	Satellite	Construction Technologies (Cabinetmaking)	\$52,236	\$16,218		\$68,453
Coconino HS, Flagstaff HS	47060020	Satellite	Transportation Technologies (Auto)	\$79,618	\$184,455		\$264,074
Coconino HS	15000000	Satellite	Engineering Services	\$30,993	\$114,353		\$145,345
Coconino HS, Flagstaff HS	48050800	Satellite	Welding Technologies	\$122,799	\$89,929		\$212,728
Coconino HS, Flagstaff HS	51080050	Satellite	Sports Medicine	\$6,071	\$21,353		\$27,423
Coconino HS, Flagstaff HS	10020050	Satellite	Digital Photography	\$50,474	\$85,299		\$135,773
Flagstaff HS	52020000	Satellite	Business Entrepreneurship	\$0	\$0		\$0
Coconino HS	48050030	Satellite	Precision Machining	\$94,974	\$29,747		\$124,721
Coconino HS	52190030	Satellite	Interior Design & Merchandising	\$21,997	\$9,634		\$31,631
Coconino Comm College**	15120000	Central	Alternative Energy Technician	\$0	\$0		\$0
Coconino Comm College**	13120000	Central	Hospitality Management	\$0	\$0		\$0
Coconino Comm College**	51390000	Central	Nursing Services (C.N.A.)	\$0	\$0		\$0
Coconino Comm College**	51160000	Central	Nursing Services (Pre-Nursing)	\$0	\$0		\$0
Flagstaff HS	52020000	Satellite	Business Mgmt & Administrative Services	\$22,363	\$84,137		\$106,500
Coconino Comm College**	43010000	Central	Law, Public Safety & Security	\$0	\$0		\$0
			CTE Regional Training Ctr				
			Capital Project *	TBD	\$0		\$0
Totals				\$727,183	\$1,092,261		\$1,819,444

*Funds are being accrued for this future project

FY18 CAVIAT/FUSD allocation	\$	1,144,382
FY17 carryforward applied to this year's budget	\$	TBD -
All prior carryforward funds accrued for RTC project	\$	TBD -
FUSD Share for CAVIAT Central Campus Programs thru CCC estimate	\$	(50,000)
	\$	1,094,382

Exhibit B

JTED Statement of Assurances (SB1525 Revised)

Joint Technical Education District - JTED 2016-2017 Statement of Assurance			
Name of JTED/CTDS	-Select-		
JTED Mailing Address/City/ZIP	-Select-		
JTED Physical Address (if different)			
JTED Superintendent/Phone/Email	-Select-		
JTED Contact	Phone	Email	
The Joint Technical Education District assures that each program/sequence of courses reported for JTED Average Daily Membership (ADM) purposes for school year 2016-2017 meet the requirements of ARS §15-391.3(a-g) and ARS §15-391.5(a-o):			
<input type="checkbox"/> Is taught by an instructor who is certified to teach career and technical education by the state board of education or by a postsecondary educational institution.			
<input type="checkbox"/> Is part of a program that requires students to obtain a passing score of at least sixty percent (60%) on an assessment that demonstrates the level of skills, knowledge and competencies necessary to be successful in the designated vocation or industry for that program of study.			
<input type="checkbox"/> Is part of an approved joint technical education district program.			
<input type="checkbox"/> Is not a course or any variation of a course, including honors, that is required under the minimum course of study pursuant to section ARS §15-701.01 in order to graduate from high school.			
<input type="checkbox"/> Requires a majority of instructional time to be conducted in a laboratory environment, field-based environment or work-based learning environment.			
<input type="checkbox"/> Has demonstrated a need for extra funding in order to provide the joint technical education course.			
<input type="checkbox"/> Requires specialized equipment in order to provide instruction to students that exceeds the cost of a standard education course.			
<input type="checkbox"/> Requires an assessment that demonstrates the level of skills, knowledge and competencies necessary to be successful in the designated vocation or industry or an assessment necessary for certification in and acceptance by that vocation or industry. Any assessment adopted pursuant to this subdivision shall require a passing score of at least sixty percent (60%).			
<input type="checkbox"/> Requires a majority of instructional time to be conducted in a laboratory environment, field-based environment or work-based learning environment and requires career and technical student organization participation.			
<input type="checkbox"/> Demonstrates alignment through a curriculum, instructional model and course sequence to meet the standards of a career and technical education preparatory program as determined by the career and technical education division of the department of education.			
<input type="checkbox"/> Has a defined pathway to career and postsecondary education in a specific vocation or industry as determined by the career and technical education division of the department of education.			
<input type="checkbox"/> Is approved by the career and technical education division of the department of education based on the requirements prescribed in this paragraph after the submission of all required documentation.			
<input type="checkbox"/> Is certified by the joint technical education district governing board to have met all the requirements prescribed in this article.			
<input type="checkbox"/> Is offered only to students in grades nine, ten, eleven and twelve.			
<input type="checkbox"/> Fills a high-need vocational or industry need as determined by the career and technical education division of the department of education.			
<input type="checkbox"/> Requires a single or stackable credential as described in subdivision (1) of this paragraph or a skill that will allow a student to obtain work as described in subdivision (1) of this paragraph on graduation before receiving an associate's degree or baccalaureate degree.			

