

## OFFICIAL MINUTES

June 13, 2017

A public meeting of the Flagstaff Unified School District Governing Board was convened on June 13, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

### **PRELIMINARY**

1. Ms. Fredericks called the meeting to order at 5:30 pm. This was followed by a Moment of Silence and the Pledge of Allegiance.

2. Roll Call:

#### Board Member

	Ms. Christine Fredericks, President
	Ms. Kara Kelty, Clerk – participated by telephone
	Dr. Carole Gilmore, Member
Absent	Dr. Carol Haden, Member
Absent	Ms. Kathryn Kozak, Member

#### Administrative Staff

	Mr. David Dirksen, Superintendent
	Ms. Mary K. Walton, Assistant Superintendent
	Mr. Robert Kuhn, Assistant Superintendent
	Mr. Scott Walmer, Director of Finance
	Ms. Dawn Anderson, Director of Human Resources
Absent	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Ms. Fredericks moved to adopt the agenda as submitted. Dr. Gilmore seconded; motion carried 3-0.

7 people signed the guest register

**PUBLIC HEARING****ARS 15-905 – Proposed 2017-18 Annual Expenditure Budget**

Ms. Fredericks declared the Public Hearing open to discuss the Proposed 2017-18 Annual Expenditure Budget at 5:31 p.m. Mr. Walmer reviewed highlights of the proposed budget. His presentation also included a ten-year review of primary and secondary assessed valuations and qualifying tax rates. Board questions were answered. There were no questions from the public.

Dr. Gilmore made a motion to close the Public Hearing for the Proposed 2017-18 Annual Expenditure Budget and resume the Regular Meeting at 5:55 p.m. Ms. Fredericks seconded; motion carried 3-0.

**REGULAR MEETING**

Ms. Fredericks moved to approve the Proposed District Annual Expenditure Budget for fiscal year 2018. Dr. Gilmore seconded; motion carried 3-0.

**CALL TO THE PUBLIC****CONSENT AGENDA**

The Consent Agenda included the following:

1. Minutes of the Special Meeting held on May 23, 2017
2. Minutes of the Public Hearing and Regular Meeting held on May 23, 2017
3. Monetary Donations:
  - Box Tops for Education \$120.20 Year End Awards Banquet Leupp School
  - Box Tops for Education \$4.40 General Student Supplies Mount Elden Middle School
  - ICF International \$500.00 Wellness Activities Mount Elden Middle School
  - Bryn Zastawniak \$140.00 Magnet Program Marshall Elementary School
  - Michael and Sarah Cromer \$100.00 Hispanic Convocation Flagstaff High School
  - Coconino County \$100.00 Hispanic Convocation Flagstaff High School
  - Coconino County \$650.00 Hispanic Convocation Flagstaff High School
  - Reasor General Contracting Co. \$10.00 Alpine Academy-7th Grade Mount Elden Middle School
  - Friends of Camp Colton \$14,262.00 General Operations Camp Colton
  - Friends of Camp Colton \$25,500.00 Student Scholarships Camp Colton
  - Arizona Community Foundation \$3,108.00 Summer Science Camp Killip Elementary School
  - Arizona Community Foundation \$2,237.00 After School Solar Project Killip Elementary School
  - Arizona Community Foundation \$1,400.00 Wellness - Diabetes & Healthy Eating Killip Elementary
  - Arizona Community Foundation \$500.00 STEM - First Graders Killip Elementary School
  - Leupp Chapter \$300.00 Year End Awards Banquet Leupp School
  - Navajo Nations-Birdspring Chapters \$100.00 Year End Awards Banquet Leupp School
  - Tolani Lake Chapter \$200.00 Year End Awards Banquet Leupp School
  - Cindy and Donald Nablo \$1,500.00 CocoNuts Robotics Program Coconino High School
  - Ronald Godwin \$130.00 Alpine Academy-6th Grade Mount Elden Middle School

4. Vouchers: AD515A17; AD522A17; DS522A17; DS523A17; DS517A17; DS515A17; AD517A17; AD524A17; 010 (Detailed information is available upon request.) (Detailed information is available upon request.)
5. District Insurance Coverage for Fiscal Year 2018
6. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

**RESIGNATIONS, TERMINATIONS****Administration:**

**Certified:** (Certified teachers last day is based upon last day of contract, which is June 30, 2017)

Duffy, Angel: MEMS; SPED Teacher; Effective 6/30/2017  
 Epperson, Lindsey: MEMS; SPED Teacher; Effective 6/30/2017  
 Gobe, Anthony: Summit High; PE Teacher; Effective 6/30/2017  
 Helleson, Jon: DeMiguel; 5th Grade Teacher; Effective 6/30/2017  
 Jarman, Cameron: MEMS; 7th Grade Math Teacher; Effective 6/30/2017  
 McCauley, Maureen: Sechrist; Instructional Specialist; Effective 6/30/2017  
 McKay, Shannon: Sinagua M.S.; Social Studies Teacher; Effective 6/30/2017  
 Shaddy, Larry Dean: CHS; Digital Media Teacher; Effective 6/30/2017  
 Willyoung, Mike: MEMS; 6th Grade Teacher; Effective 6/30/2017

