

OFFICIAL MINUTES

April 23, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Worksession and Regular Meeting on April 23, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 4:36 pm.
2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member (arrived at 4:42 pm)
Ms. Christine Fredericks, Member (arrived at 4:40 pm)

Administrative Staff

Ms. Barbara Hickman, Superintendent
Ms. Mary K. Walton, Assistant Superintendent
Mr. Robert Kuhn, Assistant Superintendent
Dr. Ken Garland, Director of Budget & Finance
Mr. Dietrich Sauer, Director of Human Resources
Ms. Karin Eberhard, District Relations Coordinator
Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.
4. Ms. Biggerstaff moved to adopt the agenda as submitted. Mr. Kulpinski seconded; motion carried.

10 people signed the guest register

WORKSESSION**1. Governing Board Self-Evaluation**

The Governing Board met for the purpose of appraising its functioning as a Board and to evaluate Board performance. To assist in their evaluation, the Board reviewed policy BAA Evaluation of School Board/Board Self-Evaluation and the Annual Self-Appraisal of the Governing Board checklist in Exhibit BAA-E. While Board Members agreed that they rated Satisfactory in all areas, they indicated they could improve in the area of Board Relationship with the Community and with Legislators. Board Members also said they would like to attend more school events. The Board identified the major challenges they face as consistent funding and resources, mandated changes, staff retention, and community input on goals and direction. The Board acknowledged their main accomplishments as better fiscal management, increased enrollment, and passage of the recent bond.

REGULAR MEETING**CALL TO THE PUBLIC****ACTION ITEMS****Consent Agenda**

The Consent Agenda included the following:

1. Minutes of the Worksession and Regular Meeting held on April 9, 2013
2. Payment Vouchers: AD325A13; AD401A13; AV327A13; AV325A12; AV401A13; AV403A13; AD402A13; AD327A13; and Payrolls 006; 207; 007; 008; 206 (Detailed information is available upon request.)
3. Gifts to District: Lawrey Electric Organ with Bench valued at \$500 from Betty Riepe to be used at Flagstaff High School Music Department

4. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Administration:

Bennett, Jessica: SMS; Assistant Principal; Effective June 30, 2013.

Certified:

Adams, Marlies: DeMiguel; 1st Grade Teacher; Effective June 30, 2013

Hinman, Courtney: Project TIA; Special Education Teacher; Effective June 30, 2013

Paluszak, Ivy: DeMiguel; 5th Grade Teacher; Effective May 31, 2013

Piehl, Katie: CHS; Special Education Resource Teacher; Effective May 31, 2013

Wheeler, Marilyn: Thomas; Music Teacher; 4th Grade Teacher; Effective June 30, 2013

Wine, Marilyn: Sechrist; RTI Specialist; Effective September 3, 2013

Classified:

Cheney, Shawna Lena: Sechrist; Sped Parapro 1:1; Effective April 26, 2013

Giacobbe, Laura: Knoles; FACTS/Caregiver; Effective April 16, 2013

Hofland, David: Transportation; Bus Driver; Effective April 19, 2013

Houser, Drew: Project TIA; Sped Parapro; Effective April 1, 2013

McClure, Matt: Transportation; Mechanic I; Effective April 26, 2013

Parrott, Molly: Educational Enrichment; Program Secretary; Effective May 15, 2013
Simpkins, Carrie: Sechrist; Instructional Aide; Effective May 31, 2013
Titus, Misty: SMS; Sped Parapro 1:1; Effective April 11, 2013
Williams, Melinda: FHS; Instructional Aide; Effective March 29, 2013
Kubin, Zachary: Transportation; Bus Driver; Effective April 30, 2013

APPOINTMENTS

Administration:

Certified:

Classified:

Hernandez, Alejandro: Transportation; Bus Aide; \$8.93/hr; 30hrs/wk; 9month calendar;
Effective April 12, 2013