**Joint Technical Education District - JTED
2016-2017 Statement of Assurance**

- ☐ Leads to certification or licensure in the designated vocation or industry that has been verified and accepted by that vocation or industry and that qualifies the recipient of the certification or licensure for employment for which the student would not otherwise qualify. If there is no certification or licensure that is accepted by the vocation or industry, completion of the program must qualify the student for employment for which the student would not otherwise qualify without completion of the joint technical education program.
- ☐ Requires instruction and instructional materials in courses that are substantially different from and exceed the scope of standard instruction and that include vocational skills, competencies and knowledge to be successful in the designated joint technical education district program vocation or industry.
- ☐ An industry or vocation has agreed to provide financial or technical support to the joint technical education district for a specific joint technical education district program. For the purposes of this subdivision, "Financial support" includes in-kind contributions and donations.
- ☐ A joint technical education district has demonstrated a need for extra funding in order to provide the joint technical education district program.
- ☐ Is listed as submitted for inclusion, on the current "JTED Course Approval Log" maintained by the ADE/CTE Division.

List below all participating education institutions for which an IGA will be completed:

Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	
Education Institution Name and CTDS	


Signature of Joint Technical Education District Superintendent

Date of Signature

Electronic Signature Acceptable - Please complete, sign, scan and email to: JTED@azed.gov

Exhibit C

CTE/JTED Eligibility/Compliance Monitoring Process (from ADE) - entire doc.



Learning that works for Arizona
CTE™

Career and Technical Education CTE and Joint Technical Education District
JTED Eligibility/Compliance Monitoring Process

School/CTDS

District

Date

Program Name/CLP#

JTED Program ☐ Yes ☐ No

Perkins Only Program ☐ Yes ☐ No

INDICATORS FOR PROGRAM APPROVAL

☐ **CTE INDICATOR #1: Delivers a coherent sequence of instruction: ARS §15-391(5)(e)**

☐ Coherent Sequence of Instruction ☐ 1 Carnegie Unit ☐ 2 Carnegie Units ☐ 3 Carnegie Units ☐ Compliant ☐ Action Needed ☐ Action Due Date _____

☐ 4 Carnegie Units

☐ **JTED Compliance** ☐ Assessment Percentage 60% Percent ☐ Industry Certification Offered

☐ **Evidence of an Exemplary Program**

☐ Expanded Course Sequence ☐ Dual Enrollment Offered ☐ Academic Credit Offered ☐ Math ☐ Science ☐ Economics ☐ ELA

☐ **CTE INDICATOR #2: Teaches all the state-designated program standards: ARS §15-391(5)(m)**

☐ Course Description/Outline/Syllabi ☐ Lesson Plans/Curriculum Maps ☐ State Standards ☐ Compliant ☐ Action Needed ☐ Action Due Date _____

☐ **JTED Compliance**

☐ **Evidence of an Exemplary Program**

☐ Academic Integration ☐ Math ☐ Science ☐ Economics ☐ ELA ☐ Postsecondary Standards

☐ **CTE INDICATOR #3: Specified on the current CTE program list and determined JTED eligible: ARS §15-391(5)**

☐ **JTED Compliance** ☐ Compliant ☐ Action Needed ☐ Action Due Date _____

☐ **CTE INDICATOR #4: Taught by an appropriately certified teacher per CTE Certification Requirements for the program area: ARS §15-391(3)(a)**

☐ CTE Provisional/Expiration Date ☐ CTE Standard/Expiration Date ☐ Instructor Certification ☐ Compliant ☐ Action Needed ☐ Action Due Date _____

☐ National Board Certification

☐ **JTED Compliance**

☐ **Evidence of an Exemplary Program**

☐ Dual Enrollment Certified ☐ Additional Education ☐ CTE Summer Conference/State PD Event ☐ CTISO/Other Advisory Board



**Career and Technical Education CTE and Joint Technical Education District
JTED Eligibility/Compliance Monitoring Process**

