

## OFFICIAL MINUTES

June 25, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Public Hearing and Regular Meeting on June 25, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. The meeting was called to order at 5:30 pm.

2. Roll Call:

#### Board Members

Ms. Sarah Ells, President

Ms. Dolores Biggerstaff, Clerk (participated by speakerphone)

Mr. Paul Kulpinski, Member

Absent Mr. Miguel Vasquez, Member

Ms. Christine Fredericks, Member (participated by speakerphone)

#### Administrative Staff

Ms. Barbara Hickman, Superintendent

Ms. Mary K. Walton, Assistant Superintendent

Mr. Robert Kuhn, Assistant Superintendent

Dr. Ken Garland, Director of Budget & Finance

Mr. Dietrich Sauer, Director of Human Resources

Ms. Karin Eberhard, District Relations Coordinator

Ms. Kim Branges, Executive Assistant

3. Ms. Ells suggested that General Administration Item #1 Proposed 2013-14 Annual Expenditure Budget be moved to directly after the Consent Agenda.

4. Mr. Kulpinski moved to adopt the agenda as amended. Ms. Ells seconded; motion carried.

3 people signed the guest register

**PUBLIC HEARING****ARS 15-905****Proposed Annual Expenditure Budget**

Ms. Ells declared the Public Hearing open to discuss the Proposed Annual Expenditure Budget at 5:31 p.m. Dr. Garland reviewed highlights of the proposed district annual expenditure budget for fiscal year 2014. Board questions were answered. There were no questions from the public.

Mr. Kulpinski made a motion to close the Public Hearing for the Proposed 2013-14 Annual Expenditure Budget and open the Regular Meeting at 5:52 p.m. Ms. Ells seconded; motion carried.

**REGULAR MEETING****CALL TO THE PUBLIC****ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on June 11, 2013
2. Payment Vouchers: APV529A13; AD528A13; AS530A13; AD603A13; APV603A13; AS612A13; AD611A13; AD529A13; AD604A13; AD610A13; and Payroll 012 (Detailed information is available upon request.)
3. Gifts to District: \$19, 253.94 from DeMiguel PTO to assist with the purchase and installation of new playground equipment for DeMiguel Elementary School
4. Contract Award to Praxair for Welding Gases and Supplies IFB 1216-13
5. Contract Awards to Boyer Metal Company, Midstate Mechanical, Pueblo Mechanical & Controls, Goodman Contracting and NJ Shaum and Son for Job Order Contracting (JOC) Services – Electrical Services and HVAC (Mechanical) Services RFQ 1214-13
6. Resignations, appointments, retirements, releases from contract, and leaves of absence:

**RESIGNATIONS, TERMINATIONS****Administration:****Certified:**

Ceballos-Morgan, Linda: SMS; Math Teacher; Effective June 30, 2013

Frechette, Betheny: Leupp; 2nd Grade; Effective June 30, 2013

Maillet, Heidi: DeMiguel; 2nd Grade; Effective May 31, 2013

**Classified:**

Applebury, Ashley: DeMiguel, Special Ed. Parapro 1:1; Effective May 24, 2013

Bauer, Patricia: Kinsey; SE Parapro/Kindergarten; Effective May 30, 2013

Castruita, Isabel: Puente; Kindergarten Aide; Effective May 30, 2013

Donaldson, Christian: DeMiguel; RTI/SPED Parapro; Effective May 30, 2013

McKay, Shannon: DeMiguel; SE Parapro 1:1; Effective May 30, 2013

Proctor, Amanda: DeMiguel; SE Parapro; Effective May 30, 2013

Smith, Duane: DeMiguel; Custodian; Effective May 11, 2013  
Turner-Maderic, M: Kinsey; SE Parapro/Preschool; Effective May 30, 2013  
Zukowski, Marrietta: DeMiguel; SE Parapro; Effective May 30, 2013

Smartschools:

#### APPOINTMENTS

Administration:

