

OFFICIAL MINUTES

May 14, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on May 14, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 pm.

2. Roll Call:

Board Members

	Ms. Sarah Ells, President
	Ms. Dolores Biggerstaff, Clerk
	Mr. Paul Kulpinski, Member
Absent	Mr. Miguel Vasquez, Member
	Ms. Christine Fredericks, Member

Administrative Staff

	Ms. Barbara Hickman, Superintendent
	Ms. Mary K. Walton, Assistant Superintendent
	Mr. Robert Kuhn, Assistant Superintendent
	Dr. Ken Garland, Director of Budget & Finance
	Mr. Dietrich Sauer, Director of Human Resources
Absent	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Mr. Kulpinski moved to adopt the agenda as submitted. Ms. Biggerstaff seconded; motion carried.

11 people signed the guest register

CALL TO THE PUBLIC**ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Worksession and Regular Meeting held on April 23, 2013
2. Minutes of the Executive Session for Legal Advice held on April 23, 2013
3. Minutes of the Public Hearing and Special Meeting held on May 7, 2013
4. Payment Vouchers: AV415A13; AV408A13; AV411A13; AD416A13; AD408A13; APV422A13; APX422A3; APX422B3; AV412A13; AD424A13; AD410A13; AD416B13; AD422A13; ASX422A3; AD426A13; and Payrolls 208; 209; 009 and 210 (Detailed information is available upon request.)
5. Gifts to District: Two bunks of cull lumber valued at \$150.00 from HomCo Building Center to be used by the Sinagua Middle School Wood Shop; One 1993 Mazda pickup valued at \$2075.00 from Mark Mask to be used by the Flagstaff High School Auto Shop

6. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Administration:

Eldridge, Mary Jo: Leupp; Principal; Effective June 30, 2013
Stapley, Ajalon: Educational Enrichment; FACTS Coordinator; Effective June 30, 2013

Certified:

Carlson, Christi: FHS; Social Studies; Not returning from LOA 2012-2013
Fell, Shayna: Killip; 4th Grade Teacher; Effective June 30, 2013
Hamilton, Kelly: CHS; English Teacher; Effective June 30, 2013
Khane, Jeannie: Puente De Hozho/Killip; Nurse; Effective May 31, 2013
Loverich, Mirjam: Kinsey; Nurse; Effective June 30, 2013
Martin, Jennifer: Cromer; 2nd Grade Teacher; Effective June 30, 2013
~~Moeller, Karen: MEMS; Special Education Teacher (Behavior Support); Eff June 30, 2013~~
Neumann, Tiffany: Leupp; 1st Grade Teacher; Effective June 30, 2013
Sabicer, Mathew: Kinsey; Nurse; Effective May 30, 2013
Stocker, Bethany: FHS; Special Education Teacher (Sensory & Communication Program)
Effective June 30, 2013

Walker, Bethany: Cromer; Kindergarten Teacher; Effective June 30, 2013

Classified:

Lozania, Rafael MEMS; Special Education Paraprofessional
Flemons, Ashley: FHS; Kid's Center-Instructional Aid; Effective April 19, 2013
Jones, Brittany: FHS; Kid's Center-Instructional Aid; Effective May 16, 2013
Martin, Kelly: Kinsey; Special Education Paraprofessional (Beacon classroom);
Effective April 30, 2013

Padilla, Athena: Cromer/Sechrist; FACTS Caregiver; Effective May 8, 2013
Rittman, Margaret: Marshall; Kindergarten Aide; Effective May 31, 2013
Slater, Jason: Marshall; Instructional Aide (Positive Support); Effective May 30, 2013
Tessmer, Tara: Sechrist; Special Education Paraprofessional; Effective May 31, 2013

Smartschools:**APPOINTMENTS**

Administration:

Certified:

Classified:

Benally, Jackie Lynn: Leupp; FACTS Caregiver; Summer; 6hrs/day; \$8.65/hr; Effective June 6, 2013

Finney, Michael: Camp Colton; Environmental Educator; Effective April 24, 2013

Camp Colton; Program Assistant; Effective April 24, 2013

Johnstone, Helene: Camp Colton; Environmental Educator; Effective April 24, 2013

Reeder, Jessica: FACTS Caregiver; \$8.65/hr; Summer; 6hrs/day; \$8.65/hr; Eff. June 6, 2013

Sanchez, Victoria: Transportation; Bus Driver; 40hrs/wk; \$12.34/hr; 9 month Calendar;

Effective April 24, 2013

Walton, Erin: FACTS Caregiver; 7hrs/wk; \$8.65/hr; Effective April 19, 2013

N.H.-Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective April 22, 2013

N.V.-Student Worker: FHS; 7.5hrs/wk; \$7.80/hr; Effective May 1, 2013

Coach/Other:

Russell, Darin: SMS; Basketball Coach; \$600; Effective March 21-May 10, 2013

Temporary/Other:

Volunteers:

Griffin, Allison: FHS; Student Athletic Trainer

O'Connor, Brigid: Puente De Hozho/MEMS; 1:1 Tutor

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified: Bowie, Craig: Puente De Hozho; Art Teacher; Not returning from 2012-2013

Leave of Absence.