School/CTDS	<input type="text"/>	District	<input type="text"/>	Date	<input type="text"/>
Program Name/CLP#	<input type="text"/>			JTED Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
				Perkins Only Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
 <input type="checkbox"/> CTE INDICATOR #5: Evaluates program performance annually and meets or exceeds established State Performance Measures: Perkins Requirement					
<input type="checkbox"/> 151-Reading/Language Arts <input type="checkbox"/> 152-Math <input type="checkbox"/> 251-Technical Skill <input type="checkbox"/> Compliant <input type="checkbox"/> Action Needed Action Due Date _____					
<input type="checkbox"/> 351-School Completion/GED <input type="checkbox"/> 451-Student Graduation Rates <input type="checkbox"/> 551-Placement <input type="checkbox"/> 651-Non-Trad Participation <input type="checkbox"/> 652-Non-Trad Completion _____					
<input type="checkbox"/> Annual Program Evaluation on file					
 <input type="checkbox"/> JTED Compliance: ARS §15-391(5)(n) - An industry or vocation has agreed to provide financial or technical support to the Joint Technical Education District for a specific joint technical education district program					
<input type="checkbox"/> Assessment Percentage 60% Percent <input type="checkbox"/> Industry Certification Offered <input type="checkbox"/> Strong Business and Industry Partnerships					
<input type="checkbox"/> Provide Technical Support <input type="checkbox"/> In Kind Contributions <input type="checkbox"/> Contributions <input type="checkbox"/> Donations (equipment, etc.) <input type="checkbox"/> Serves on Advisory Board					
<input type="checkbox"/> Provides Work Based Opportunities					
<input type="checkbox"/> Evidence of an Exemplary Program					
<input type="checkbox"/> Exceeds State Performance Measures <input type="checkbox"/> Awards/Recognitions <input type="checkbox"/> News Articles/Social Media <input type="checkbox"/> Strategic Plan in Place					
<hr/>					
<input type="checkbox"/> CTE INDICATOR #6: Offers student work-based participation that involves actual work experience and connects classroom learning to work activities.					
<input type="checkbox"/> Cooperative Education/DCE <input type="checkbox"/> Internship <input type="checkbox"/> School Based Enterprise <input type="checkbox"/> Compliant <input type="checkbox"/> Action Needed Action Due Date _____					
<input type="checkbox"/> On-Site Work Based Learning Lab <input type="checkbox"/> Service Learning <input type="checkbox"/> Apprenticeship <input type="checkbox"/> Health Care Experience					
<input type="checkbox"/> Laboratory/Simulation Projects <input type="checkbox"/> Supervised Agriculture Experience					
 <input type="checkbox"/> JTED Compliance: ARS §15-391(5)(d) - A Majority of instructional time to be conducted in a laboratory environment, field-based environment or work-based learning components					



**Career and Technical Education CTE and Joint Technical Education District
JTED Eligibility/Compliance Monitoring Process**

School/CTDS District Date

Program Name/CIP# JTED Program ☐ Yes ☐ No

☐ Work Based Learning at Least 51% Percent ☐ School Based Enterprise ☐ On-Site Work Based Learning Lab ☐ Apprenticeship ☐ Health Care Experience

☐ Cooperative Education/DCE ☐ Internship ☐ Field-based Environment

☐ Evidence of an Exemplary Program

☐ Innovative Strategies for Work-based Learning

☐ CTE INDICATOR #7: Requires student participation in Career Exploration for grades 7-9: Perkins Requirement

☐ Compliant ☐ Action Needed Action Due Date

☐ CTE INDICATOR #8: Requires a Career and Technical Education Student Organization to be organized for the CTE secondary programmatic area

☐ DECA ☐ FBLA ☐ FCCLA ☐ EdRising ☐ FFA ☐ HOSA ☐ SkillsUSA

☐ JTED Compliance: ARS 615-391(5)(d) - Career and Technical student organization participation

☐ DECA ☐ FBLA ☐ FCCLA ☐ EdRising ☐ FFA ☐ HOSA ☐ SkillsUSA

☐ Evidence of an Exemplary Program

☐ Regional CTSE Event Attendance ☐ State CTSE Event Attendance

☐ National CTSE Officers ☐ State CTSE Officers ☐ Regional CTSE Officers

☐ Percentage of Students who competed in State, Regional or National Level CTSE Competitions



**Career and Technical Education CTE and Joint Technical Education District
JTED Eligibility/Compliance Monitoring Process**

School/CTDS

District

Date

Program Name/CLP#

JTED Program

☐ Yes ☐ No

Perkins Only Program

☐ Yes ☐ No

- ☐ **CTE INDICATOR #8: Requires specialized equipment; ARS §15-391(3)(f)(g) - Has demonstrated a need for extra funding in order to provide the joint technical education course and requires specialized equipment in order to provide instruction to students that exceeds the cost of a standard educational course**
- ☐ At least Fifty percent (50%) of equipment from the ADE recommended list is available ☐ Compliant ☐ Action Needed **Action Due Date** _____
- ☐ At least Seventy Five percent (75%) ☐ At least Ninety percent (90%)
- ☐ One hundred percent (100%) of equipment from the ADE recommended list is available ☐ All equipment is in working order in good condition
- ☐ Written plan to procure or have purchase orders for equipment not currently in place ☐ List of equipment being utilized at offsite location
- ☐ **JTED Compliance**
- ☐ Requires Specialized Equipment ☐ Has demonstrated a need for extra funding
- ☐ **Evidence of an Exemplary Program**
- ☐ List additional equipment beyond the 100% of equipment from the ADE recommended list that is industry current
- ☐ Inventory showing all equipment available and in good condition ☐ Space is ergonomically adapted to the individual program

Exhibit D

ARS §15-391

15-391. Definitions

In this article, unless the context otherwise requires:

1. "Joint board" means a joint technical education district governing board.
2. "Joint district" means a joint technical education district.
3. "Joint technical education course" means a course that is offered by a joint technical education district as part of a joint technical education district program, that is approved by the career and technical education division of the department of education and that meets each of the following requirements:
 - (a) Is taught by an instructor who is certified to teach career and technical education by the state board of education or by a postsecondary educational institution.
 - (b) Is part of a program that requires students to obtain a passing score on an examination that demonstrates a level of skill or competency for that program of study that is accepted by a vocation or an industry.
 - (c) Is part of an approved joint technical education district program.
4. "Joint technical education district" means a district that is formed pursuant to this article and that offers joint technical education courses.
5. "Joint technical education district program" means a sequence of courses that is offered by a joint technical education district and that meets all of the following requirements:
 - (a) Is taught by an instructor who is certified to teach career and technical education by the state board of education or by a postsecondary educational institution.
 - (b) Requires an assessment that demonstrates a level of skill or competency in a vocation or industry or that leads to certification in and acceptance by that vocation or industry.
 - (c) Requires specialized equipment or instructional materials that exceed the scope and cost of a standard educational course.
 - (d) Requires work-based learning components, career and technical student organization participation and laboratory experience as determined by the career and technical education division of the department of education.
 - (e) Meets the standards of a career and technical education preparatory program as determined by the career and technical education division of the department of education.
 - (f) Had a defined pathway to career and postsecondary education.
 - (g) Is approved by the career and technical education division of the department of education based on the requirements prescribed in this paragraph within one hundred twenty days after the submission of all required documentation.
 - (h) Is certified by the joint technical education district governing board to have met all the requirements prescribed in this article.
 - (i) Is offered only to students in grades nine, ten, eleven and twelve.

6. "State board" means the state board of education.

ARS §15-393

15-393. Joint technical education district governing board; report; definitions

A. The management and control of the joint district are vested in the joint technical education district governing board, including the content and quality of the courses offered by the district, the quality of teachers who provide instruction on behalf of the district, the salaries of teachers who provide instruction on behalf of the district and the reimbursement of other entities for the facilities used by the district. Unless the governing boards of the school districts participating in the formation of the joint district vote to implement an alternative election system as provided in subsection B of this section, the joint board shall consist of five members elected from five single member districts formed within the joint district. The single member district election system shall be submitted as part of the plan for the joint district pursuant to section 15-392 and shall be established in the plan as follows:

1. The governing boards of the school districts participating in the formation of the joint district shall define the boundaries of the single member districts so that the single member districts are as nearly equal in population as is practicable, except that if the joint district lies in part in each of two or more counties, at least one single member district may be entirely within each of the counties comprising the joint district if this district design is consistent with the obligation to equalize the population among single member districts.

2. The boundaries of each single member district shall follow election precinct boundary lines, as far as practicable, in order to avoid further segmentation of the precincts.

3. A person who is a registered voter of this state and who is a resident of the single member district is eligible for election to the office of joint board member from the single member district. The terms of office of the members of the joint board shall be as prescribed in section 15-427, subsection B. An employee of a joint technical education district or the spouse of an employee shall not hold membership on a governing board of a joint technical education district by which the employee is employed. A member of one school district governing board or joint technical education district governing board is ineligible to be a candidate for nomination or election to or serve simultaneously as a member of any other governing board, except that a member of a governing board may be a candidate for nomination or election for any other governing board if the member is serving in the last year of a term of office. A member of a governing board shall resign the member's seat on the governing board before becoming a candidate for nomination or election to the governing board of any other school district or joint technical education district, unless the member of the governing board is serving in the last year of a term of office.

4. Nominating petitions shall be signed by the number of qualified electors of the single member district as provided in section 16-322.

B. The governing boards of the school districts participating in the formation of the joint district may vote to implement any other alternative election system

for the election of joint district board members. If an alternative election system is selected, it shall be submitted as part of the plan for the joint district pursuant to section 15-392, and the implementation of the system shall be as approved by the United States justice department.

C. The joint technical education district shall be subject to the following provisions of this title:

1. Chapter 1, articles 1 through 6.
2. Sections 15-208, 15-210, 15-213 and 15-234.
3. Articles 2, 3 and 5 of this chapter.
4. Section 15-361.
5. Chapter 4, articles 1, 2 and 5.
6. Chapter 5, articles 1, 2 and 3.
7. Sections 15-701.01, 15-722, 15-723, 15-724, 15-727, 15-728, 15-729 and 15-730.
8. Chapter 7, article 5.
9. Chapter 8, articles 1, 3 and 4.
10. Sections 15-828 and 15-829.
11. Chapter 9, article 1, article 6, except for section 15-995, and article 7.
12. Sections 15-941, 15-943.01, 15-948, 15-952, 15-953 and 15-973.
13. Sections 15-1101 and 15-1104.
14. Chapter 10, articles 2, 3, 4 and 8.

