

OFFICIAL MINUTES

May 9, 2017

A public meeting of the Flagstaff Unified School District Governing Board was convened on May 9, 2017 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. Ms. Fredericks called the meeting to order at 4:35 pm. This was followed by a Moment of Silence and the Pledge of Allegiance.

2. Roll Call:

Board Member

Ms. Christine Fredericks, President

Ms. Kara Kelty, Clerk

Dr. Carole Gilmore, Member

Ms. Kathryn Kozak, Member

Administrative Staff

Mr. David Dirksen, Superintendent

Ms. Mary K. Walton, Assistant Superintendent

Absent Mr. Robert Kuhn, Assistant Superintendent

Mr. Scott Walmer, Director of Finance

Absent Ms. Dawn Anderson, Director of Human Resources

Ms. Karin Eberhard, District Relations Coordinator

Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Ms. Fredericks moved to adopt the agenda as submitted. Ms. Kozak seconded; motion carried 4-0.

2 people signed the guest register

Ms. Kozak moved to convene in Executive Session for personnel matters at 4:38 pm, pursuant to A.R.S. 38-431.03(A)(1), for a discussion of the Governing Board's goals for Superintendent Mike Penca for the 2017-18 school year. Ms. Kelty seconded; motion carried 4-0. The Executive Session for personnel matters ended at 5:29 pm and the Regular Meeting was reconvened.

PUBLIC HEARING

ARS 15-905

Revised Annual Expenditure Budget

Ms. Kozak moved to open the Public Hearing. Ms. Kelty seconded; motion carried 4-0. Ms. Fredericks declared the Public Hearing open to discuss revision #2 to the 2016-17 Annual Expenditure Budget at 5:35 p.m. Mr. Walmer reviewed revisions to the 2016-17 Adopted Annual Expenditure Budget. He reviewed additional revisions since the agenda was published. Mr. Walmer answered questions from the Board. There were no questions from the public.

Ms. Kozak made a motion to close the Public Hearing for revision #2 to the 2016-17 Annual Expenditure Budget and resume the Regular Meeting at 5:44 p.m. Ms. Kelty seconded; motion carried 4-0.

Ms. Fredericks moved to adopt the revised #2 District Annual Expenditure Budget for fiscal year 2017. Ms. Kelty seconded; motion carried 4-0.

CALL TO THE PUBLIC

CONSENT AGENDA

The Consent Agenda included the following:

1. Minutes of the Regular Meeting held on April 25, 2017
2. Monetary Donations:
Eleanor A. Haglin \$30.00 Magnet Program at Marshall Elementary School
Britt and Mary E. Demuth \$50.00 for Magnet Program at Marshall Elementary School
National Park Trust \$1,000.00 for Kids to Parks Day Field Trip at Mount Elden Middle School
Flagstaff Nissan Subaru \$25.00 for Alpine Academy at Mount Elden Middle School
State of Arizona - Game and Fish \$1,212.00 for Outdoor Learning at Flagstaff High School
State of Arizona - Game and Fish \$2,178.00 for Life-Zone Pronghorn Management Studies at FHS
State Farm Mutual Automobile Insurance Company \$7,000.00 for Environmental Club at FHS
Cynthia Seelhammer \$500.00 for Environmental Club at Flagstaff High School
Sallie Jane Towne \$50.00 for Karlyn Heilman Memorial Fund at Coconino High School
Donald G. and Ruth M. Kester \$25.00 for Karlyn Heilman Memorial Fund at Coconino High School
Melissa Ann Dugar \$25.00 for Karlyn Heilman Memorial Fund at Coconino High School
Arizona Community Foundation \$300.00 for STEM Activities Killip Elementary School
Arizona Community Foundation \$865.00 for STEM Activities at Killip Elementary School
3. Gifts: Room Dividers valued at \$100 from Whole Foods Market to be used districtwide

4. Vouchers: DS411A17; DS412A17; DS403A17; DS405A17; AD410A17; AX411A17; AD403A17; AD411A17; AD420A17; AW411A17; AD407A17; 007; 207 (Detailed information is available upon request.)
5. Associated Students Activity Fund Report for the month ending March 31, 2017
6. Second Reading of Revisions to policies IJNDBA – Website Accessibility; JFABD – Admission of Homeless Students; JFB – Open Enrollment; JFBA – Unsafe School Choice; JLCC – Communicable/Infectious Diseases; . JR – Student Records; and LBD – Relations with Charter Schools
7. Resignations, appointments, retirements, releases from contract, leaves of absence and substitutes:

RESIGNATIONS, TERMINATIONS**Administration:**

Certified: (Certified teachers last day is based upon last day of contract, June 30, 2017, unless otherwise noted)

Cooper, Jerard: CHS; Science Resource Teacher; Effective 6/30/2017

Dixon-Pennington, Melissa: Cromer; SPED Program Specialist; Effective 6/30/2017

Most, Ethan: Marshall; PE Teacher; Effective 6/30/2017

Osborne, Kaitlyn: Cromer; 2nd Grade Teacher; Effective 6/30/2017

Rambo, Andrea: Kinsey; Kindergarten Teacher; Effective 6/30/2017

Schmit, Kristin: Cromer; Kindergarten Teacher; Effective 6/30/2017

Smith, Tempest: Student Support Services; SPED Therapist; Effective 6/30/2017

Licensed Professionals:**Classified:**

Baker, Lisa: Sinagua MS; Parapro; Effective 6/30/2017

Rabideau, Kathleen: Puente; FACTS Caregiver; Effective 5/12/2017

Other:

APPOINTMENTS *Salaries noted for some new hires are based on current verified information at time of preparation of this agenda. Salaries may be Human Resources. Appointments are for the 2016-17 School Year. For returning employees, salaries noted may be previous school year salaries and are subject to change.

