

OFFICIAL MINUTES

May 28, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on May 28, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:31 pm.

2. Roll Call:

Board Members

	Ms. Sarah Ells, President
	Ms. Dolores Biggerstaff, Clerk
	Mr. Paul Kulpinski, Member
Absent	Mr. Miguel Vasquez, Member
Absent	Ms. Christine Fredericks, Member

Administrative Staff

	Ms. Barbara Hickman, Superintendent
	Ms. Mary K. Walton, Assistant Superintendent
	Mr. Robert Kuhn, Assistant Superintendent
	Dr. Ken Garland, Director of Budget & Finance
	Mr. Dietrich Sauer, Director of Human Resources
Absent	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Ms. Biggerstaff moved to adopt the agenda as submitted. Mr. Kulpinski seconded; motion carried.

4 people signed the guest register

CALL TO THE PUBLIC**ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on May 14, 2013

Payment Vouchers: APV507A13; AV509A13; AS509A13; AD429A13; AD507A13; APV502A13; APV428A13; AD513B13; AD506A13; AD430A13 and Payroll 010 (Detailed information is available upon request.)

2. Gifts to District: One $\frac{3}{4}$ size Cello valued at \$500 from Christie Dennis to be used in the MEMS Music Department; 27 Violins (complete outfits) and 45 sponges valued at \$5036.85 from the Marshall PTO to be used in the Marshall Academic High Altitude Arts Program

3. Resignations, appointments, retirements, releases from contract, and leaves of absence:

RESIGNATIONS, TERMINATIONS**Administration:****Certified:**

Evans, Kristin: SMS; PE; Effective June 30, 2013

Littlefield, Jennifer: PDH; Kindergarten; Effective June 30, 2013 (Not returning from 2012-13 LOA)

Smith, Amy L. SMS/MIT-e; Effective June 30, 2013

Classified:

Bojorquez, Raymond: SMS; Custodian; Effective May 14, 2013

Bryant, Valarie: SMS; SPED 1:1 Parapro; Aide; Effective May 31, 2013

Coffman, Hope: SMS; SPED 1:1 Parapro; Effective May 31, 2013

Eldridge, Thomas: Facility Services; General Maintenance; Effective June 17, 2013

Gray, Jenna: SMS; SPED 1:1 Parapro; Effective May 31, 2013

Hall, Rosita: Thomas; Instructional Aide; Effective May 28, 2013

Parrish, Jennifer: Cromer; Instructional Aide; Effective May 31, 2013

Raines, Sommer: Kinsey; Health/Wellness Instructional Aide; Effective May 30, 2013

Robbins, Kayla: SMS; SPED Parapro; Effective May 31, 2013

Sanchez, Victoria: Transportation; Bus Driver; Effective May 30, 2013

Wetzel, Alexandra: Cromer; FACTS Caregiver; Effective May 16, 2013

Winieck, Cody: SMS; SPED 1:1 Parapro; Effective May 31, 2013

Smartschools:**APPOINTMENTS****Administration:****Certified:**

Ahl, Amanda: Sechrist; 4th Grade; \$32,352; 1.0 FTE; Effective Aug. 7, 2013

Beamer, MaryAnn: FHS; SEI Teacher; \$14,174.40; .4 FTE; Effective Aug. 7, 2013

Boettcher, Jennifer: Killip; 1st Grade; \$32,352; 1.0 FTE; Effective July 22, 2013

Bushyager, Amy: CHS; Language Arts; \$34,487; 1.0 FTE; Effective Aug. 7, 2013

Federio, Jennifer: DeMiguel; 5th Grade; \$36,233; 1.0 FTE; Effective Aug. 7, 2013
Heck, Emily: Marshall; 4th Grade; \$37,140; 1.0 FTE; Effective Aug. 7, 2013
Hobson, Ellen: Marshall; Art Teacher; \$35,349; 1.0 FTE; Effective Aug. 7, 2013
Ingols, Kelley: Marshall; 1st/2nd Multiage-SEI; \$35,710; 1.0 FTE; Effective Aug. 7, 2013
Lamer, Cynthia: DeMiguel; 1st Grade; \$17,674.50; .5 FTE; Effective Aug. 7, 2013
Lenz, Linda: FHS; Biology; \$20,528.80; .8 FTE; Effective Aug. 7, 2013
Minos, Valerie: MEMS; PE Teacher; \$27,321; Effective Aug. 7, 2013
Othon, Jennifer: DeMiguel; 1st Grade; \$18,116.50; .5 FTE; Effective Aug. 7, 2013
Smith, Elizabeth: Curriculum & Instruction; Social/Sexual Health Educator;
\$42,432; 1.0 FTE; Effective Aug. 7, 2013

Wookey, Michelle: Cromer; 2nd Grade; \$32,352; 1.0 FTE; Effective Aug. 7, 2013

Classified:

Coach/Other:

Temporary/Other:

Volunteers:

Dean, Jamie: New Start; Classroom Volunteer

Griffin, Allison: FHS; Student Athletic Trainer

Grove, Chris: MEMS; Field Trip Volunteer

Haight, Brandy: Killip; Classroom Volunteer

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Dahlke, Diana: SMS; SPED Resource; Effective July 1, 2013

Jacobs, Christine: SMS; Counselor; Effective June 30, 2013. Requesting participation in the Phased Retirement Program.

Classified:

Martinez, Basilio: Facility Services/SMS; Effective June 30, 2013

Administrative:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

District:

Administrative:

Certified:

Donatell, Kelly: SMS; PE Teacher. Requesting LOA for the 2013-2014 School Year.