D. Notwithstanding subsection C of this section, the following apply to a joint technical education district:

1. A joint district may issue bonds for the purposes specified in section 15-1021 and in chapter 4, article 5 of this title to an amount in the aggregate, including the existing indebtedness, not exceeding one percent of the taxable property used for secondary tax purposes, as determined pursuant to title 42, chapter 15, article 1, within the joint technical education district as ascertained by the last property tax assessment previous to issuing the bonds.
2. The number of governing board members for a joint district shall be as prescribed in subsection A of this section.
3. The student count for the first year of operation of a joint technical education district as provided in this article shall be determined as follows:
 - (a) Determine the estimated student count for joint district classes that will operate in the first year of operation. This estimate shall be based on actual registration of pupils as of March 30 scheduled to attend classes that will be operated by the joint district. The student count for the district of residence of the pupils registered at the joint district shall be adjusted. The adjustment shall cause the district of residence to reduce the student count for the pupil to reflect the courses to be taken at the joint district. The district of residence shall review and approve the adjustment of its own student count as provided in this subdivision before the pupils from the school district can be added to the student count of the joint district.
 - (b) The student count for the new joint district shall be the student count as determined in subdivision (a) of this paragraph.
 - (c) For the first year of operation, the joint district shall revise the student count to the actual average daily membership as prescribed in section 15-901, subsection A, paragraph 1 for students attending classes in the joint district. A

joint district shall revise its student count, the base support level as provided in section 15-943.02, the revenue control limit as provided in section 15-944.01 and the district additional assistance as provided in section 15-962.01 prior to May 15. A joint district that overestimated its student count shall revise its budget prior to May 15. A joint district that underestimated its student count may revise its budget prior to May 15.

(d) After March 15 of the first year of operation, the district of residence shall adjust its student count by reducing it to reflect the courses actually taken at the joint district. The district of residence shall revise its student count, the base support level as provided in section 15-943, the revenue control limit as provided in section 15-944 and the district additional assistance as provided in section 15-962.01 prior to May 15. A district that underestimated the student count for students attending the joint district shall revise its budget prior to May 15. A district that overestimated the student count for students attending the joint district may revise its budget prior to May 15.

(e) A joint district for the first year of operation shall not be eligible for adjustment pursuant to section 15-948.

(f) The procedures for implementing this paragraph shall be as prescribed in the uniform system of financial records.

(g) Pupils in an approved joint technical education district centralized program may generate an average daily membership of 1.0 during any day of the week and at any time between July 1 and June 30 of each fiscal year.

For the purposes of this paragraph, "district of residence" means the district that included the pupil in its average daily membership for the year before the first year of operation of the joint district and that would have included the pupil in its student count for the purposes of computing its base support level for the fiscal year of the first year of operation of the joint district if the pupil had not enrolled in the joint district.

4. A student includes any person enrolled in the joint district without regard to the person's age or high school graduation status, except that:

(a) A student in a kindergarten program or in grades one through nine who enrolls in courses offered by the joint technical education district shall not be included in the joint district's student count or average daily membership.

(b) A student in a kindergarten program or in grades one through nine who is enrolled in career and technical education courses shall not be funded in whole or in part with monies provided by a joint technical education district, except that a pupil in grade eight or nine may be funded with monies generated by the five cent qualifying tax rate authorized in subsection F of this section.

(c) A student who is over twenty-one years of age shall not be included in the student count of the joint district for the purposes of chapter 9, articles 3, 4 and 5 of this title.

5. A joint district may operate for more than one hundred eighty days per year, with expanded hours of service.

6. A joint district may use the carryforward provisions of section 15-943.01.

7. A school district that is part of a joint district shall use any monies received pursuant to this article to supplement and not supplant base year career and technical education courses, and directly related equipment and facilities, except that a school district that is part of a joint technical education district

and that has used monies received pursuant to this article to supplant career and technical education courses that were offered before the first year that the school district participated in the joint district or the first year that the school district used monies received pursuant to this article or that used the monies for purposes other than for career and technical education courses shall use one hundred percent of the monies received pursuant to this article to supplement and not supplant base year career and technical education courses.

8. A joint technical education district shall use any monies received pursuant to this article to enhance and not supplant career and technical education courses and directly related equipment and facilities.

9. A joint technical education district or a school district that is part of a joint district or a charter school shall only include pupils in grades ten through twelve in the calculation of student count or average daily membership if the pupils are enrolled in courses that are approved jointly by the governing board of the joint technical education district and each participating school district or charter school for satellite courses taught within the participating school district or charter school, or approved solely by the joint technical education district for centrally located courses. Student count and average daily membership from courses that are not part of an approved program for career and technical education shall not be included in student count and average daily membership of a joint technical education district.

E. The joint board shall appoint a superintendent as the executive officer of the joint district.

F. Taxes may be levied for the support of the joint district as prescribed in chapter 9, article 6 of this title, except that a joint technical education district shall not levy a property tax pursuant to law that exceeds five cents per one hundred dollars assessed valuation except for bond monies pursuant to subsection D, paragraph 1 of this section. Except for the taxes levied pursuant to section 15-994, such taxes shall be obtained from a levy of taxes on the taxable property used for secondary tax purposes.

G. The schools in the joint district are available to all persons who reside in the joint district and to pupils whose district of residence within this state is paying tuition on behalf of the pupils to a district of attendance that is a member of the joint technical education district, subject to the rules for admission prescribed by the joint board.

H. The joint board may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district pursuant to arrangements made between the governing board of the district and the joint board.