Administration:**Licensed Professionals:****Certified:****Classified:****Student Workers:****Camp Colton:**

Jones, Kylie: Program Assistant/Night Counselor; \$123/15 hour shift; Effective 4/21/2017
Environmental Education Instructor: \$97/9 hour shift Effective 4/21/2017

Enrichment Skills Trainers:**Returning Retirees (Temp Positions):****Coach/Sports Officials/Sports Event Workers:**

Osorio, Jacob: FHS; Band/Percussion; \$800; Effective 8/1/2016-12/16/2016

Schrader, Tim: MEMS; Rate: Based on sport and per game

Temporary Assignment:**Volunteers:**

Dohm, Spencer: FHS; Varsity Football

Other:

Kindercamp-

Michelle Despain: Kindercamp Teacher; Stipend \$3,650.00; Effective 4/29/2017
Mockta, JayLissa: Kindercamp Instructional Assistant; \$10.70/hour; 25 hours/week;
Effective 4/29/2017

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Administrative:

Certified:

Fix, Sarah: Knoles; 3rd Grade Teacher; Effective 7/1/2017; Plans to participate in
the Phased Retirement Program.

McQuenn, Jeff: Cromer; 3rd Grade Teacher; Effective 6/30/2017; Will not participate
in the Phased Retirement Program

Classified:

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their
contract:

Administrative:

Certified:

Pennington, Jeremy: FHS; SPED Behavior Support Teacher; Effective 5/17/2017

Classified:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the
District:

Administrative:

Certified:

Classified:

QUALIFIED EVALUATORS:

SUBSTITUTE TEACHERS –New Hires: Jennifer Craig; Nicole Gallup; Jennifer Kallister; Lee Haferkamp;
Caitlin Glomb; Janis Wagner Bosley

SUBAIDES – New Hires: Brianna Hagan

Ms. Kozak moved to approve the Consent Agenda as submitted. Ms. Kelty seconded; motion
carried 4-0.

STUDENT TRAVEL**PRESENTATIONS****1. Superintendent's Report**

Mr. Dirksen answered questions regarding his report. He reviewed the schedule for Mr. Penca's
tour of the district during his visit May 22 and May 23, 2017. There may be a special meeting at
4:15 pm on May 23, 2017 to administer the oath of office to a newly-appointed Board Member.

2. FUSD Highlights

Ms. Eberhard provided her FUSD Highlights presentation.

3. Curriculum and Instruction Report

Ms. Walton answered questions regarding her report.

4. Finance and Budget Report

Mr. Walmer answered questions regarding the Monthly Reports on Maintenance and Operations, 301 Funds, District Additional Assistance/Capital Outlay Accounts. Results and recommendations of the Negotiations Committee regarding compensation and benefits for the 2017-18 school year were reviewed.

5. Operations and Support Services Report (no report)

6. Human Resources Report

Due to Ms. Anderson's absence, the Certification Procedures and Protocols presentation will be postponed until the May 23, 2017 meeting. Ms. Kelty requested a report on what the two new certification bills will mean to FUSD.

7. Governing Board Members' Report

Board Members reported on various activities, conferences and meetings they have attended.

GENERAL ADMINISTRATION: DISCUSSION/ACTION ITEMS

1. Compensation Package

Ms. Kelty moved to approve the compensation package as presented during Mr. Walmer's report. Ms. Kozak seconded; motion carried 3-0-1. Dr. Gilmore recused herself from the vote.

2. Benefits Package

Ms. Kelty moved to approve the benefits package as presented during Mr. Walmer's report. Ms. Kozak seconded; motion carried 3-0-1. Dr. Gilmore recused herself from the vote.

3. Revision of Policies

Ms. Kozak moved to approve the first reading of revisions to Policies GCCA Professional Staff Leave and GDCA Support Staff Leave. Ms. Kelty seconded; motion carried 4-0.

Ms. Kelty moved to waive the second reading for revisions to Policies GCCA Professional Staff Leave and GDCA Support Staff Leave. Ms. Kozak seconded; motion carried 4-0.

4. Issuance of Contracts

Ms. Kozak moved to approve issuance of contracts to Certified Staff; Certified Administrators, Classified Administrators, and Licensed Professionals. Ms. Kelty seconded; motion carried 3-0-1. Dr. Gilmore recused herself from the vote.

5. Textbook Adoption

Ms. Kelty moved to approve adoption of the high school Biology textbook, Biology, published by Pearson and written by Kenneth R. Miller, Ph.D and Joseph S. Levine, Ph.D. Ms. Kozak seconded; motion carried 3-1 with Dr. Gilmore voting nay. Dr. Gilmore said she is opposed to the purchase of textbooks and prefers digital materials.

6. Meeting Dates

Ms. Kelty will not attend the May 23, 2017 meeting. Ms. Kelty and Ms. Kozak plan to participate in the June 13, 2017 meeting by telephone.

INFORMATION ITEMS1. Future Agenda Items

ADJOURNMENT OF REGULAR MEETING – The meeting was adjourned at 7:19 pm.

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____