Chee, Ryan: Leupp; Principal; 1.0 FTE; \$71,096; Effective 7/1/2013

Davis, Kevin: MEMS; Principal; 1.0FTE; \$84,317; Effective 7/1/2013

Certified:

Ater, April: Occupational Therapist; .4 FTE; \$19,109; Effective 8/8/2013

Bolen, Teresa: SMS; 6th Grade (Math/Science Emphasis); 1.0 FTE; \$33,241; Eff 8/8/2013

Holguin, Jake: Cromer; Music Teacher; 1.0 FTE OYO Contract; \$32,352; Eff 8/8/2013

Jones, Holly: SMS; PE Teacher; 1.0 FTE; OYO Contract; \$35,349; Effective 8/8/2013

Kattau, Cambria: Killip; 4th Grade Teacher; 1.0 FTE; \$32,352; Effective 7/18/2013

Kay, Kristie: Knoles; 4th Grade Teacher; 1.0 FTE; \$32,352; Effective 8/8/2013

Larson, Joey: Leupp; 1st Grade Teacher; 1.0 FTE; \$40,190; Effective 8/8/2013

Long, Kristi: CHS; Drama Teacher; .4 FTE; OYO Contract; \$14,283.99; Eff 8/8/2013

#### APPOINTMENTS

Certified:

Palley, Molly: Occupational Therapist; .5 FTE; One Year Only Contract; \$25,721.49; Effective 8/8/2013

Pena, Jovahna: Puente; Art Teacher; 1.0 FTE; \$34,487; Effective 8/8/2013

Powers, Jillian: DeMiguel; 3rd Grade Teacher; 1.0 FTE; One Year Only Contract; \$32,352; Effective 8/8/2013

Ronn, Amy: Marshall; SE Teacher; 1.0 FTE; \$33,241; Effective 8/8/2013

Sutphen, Kathleen: Knoles; 1st Grade Teacher; 1.0 FTE; \$32,352; Effective 8/8/2013

Tessmer, Tara: Sechrist; 3rd Grade Teacher; 1.0 FTE; One Year Only Contract; \$34,487; Effective 8/8/2013

Watson, Annie: FHS; English Teacher; 1.0 FTE; \$32,252; Effective 8/8/2013

Watson, Lawrence: FHS; Math Teacher; 1.0 FTE; \$35,798; Effective 8/8/2013

Wilkins, Linda Jo: Occupational Therapist; 1.0 FTE; Effective 8/8/2013

Yackanin, Rebecca: SMS/MIT-E; Biology (Engineering); 1.0 FTE; Effective 8/8/2013

Classified:

Cruz, Armando: Facility Services; General Mntc/Sub Custodian; \$12.97/hr; Eff 6/17/2013

Lovich, Ashley: FACTS/Summer Caregiver; \$8.65/hr; Effective 6/10/2013

Student Worker: J.B. FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: D.J. FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: D.J. FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: L.K.FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: M.K.FHS; \$7.80/hr.; Effective 6/10/2013

Student Worker: J.N. CHS; \$7.80/hr.; Effective 6/4/2013

Student Worker: A.S.FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: D.T.CHS; \$7.80hr.; Effective 6/4/2013

Student Worker: N.V. FHS; \$7.80/hr.; Effective 6/3/2013

Student Worker: K.Y. CHS; \$7.80/hr.; Effective 6/10/2013

Coach/Other:

Temporary/Other:

Volunteers:

Bizardi, Tom: FHS; Chaperone/Basketball volunteer coach

Cabrera, Gilberto: New Start; Intern (NAU)

Coleman, Maxine: Killip; Foster Grandparent Program

Sage, Sallie: Killip; Foster Grandparent Program

#### RETIREMENT

Certified:

Classified:

Worker, Zoe: Leupp, Custodian; Effective 9/3/2013

Administrative:  
RELEASE OF CONTRACT

Certified:  
Classified:  
Administrative:  
LEAVE OF ABSENCE

District:  
Administrative:  
Certified:  
Classified:  
QUALIFIED EVALUATORS: None at this time

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Ells seconded; motion carried. Ms. Hickman introduced and welcomed Ryan Chee, Leupp Principal, and Kevin Davis, Mount Elden Middle School Principal.