I. The joint board may accept gifts, grants, federal monies, tuition and other allocations of monies to erect, repair and equip buildings and for the cost of operation of the schools of the joint district.

J. One member of the joint board shall be selected chairman. The chairman shall be selected annually on a rotation basis from among the participating school districts. The chairman of the joint board shall be a voting member.

K. A joint board and a community college district may enter into agreements for the provision of administrative, operational and educational services and facilities.

L. Any agreement between the governing board of a joint technical education district and another joint technical education district, a school district, a charter school or a community college district shall be in the form of an intergovernmental agreement or other written contract. The auditor general shall modify the uniform system of financial records and budget forms in accordance with this subsection. The intergovernmental agreement or other written contract shall completely and accurately specify each of the following:

1. The financial provisions of the intergovernmental agreement or other written contract and the format for the billing of all services.
2. The accountability provisions of the intergovernmental agreement or other written contract.
3. The responsibilities of each joint technical education district, each school district, each charter school and each community college district that is a party to the intergovernmental agreement or other written contract.
4. The type of instruction that will be provided under the intergovernmental agreement or other written contract, including individualized education programs pursuant to section 15-763.
5. The quality of the instruction that will be provided under the intergovernmental agreement or other written contract.
6. The transportation services that will be provided under the intergovernmental agreement or other written contract and the manner in which transportation costs will be paid.
7. The amount that the joint technical education district will contribute to a course and the amount of support required by the school district or the community college.
8. That the services provided by the joint technical education district, the school district, the charter school or the community college district be proportionally calculated in the cost of delivering the service.
9. That the payment for services shall not exceed the cost of the services provided.

M. On or before December 31 of each year, each joint technical education district shall submit a detailed report to the career and technical education division of the department of education. The career and technical education division of the department of education shall collect, summarize and analyze the data submitted by the joint districts, shall submit an annual report that summarizes the data submitted by the joint districts to the governor, the speaker of the house of representatives, the president of the senate and the state board of education and shall submit a copy of this report to the secretary of state. The data submitted by each joint technical education district shall include the following:

1. The average daily membership of the joint district.
2. The program listings and program descriptions of programs offered by the joint district, including the course sequences for each program.
3. The costs associated with each program offered by the joint district.
4. The completion rate for each program offered by the joint district. For the purposes of this paragraph, "completion rate" means the completion rate for students who are designated as concentrators in that program by the department of education under the career and technology approved plan.

5. The graduation rate from the school district of residence of students who have completed a program in the joint district.
 6. A detailed description of the career opportunities available to students after completion of the program offered by the joint district.
 7. A detailed description of the career placement of students who have completed the program offered by the joint district.
 8. Any other data deemed necessary by the department of education to carry out its duties under this subsection.
- N. If the career and technical education division of the department of education determines that a course does not meet the criteria for approval as a joint technical education course, the governing board of the joint technical education district may appeal this decision to the state board of education acting as the state board of vocational education.
- O. Notwithstanding any other law, the average daily membership for a pupil who is enrolled in a joint technical education course defined in section 15-391 and who does not meet the criteria specified in subsection Q or R of this section shall be 0.25 for each course, except the sum of the average daily membership shall not exceed the limits prescribed by subsection D, Q or R of this section, as applicable.
- P. If a career and technical education course or program is provided on a satellite campus, the sum of the average daily membership, as provided in section 15-901, subsection A, paragraph 1, for that pupil in the school district or charter school and joint technical education district shall not exceed 1.25. The school district or charter school and the joint district shall determine the apportionment of the average daily membership for that pupil between the school district or charter school and the joint district. A pupil who attends a course or program at a satellite campus and who is not enrolled in the school district or charter school where the satellite campus is located may generate the average daily membership pursuant to this subsection if the pupil is enrolled in a school district that is a member district in the same joint technical education district.
- Q. The sum of the average daily membership of a pupil who is enrolled in both the school district and joint technical education district course or program provided at a community college pursuant to subsection K of this section or at a centralized campus shall not exceed 1.75. The member school district and the joint district shall determine the apportionment of the average daily membership and student enrollment for that pupil between the member school district and the joint district, except that the amount apportioned shall not exceed 1.0 for either entity. Notwithstanding any other law, the average daily membership for a pupil in grade ten, eleven or twelve who is enrolled in a course that meets for at least one hundred fifty minutes per class period at a centralized campus shall be 0.75. To qualify for funding pursuant to this subsection, a centralized campus shall offer programs and courses to all eligible students in each member district of the joint technical education district.
- R. The average daily membership for a pupil in grade ten, eleven or twelve who is enrolled in a course that meets for at least one hundred fifty minutes per class period at a leased centralized campus shall not exceed 0.75. The sum of the average daily membership, as provided in section 15-901, subsection A,

paragraph 1, of a pupil who is enrolled in both the school district and in joint technical education district courses provided at a leased centralized campus shall not exceed 1.75 if all of the following conditions are met:

1. The course qualifies as a joint technical education course as defined in section 15-391.
2. The course is offered to all eligible students in each member district of the joint technical education district and enrolls students from multiple high schools.
3. The joint technical education district program in which the course is included addresses a specific industry need and has been developed in cooperation with that industry, or the leased facility is a state or federal asset that would otherwise be unused or underutilized.
4. The lease is established at fair market value if the lease is executed for a facility located on the site of a member district and was approved by the joint committee on capital review, except that a lease that was executed or renewed before December 31, 2012 is not subject to approval by the joint committee on capital review. The requirement prescribed in this paragraph does not apply from and after December 31, 2016.