Reilly, Catherine: DeMiguel; 3rd Grade; Requesting LOA for the 2013-2014 School Year.

Classified:

Watkins, Janice: SMS; Attendance Secretary; Requesting LOA for the 2013-2014 School Year, Effective June 17, 2013

QUALIFIED EVALUATORS: None at this time

SUBSTITUTE TEACHERS:

Chelsea Clark; Molly Costello; Virginia Britt; Sam Bullard; Laura Franklin; Elise Thursby; Dawna Charley; Alexandra Keller; Willard Hayes II; Julia Josefchuk; Katelyn Durham; Angie Currant; Katherine Anderssohn; Mary Cozby; Janelle Roza; Peter Farness; Cheryl Sedillo; Cory Cooper; Dyana McPherson; Abram Coate; Barbara Boznak; Christopher Dunbar; Jody Clements; Brittany Pintard

SUBAIDE: Karen Marshall

SUBCUSTODIAN: Amber Manychildren

Ms. Biggerstaff moved to approve the Consent Agenda as submitted. Mr. Kulpinski seconded; motion carried.

Student Travel

1. Coconino High School Wrestling Program – Arbor View Summer Wrestling Duals in Las Vegas, Nevada on June 14 and 15, 2013

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Biggerstaff seconded; motion carried.

PRESENTATIONS

1. Superintendent's Report

Ms. Hickman updated the Board on current events throughout the District. Dr. Garland updated the Board on timeline considerations regarding adoption of next year's budget. Because of budget delays at the State level, he said it is possible that the proposed budget may have to be presented at the July 9 meeting. A special meeting would be necessary around July 23rd for adoption of next year's budget.

2. Curriculum and Instruction Report

- a. Camp Colton Sustainability Action Plan

Ms. Walton introduced Tracy Anderson, Friends of Camp Colton Executive Director; Amanda Acheson, Coconino County Sustainability Manager; and Cameron Kern, Director of Camp Colton. Ms. Anderson, Ms. Acheson and Mr. Kern provided a summary of the Camp Colton Sustainability Action Plan. New curriculum for Camp Colton was also reviewed.

- b. Title 1 2012-2013 Summary

Ms. Walton introduced Sylvia Johnson, Director of Educational Enrichment. Ms. Johnson provided a PowerPoint presentation to summarize some highlights of Title I for this year and projections for the future. Her presentation also included information on supplemental programs, services and projects in the Educational Enrichment Department.

3. Operations and Support Services Report (no report)

4. Finance and Budget Report (no report)

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval**General Administration**1. North Country HealthCare Proposal

Board Members reviewed some of the information they recently received regarding the mobile health unit. They expressed concern with the opt-in option on the consent form. Board Members want to make sure that the public is aware that this is not a partnership between FUSD and North Country HealthCare, but is an agreement for North Country to use district facilities. Deb Mourtsen, FUSD Nursing Supervisor, said she and the school nurses support the requested location changes for the unit.

Ms. Biggerstaff moved to approve changes in sites for North Country HealthCare's mobile health clinic to Coconino High School, Mount Elden Middle School, Summit High School and Sinagua Middle School with the caveat that the consent form will be reviewed and rewritten to address Board Members' concerns. Ms. Ells seconded; motion carried. Board Members will send their requested consent form edits to Ms. Walton. She, Mr. Kuhn and the District's attorney will review the changes and revise the consent form.

2. Gifted Program Scope and Sequence

Mr. Kulpinski moved to approve the Gifted Program Scope and Sequence. Ms. Biggerstaff seconded; motion carried.

3. Authorization to Issue Contracts

Mr. Kulpinski moved to approve issuance of contracts to Native American Academic Advisors; Occupational Therapists; Special Education Therapists; Physical Therapists; Assistive Technology Specialist; and Nurses for the 2013-14 school year. Ms. Biggerstaff seconded; motion carried.

4. Bond Expenditure - new stage floor in the Main Auditorium at Coconino High School5. Bond Expenditure - new flooring in the classrooms at Coconino High School6. Bond Expenditure - roofing project at Knoles Elementary School7. Purchase of Bus - purchase of one 28-passenger propane bus

Mr. Kulpinski moved to approve installation of a new stage floor in the Main Auditorium at Coconino High School, new flooring in the classrooms at Coconino High School, the roofing project at Knoles Elementary School and the purchase of one 28-passenger propane bus for use by Alpine Academy and the Transportation Department. Ms. Biggerstaff seconded; motion carried.

8. School Fees for 2013-14 School Year

Ms. Biggerstaff moved to approve the student fees schedule for the 2013-14 school year. Mr. Kulpinski seconded; motion carried.

9. Policy Revision G-5350 GCO Evaluation of Professional Staff Member

Ms. Biggerstaff moved to approve the first reading of revisions to Policy G-5350 GCO Evaluation of Professional Staff Member. Mr. Kulpinski seconded; motion carried.

10. Meeting Dates

No additional meeting dates were requested.

INFORMATION ITEMS1. Governing Board Members' Report2. Future Agenda Items3. Procurement Card Account Statement Report – Posting Date: 04/11/13-05/10/13**EXECUTIVE SESSION**

Mr. Kulpinski moved to enter Executive Session for Personnel regarding the Superintendent's contract at 8:30 pm. Ms. Biggerstaff seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session for Personnel, the public meeting was adjourned at 9:15 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date