Bruchman, Elizabeth: Sechrist; Special Education Resource Teacher; Effective October 31,

November 1, 2013 – June 30, 2014.

Floyd, Katherine: Sechrist; Kindergarten Teacher; Effective June 30, 2013

Classified:

McFall, Karen: Sinagua Middle School; Counseling Secretary; Effective June 30, 2013

Administrative:

Kasch, Elaine: Indian Education Support; Supervisor; Effective June 30, 2013

Requesting participation in the Phased Retirement Program

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the District:

Certified:

Connors, Emily: Knoles; Kindergarten; Requesting LOA for 2013-2014 School Year.

Garcia, Elizabeth: DeMiguel; RTI Specialist; Requesting LOA for 2013-2014 School Year.

Lesandrini, Jacob: FHS; English Teacher; Requesting LOA for 2013-2014 School Year.

Ulloa, Carmen: CHS/Student Support Services; Special Education Therapist; Requesting LOA effective May 8, 2013 for the remainder of 2012-2013 School Year.

Yoder, Jamie: CHS; Special Education Teacher; Requesting LOA for 2013-2014 School Year

Administrative:

QUALIFIED EVALUATORS: None at this time

Mr. Sauer said that Karen Moeller should be removed from the Resignation list and Rafael Lozania should be added to it. He also said that Ms. Hickman's name should not have been included in the Authorization to Issue Contracts list.

Mr. Kulpinski moved to approve the Consent Agenda as amended. Ms. Biggerstaff seconded; motion carried.

Student Travel

1. Coconino High School Boys' Basketball – Basketball Camp at Fort Lewis College in Durango, Colorado on June 8 – 10, 2013
2. Coconino High School Boys' Basketball – Basketball Camp at Western State of Colorado University in Gunnison, Colorado on June 25 – 30, 2013
3. Coconino High School World History Students – National History Day National Competition in Washington, DC on June 8 – 13, 2013

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Biggerstaff seconded; motion carried.

PRESENTATIONS

1. Flagstaff Regional Plan 2030 – Place Matters

Kim Sharp from the City of Flagstaff presented the City's draft regional plan that sets the character of the region in development, transportation, and education.

2. Superintendent's Report

Ms. Hickman updated the Board on current events throughout the District.

3. Curriculum and Instruction Report

Representatives from North Country HealthCare provided a PowerPoint presentation reviewing the services they provided this year and their proposal for the mobile health clinic for the 2013-14 school year. They are interested in establishing more of an emphasis at the secondary school locations. Board Members indicated they would like a report from the secondary level nurses on what services they think are needed before they make a decision on what changes might be made for next year.

4. Operations and Support Services Report

Mr. Kuhn reviewed his written report.

5. Finance and Budget Report

Dr. Garland provided a PowerPoint presentation that included the maintenance and operations operating statement for the period July 1, 2012 through April 30, 2013, 301 funds, and capital outlay budgets as of April 30, 2013.

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval**General Administration**1. Authorization to Issue Contracts

Mr. Kulpinski moved to approve the issuance of contracts to Administrative Certified and Classified Staff; Psychologists; Speech Therapists; STARS and Intercession Coordinator; Native American Academic Advisors; Career Ladder Coordinator; and Certified Employees for the 2013-14 school year. Ms. Fredericks seconded; motion carried.

2. Name Change for Christensen New Start School

Ms. Walton introduced Chris Koenker, Principal of Christensen New Start School. Mr. Koenker explained the reasons the students want to change the name of their school to Summit High School.

Ms. Biggerstaff moved to approve changing the name of Christensen New Start School to Summit High School. Mr. Kulpinski seconded; motion carried.

3. Consortium Programs of Study IGA

Mr. Kulpinski moved to approve the Coconino County Community College District/Coconino County Programs of Study Consortium Intergovernmental Agreement for continuation of curriculum and studies. Ms. Biggerstaff seconded; motion carried.

4. Policy Revision D-2750 DJE Bidding/Purchasing Procedures

Ms. Biggerstaff moved to approve the second reading of revisions to Policy D-2750 DJE Bidding/Purchasing Procedures. Mr. Kulpinski seconded; motion carried.

5. Meeting Dates

No additional meeting dates were requested.

INFORMATION ITEMS1. Governing Board Members' Report2. Future Agenda Items3. Emergency Procurement – Concrete excavation to address sewage problems at DeMiguel Elementary School.

EXECUTIVE SESSION

Mr. Kulpinski moved to enter Executive Session for Personnel regarding the Superintendent's contract at 7:23 pm. Ms. Biggerstaff seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session for Personnel, the public meeting was adjourned at 8:15 pm.

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date