S. A student who is enrolled in an accommodation school as defined in section 15-101 may be treated as a student of the school district in which the student physically resides for the purposes of enrollment in a joint technical education district and shall be included in the calculation of average daily membership for either the joint technical education district or the accommodation school, or both.

T. Notwithstanding any other law, the student count for a joint technical education district shall be equivalent to the joint technical education district's average daily membership.

U. Beginning in fiscal year 2016-2017, base support level funding that a school district or charter school receives for a pupil who is enrolled in both a school district or charter school and a joint technical education district satellite campus program shall be funded at ninety-two and one-half percent of the base support level funding that the school district or charter school would otherwise receive for that pupil.

V. Beginning in fiscal year 2016-2017, base support level funding that a joint technical education district receives for a pupil who is enrolled in both a school district or charter school and a joint technical education district shall be funded at ninety-two and one-half percent of the base support level funding that the joint technical education district would otherwise receive for that pupil.

W. A school district may not prohibit or discourage students who are enrolled in that school district from attending courses offered by a joint technical education district.

X. Notwithstanding subsection D, paragraph 7 of this section, a school district or charter school that experiences a reduction in its base support level funding pursuant to subsection U of this section may use a portion of joint technical education district monies that it receives pursuant to this section in order to offset the loss of regular education funding that it experiences pursuant to subsection U of this section. The amount of joint technical education monies that the school district or charter school may use to offset the loss of funding that it experiences pursuant to subsection U of this section may not exceed the

reduction in base support level funding that it experiences pursuant to subsection U of this section.

Y. The governing board of the joint technical education district may contract with any charter school that is located within the boundaries of the joint technical education district to allow that charter school to offer career and technical education courses or programs as a satellite campus.

Z. For the purposes of this section:

1. "Base year" means the complete school year in which voters of a school district elected to join a joint technical education district.
2. "Centralized campus" means a facility that is owned and operated by a joint technical education district for the purpose of offering joint technical education programs or joint technical education courses as defined in section 15-391.
3. "Lease" means a written agreement in which the right of occupancy or use of real property is conveyed from one person or entity to another person or entity for a specified period of time.
4. "Leased centralized campus" means a facility that is leased and operated by a joint technical education district for the purpose of offering joint technical education programs or joint technical education courses as defined in section 15-391.
5. "Satellite campus" means a facility that is owned or operated by a school district or charter school for the purpose of offering joint technical education programs or joint technical education courses as defined in section 15-391.

Exhibit E

State Auditor General's Memo 219 Worksheet

Part A - Comparison of Per-Pupil Non-JTED Vocational Education Expenditures

- A.1 Base Level (from the FY's Expenditure Budget Work Sheet C)
- A.2 Inflation Factor [(Current year line A.1-Base Year line A.1)/Base Year line A.1]
- A.3 Non-JTED Vocational Education Expenditures for FY ¹
- A.4 Adjusted Expenditures for Base Year [(1+ line A.2) x line A.3]
- A.5 Student Count (from the FY's Expenditure Budget Work Sheet B, line A.1)
- A.6 Per-pupil Non-JTED Vocational Education Expenditures
(line A.4 / line A.5)
- A.7 Comparison of Per-pupil Non-JTED Expenditures (Line A.6, Current Year - Base Year) If negative, District appears to have supplanted vocational education expenditures with JTED monies. If applicable, see explanation on line A.8 below.
- A.8 Explanation, if any, for negative amount calculated on Line A.7

Base Year FY 2001	Current Year FY 2017
\$ 2,621.62	\$3,635.64
24.63%	38.68%
\$ 366,272.91	\$1,122,246.75
\$ 456,485.93	\$1,556,322.11
1140.048	273.595
\$ 400.41	\$4,101.85
(line A.4 / line A.5)	(line A.3 / line A.5)
	\$3,701.44

Districts that are eligible for the phase-in provision of A.R.S. §15-393(D)(9), as described in USFR Memorandum No. 219, page 5, should complete Part B below to determine if the amount of JTED monies used to supplement vocational education courses from the base year met the required phase-in level. ²

Part B - Calculation of Phase-In Compliance (For FYs 2006 and 2007 only)

- B.1 Total District JTED monies spent in current FY
- B.2 Per-pupil JTED expenditures (line B.1/line A.5)
- B.3 Percentage of JTED Monies used to Supplement Vocational Education Courses From the Base Year [lines (B.2 + A.7)/B.2] ²

\$ -
100.0%

¹ Refer to USFR Memorandum No. 219, page 2, for a description of the expenditures to include on this line. Additionally, JTED member districts with a base year prior to 1998, the first year that the vocational education Group B weight was replaced with the state block grant for vocational education, should reduce the M&O expenditures reported on this line for the base year by the amount of funding generated by the vocational education Group B weight in their base year, as calculated by ADE.