**ACTION ITEMS** – Items for consideration, discussion, direction, and possible approval

### **GENERAL ADMINISTRATION**

1. Proposed 2013-14 Annual Expenditure Budget

Dr. Garland answered questions from the Board regarding the Proposed Budget.

Mr. Kulpinski moved to approve the Proposed 2013-14 Annual Expenditure Budget. Ms. Ells seconded; motion carried.

### **Student Travel (none)**

### **PRESENTATIONS**

1. Teacher Supply Drive

Lori Pappas from Suddenlink; Cindy Walzer PTO President at Sinagua Middle School; and Greg Laradis, of Swire Coca Cola provided information about the Teacher Supply Drive held at the eastside Walmart in August and gave information about the 2<sup>nd</sup> Annual Teacher Supply Drive that will be held at both Flagstaff Walmarts August 9 and 10 from 10 am – 7 pm and August 11 from 10 am – 4 pm.

2. Superintendent's Report (no report)

3. Curriculum and Instruction Report

Ms. Walton introduced Diana Shaum, Director of Student Support Services. Ms. Shaum reviewed results of Arizona Department of Education monitoring and the dual certification model being used at the elementary school level.

4. Operations and Support Services Report

Mr. Kuhn provided a PowerPoint presentation highlighting current construction and solar projects around the District.

5. Finance and Budget Report (no report)

**General Administration** (continued)

2. Bond Expenditure

Mr. Kulpinski moved to approve the purchase and installation of new chairs in the main auditorium at Coconino High School. Ms. Ells seconded; motion carried.

3. Flagstaff Junior Academy Lease

Mr. Kuhn reviewed the proposed lease between FUSD and the Flagstaff Junior Academy for use of space at the Flagstaff Middle School facility.

Mr. Kulpinski moved to approve the lease with Flagstaff Junior Academy for the 2013-14 school year. Ms. Ells seconded; motion carried.

4. Policy Revision J-3600 JII Student Concerns, Complaints and Grievances

Mr. Kulpinski moved to approve the first reading of revisions to Policy J-3600 JII Student Concerns, Complaints and Grievances. Ms. Biggerstaff seconded; motion carried.

5. Policy Revision I-7350 IKF Graduation Requirements

Mr. Kulpinski and Ms. Biggerstaff suggested additional changes to the revised policy.

Mr. Kulpinski moved to approve the first reading of revisions to Policy I-7350 IKF Graduation Requirements as amended. Ms. Ells seconded; motion carried.

6. Policy Revision C-1350 CFD School Based Management

Ms. Biggerstaff reviewed the additional revisions she suggested to Policy C-1350 CFD.

Mr. Kulpinski moved to approve the second reading of revisions to Policy C-1350 CFD School Based Management as amended. Ms. Biggerstaff seconded; motion carried.

7. Policy Revision J-5200 JLCB Immunizations of Students

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-5200, JLCB Immunizations of Students. Ms. Ells seconded; motion carried.

8. Policy Revision E-0550 EBC Emergencies

Mr. Kulpinski moved to approve the second reading of revisions to Policy E-0550 EBC Emergencies. Ms. Ells seconded; motion carried.

9. Policy Revision J-4350 JJIB Interscholastic Sports

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-4350 JJIB Interscholastic Sports as revised. Ms. Biggerstaff seconded; motion carried.

10. Renewal of Superintendent's Contract

Mr. Kulpinski moved to approve renewal of the Superintendent's contract for the 2013-14 school year. Ms. Ells seconded; motion carried.

11. Meeting Dates

No additional meeting dates were requested.

**INFORMATION ITEMS**1. Governing Board Members' Report2. Future Agenda Items3. Procurement Card Account Statement Report – 05/11/13 thru 06/10/13**ADJOURNMENT OF PUBLIC MEETING**

The meeting was adjourned at 7:15 pm.

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Signature Date

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