**Licensed Professionals:****Classified:**

Boultinghouse, Chance: Thomas; SPED Parapro 1:1; Effective 6/1/2017  
 Bradshaw, Carolyn: Knoles; SPED Parapro; Effective 6/1/2017  
 Duffy, Sean: Kinsey; SPED PB Support Aide; Effective 6/1/2017  
 Budzeak, Alexis: CHS; SPED Parapro; Effective 6/1/2017  
 Flori, Chanelle: FHS; Instructional Aide; Effective 6/1/2017  
 Franz, Mary: DeMiguel; General Aide/Crossing Guard; Effective 5/31/2017  
 Humphrey, Laura "Charlie": FACTS Caregiver; Effective 6/1/2017  
 Reese, Allison: FHS; SPED Parapro (Lifeskills); Effective 6/1/2017  
 Saganey, Diana: Cromer; SPED Parapro; Effective 6/1/2017  
 Sandoval, Tisha: Puente De Hozho; Bilingual Immersion Instructional Aide; Effective 6/1/2017  
 Swenson, Holly: FACTS Caregiver; Effective 6/1/2017  
 Todacheeni, Therron: Sinagua M.S.; SPED Parapro; Effective 6/1/2017  
 Turley, Stephanie: Sechrist; SPED Parapro; Effective 6/1/2017  
 Vlasenko, Olga: Sinagua M.S.; SPED Parapro; Effective 6/1/2017  
 Vesely, Ed: CHS; School Safety Officer; Effective 6/30/2017

**Other:**

**APPOINTMENTS** \*Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be subject to change, as more information is received /verified by HR.

**Administration:****Licensed Professionals:**

**Certified:** The following Certified Appointments are returning teachers from the 2016-17 school year. 2017-18 contracts will reflect the pay increase as approved by the board. Start dates: Killip/Leupp-July 17, 2017; All other schools & Districtwide staff- August 8, 2017

Barnes, Rhonda: SSS/Exceptional Student Services; SPED Therapist .8 FTE & Counselor/Social Worker .1 FTE; One Year Contract;

Bland, Jennifer: FHS; Counselor .5 FTE & Testing Coordinator .5 FTE; Regular Contract

Brancati, Ryan: MEMS; Fit Kids Teacher; 1.0 FTE; One Year Contract  
 Brant, LiAnne: MEMS; Physical Education Teacher; 1.0; Regular Contract  
 Giertych, Zachary: MEMS; Fit Kids Teacher; 1.0 FTE; One Year Contract  
 Heinz, Kevin: MEMS; SPED Resource Teacher; 1.0 FTE; One Year Contract  
 Hiltner, Juanita: SSS/Exceptional Student Services; Occupational Therapist; .8 FTE; One Year Contract  
 Lizarraga, Illa: Kinsey; SPED Preschool Teacher; 1.0 FTE; One Year Contract  
 Muench, Kyle: MEMS/Alpine Academy; English/Language Arts Teacher; 1.0 FTE; Regular Contract  
 Rittman, Margaret: Marshall; Kindergarten Teacher; 1.0 FTE; Regular Contract  
 Spizzirri, Susan: Puente; 3rd Grade Teacher; .5 FTE; One Year Contract  
 Villa, Yocelin: Puente; 1st Grade Spanish Teacher; 1.0 FTE; Regular Contract  
 White, Courtney: Killip; Preschool Teacher; 1.0 FTE; Regular Contract  
 Wolfe, Christina: Cromer; Music Teacher; 1.0 FTE; Regular Contract  
 Zelenka, Marie: Killip; Music Teacher; .5 FTE; One Year Contract  
 Classified:  
 Kies, Gretchen: Sinagua M.S./Little Ropers Childcare Center; Instructional Assistant; \$11.22/hour; 40 hours/week; 9 month calendar; Start Date: 6/2/17  
 Liska, Barbara: Transportation; Bus Driver; \$13.81/hour; 40 hours/week; 9 month calendar; Start Date: 5/8/2017  
 Marchese, Kimberly: Transportation; Bus Driver; \$13.49/hour; 40 hours/week; 9 month calendar; Start Date: 5/1/2017  
 Norman, Jacqueline: FACTS SPED Aide; \$11.16/hour; 25 hours/week; 9 month calendar; Start Date: 6/5/2017  
 Perez, Ayleen: Transportation; Bus Aide; \$10.10/hour; 40 hours/week; 9 month calendar; Start Date: 5/1/2017  
 Wilkes, Lastenia: Business Office/Support Services; Payroll Clerk; \$14.91/hour; 40 hours/week; 12 month calendar; Start Date: 6/5/2017  
 Student Workers:  
 Camp Colton:  
 Enrichment Skills Trainers:  
 Thompson, Elizabeth: Educational Enrichment; \$27.50/hour; 4-8 hours/week; Start Date: 1/2/2017  
 Returning Retirees (Temp Positions):  
 Coach/Sports Officials/Sports Event Workers:  
 Temporary Assignment:  
 Volunteers:  
 Boone, Holland: CHS; Track and Field  
 Cockrill, Jonathan: Sinagua M.S.; 7th Grade MITE/Kid Wind Challenge  
 Cull, Alyssa: Summit High School; NAU Internship  
 Ibarra, Kiara Pena: CHS; English Tutor  
 Jones, Jared: Leupp; 2nd Grade Field Trip to Phoenix Zoo  
 MacPhee, Mike: Leupp; School Lock-In  
 Gleason, Michelle: Sinagua M.S.; Chess Club; Trip Chaperone  
 Grimh, Amanda: Puente; Vision Screenings (Eye Care Associates)  
 Hawthorne, Martha: MEMS; Afterschool Native American Program  
 McKee, Jewel: Summit High School; NAU Social Work Field Placement  
 McQuivey, Rebecca: All Elementary School; Vision Screenings (Eye Care Associates)  
 Meraz, Gabriela: FHS/MEMS; T.I.A. Program  
 Natoni, Mary Lou: Puente; Vision Screenings (Eye Care Associates)  
 Nelson, Danielle: FHS/MEMS; T.I.A. Program  
 Nunez de Rivera, Yolanda: Puente; Teaching Basic sewing to grades 3rd, 4th, 5th