²

The percentage of JTED monies that must be used to supplement vocational education courses from the base year is 33% in FY 2006 and 66% in FY 2007.

FY	Base level
2017	\$3,635.64
2016	\$3,600.00
2013	\$3,326.54
2012	\$3,308.57
2011	\$3,308.57
2010	\$3,308.57
2009	\$3,332.56
2008	\$3,271.35
2007	\$3,133.53
2006	\$3,001.00
2005	\$2,893.18
2004	\$2,822.74
2003	\$2,753.90
2002	\$2,687.32
2001	\$2,621.62

BOARD SUMMARY

Meeting Date: July 11, 2017

New Textbook approval for High School AP Spanish

FUSD Governing Board Goals:

1. Maintain and improve comprehensive student opportunities and services
3. Improve student preparedness and mastery
4. Research and create desirable and relevant educational opportunities and services

EXECUTIVE SUMMARY

During the spring semester of 2017, Coconino High School teachers and administration researched textbook options for the new 17-18 course: AP Spanish Literature which will be offered in the PdH Academy. The committee decided upon Abriendo puertas; publisher Houghton Mifflin Harcourt, edited by Wayne Scott Bowen and Bonnie Tucker Bowen. The purchase will include: 2 teacher editions (online subscriptions only) and 60 student textbook/online subscriptions totaling \$8,296.76. This textbook has been on public review in the Assistant Superintendent's office for 60 days per district policy IJJ.

Recommended Action:

Seeking board approval of the high school AP Spanish textbook published by Houghton Mifflin Harcourt, edited by Wayne Scott Bowen and Bonnie Tucker Bowen.

Mary K. Walton, M.Ed.

7-11-17



The 41st Annual ASBA Law Conference will be held from Wednesday, September 6 to Friday, September 8, 2017, at the JW Marriott Desert Ridge Hotel in Phoenix. The 2017 edition of the Law Conference promises to be the biggest and best one yet with: a new, larger facility; four timely and in-depth half-day Pre-Conferences; three national acclaimed speakers on leading-edge topics; two sponsored networking receptions; 28 breakout sessions; and 52 overall sessions.

Here are some of the highlights:

- Half-Day Pre-Conferences (additional or combined discount fee required) on Keeping Kids Safe in School, Current and Emerging Topics in School Funding, Immigration & Schools and Hot Topics in Special Education – all included for one price.
- Author and Nationally-Renowned Speaker Rosalind Wiseman on Queen Bees and Wannabes, a presentation on girls and their social structures and the impact on their education, based on her best-selling book and the blueprint for the movie “Mean Girls.”
- Author and Nationally-Renowned Speaker Peg Tyre on The Trouble with Boys: A Surprising Report Card on Our Sons, Their Problems at School, and What Parents and Educators Must Do
- The return of Jim Walsh (still the best reviewed speaker in the history of the Law Conference), speaking at both the Pre-Conference on Special Education and in the General Session Student Discipline and Restorative Practices
- 28 Breakout Sessions on such diverse topics as:
 - Staff and Board Travel
 - Employee Free Speech
 - Prayer at School Board Meetings
 - Student Free Speech
 - Top 10 Legal Trapdoors Board Members Should Avoid
 - Teacher Certification
 - Open Meeting Law
 - Accommodating Employees with Disabilities
 - Student Recording of Teachers and Other Students
 - Data Breaches and Student Privacy
 - Who Can Legally Bind the District – And When?
 - Employee Discrimination and Harassment
 - Employee Leave After Prop. 206
 - Orders of Protection and How to Handle Them
 - Superintendent Transitions
 - Crowdfunding
 - Social Media and Board Members
 - Conflict Resolution Among Divided Boards

Pre-Law Conference: 9.6.2017

Law Conference: 9.7.2017 – 9.8.17

COST

- Law Conference + Pre-Conference: \$625 (reflects a \$50 savings over registering separately)
- Pre-Conference Only: \$225
- Law Conference Only: \$450

Hotel Information

The Pre-Conference & Law Conference will be held at the JW Marriott Phoenix Desert Ridge. A block of rooms has been reserved with a special conference rate of \$159 single/double. In order to reserve a room, please call 1-800-835-6206 and request the ASBA Law Conference rate. Book your room online: <https://aws.passkey.com/go/AZSchoolBoardConference2017> The cutoff date for reserving rooms in the block is Wednesday, August 16, 2017. Due to the popularity of the Law Conference, we recommend making your reservation as soon as possible. We ask that you only reserve rooms for those that will be attending the conference, to ensure all attendees can stay at the conference hotel.

REGISTER NOW

Law Conference Registration Link

Late Registration: Participants registered after Friday, August 25, 2017, will be charged an additional \$50 late registration fee.

Refunds, Cancellations and Substitutions: The deadline for cancellations is Wednesday, August 30, 2017. Cancellations must be in writing and faxed to 602.254.1177 by that date. No shows will not be refunded. Those registered are entitled to send substitutes in their place.

FYI