Ralson, Alicia: Knoles; Classroom; Coach Odyssey of the Minds  
Reeder, Jared: Leupp; School Functions  
Reichard, Rhodeana: Puente; Vision Screenings (Eye Care Associates)  
Smallcanyon, Alisa: Leupp; Schoolwide and field trips  
Vergara, Fernando: CHS; Football  
Wightman, Barbara: Sechrist; Reading Tutor 4th Grade  
Wooldridge, Brian: Sinagua M.S.; Science Field Trip; Honors Science Program  
U.S Fish & Wildlife Service

Other:

**RETIREMENT**

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

**RELEASE OF CONTRACT**

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Administrative:

Certified:

Classified:

**LEAVE OF ABSENCE**

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Administrative:

Certified:

Tapia, Whitney: Knoles; 5t Grade Teacher; Requesting Leave of Absence to participate in the NAU/FUSD Partnership (Teaching Introduction to Education Courses); Effective August 21, 2017- May 11, 2018

Classified:

**QUALIFIED EVALUATORS:**

**NEW HIRES:**

Substitutes:

Sub Caregivers: Jessica Bish

Ms. Fredericks moved to approve the Consent Agenda as submitted. Dr. Gilmore requested that Consent Agenda item #5 be removed for separate discussion.

Ms. Fredericks amended her motion to approve Consent Agenda Items 1-4 and 6. Dr. Gilmore seconded the amended motion; motion carried 3-0.

Mr. Kuhn answered Dr. Gilmore's questions regarding Consent Agenda Item 5.

Ms. Fredericks moved to approve Consent Agenda Item 5. Dr. Gilmore seconded; motion carried 3-0.

**STUDENT TRAVEL**

**PRESENTATIONS**1. Superintendent's Report

There were no questions regarding Mr. Dirksen's report.

2. FUSD Highlights3. Curriculum and Instruction Report

There were no questions regarding Ms. Walton's report.

4. Finance and Budget Report

There were no questions regarding the monthly reports on Maintenance and Operations, 301 Funds, District Additional Assistance/Capital Outlay Accounts

5. Operations and Support Services Report

Mr. Kuhn answered questions regarding his report.

6. Human Resources Report

Ms. Anderson reviewed proposed revisions to Policy GDJ Support Staff Assignments and Transfers. She also reviewed revisions to exhibits GCF-ED Professional Staff Hiring Procedures and Practices for Employment Authorization and Employment Eligibility Verification and GDF-EE Support Staff Hiring Procedures and Practices for Employment Authorization and Employment Eligibility Verification.

7. Governing Board Members' Report

Board Members reported on various activities, conferences and meetings they have attended.

**GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS**1. Policy Revision GDJ

Dr. Gilmore moved to approve the first reading of revisions to Policy GDJ Support Staff Assignments and Transfers. Ms. Fredericks seconded; motion carried 3-0.

2. RFP 1245-17 for Custodial Services

Ms. Fredericks moved to approve the contract award to SSC Services for Education for custodial services for one year with the option to renew annually for four additional years. Dr. Gilmore seconded; motion carried 3-0.

3. Meeting Dates**INFORMATION ITEMS**1. Future Agenda Items

Dr. Gilmore reminded Administration that she would like another procurement calendar for the year and to have a discussion about Ms. Kelty's request to have a student on the Board. Ms. Kelty will provide the Board with information about student representation for discussion at the June 27, 2017 meeting.

**ADJOURNMENT OF REGULAR MEETING** – The meeting was adjourned at 6:26 pm.

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