McMillen, Robert: Transportation; Bus Driver Trainee; \$8.65/hr; Effective April 10, 2013

Martin, Kelly: Knoles; Sped Parapro 1:2; \$10.59/hr; 31.75hrs/wk; 9month calendar; Effective
April 16, 2013

Meyer, Heather: Sechrist; 3rd Grade Instructional Aide; \$9.66/hr; 16hrs/week; 9month calendar;
Effective April 11, 2013

Tollmann, Katie Lynn: Newstart; Sped Parapro; \$10.59/hr; 20hrs/wk; 9month calendar; Eff 04/09/13

A.S.-Student Worker: CHS; 8hrs/wk; \$7.80/hr; Effective April 12, 2013

A.T.-Student Worker: CHS; 8hrs/wk; \$7.80/hr; Effective April 5, 2013

Coach/Other:

Koerperich, Kory: MEMS; Basketball Coach; \$600; Effective March 12-May 15, 2013;

Temporary/Other:

Volunteers:

Blatt, Charles: FHS; Field Trip Volunteer

Foreman, Amy: FHS; Classroom Volunteer

Lenhardt, David: FHS; Baseball Coach Volunteer

Lucas, Lindsay: FHS; Softball Coach Volunteer

Morris, Jason Jr: CHS; Football Coach Volunteer

Newton, Sean: FHS; Tennis Coach Volunteer

Sanders, Jeremy: FHS; Classroom Volunteer

Todd, Kristin: FHS; Student Athletic Trainer

RETIREMENT

The following administrator(s)/teacher(s)/support staff are requesting to retire from the District:

Certified:

Crego, Annie K. Thomas; 5th Grade Teacher; Effective June 30, 2013.

Requesting participation in the Phased Retirement Program

Classified:

Administrative:

Allan, Doug

Career and Technical Education; Associate; Effective July 1, 2013

Requesting participation in the Phased Retirement Program.

Grudniewski, Ted:

REVISED- Retirement effective June 30, 2013. Requesting participation in the
Phased Retirement Program, July 1, 2013 to October 3, 2013.

RELEASE OF CONTRACT

The following administrator(s)/teacher(s)/support staff are requesting to be released from their
contract:

Certified:

Classified:

Administrative:

LEAVE OF ABSENCE

The following administrator(s)/teacher(s)/support staff are requesting a Leave of Absence from the
District:

Certified:

Sharkey, Renee:

Cromer; Music Teacher; Requesting a One Year Leave of Absence

Administrative:

QUALIFIED EVALUATORS: None at this time

Mr. Sauer said under Certified Resignations, Marilyn Wheeler is a 4th Grade Teacher at Thomas, not the Music Teacher.

Mr. Kulpinski moved to approve the Consent Agenda as revised. Mr. Vasquez seconded; motion carried.

Student Travel

1. Flagstaff High School – Band, Orchestra and Jazz Southern California Tour on May 16-19, 2013

Ms. Biggerstaff moved to approve Student Travel as submitted. Mr. Vasquez seconded; motion carried.

PRESENTATIONS

1. Scientists in the Classroom

Jillian Worssam and students from Sinagua Middle School provided a report about their Scientists in the Classroom mentor program at Sinagua Middle School where students are paired one on one with a scientist mentor for nine months. Four students talked about their experiences with their mentors.

2. Superintendent's Report

Ms. Hickman updated the Board on current events throughout the District.

3. Curriculum and Instruction Report

Ms. Walton reviewed her written report. She distributed and reviewed a packet of information concerning Common Core State Standards and Move on When Reading.

4. Operations and Support Services Report

Mr. Kuhn provided a PowerPoint presentation outlining District employee benefits for the 2013-14 school year.

5. Finance and Budget Report (no report)

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval

General Administration

1. Revision to Policies G-0200 GBA, G-0600 GBE, G-6450, G-7650 GDF, J-0150 JB, J-4600 JK, J-3600 JII

Ms. Fredericks moved to approve revisions to Policies G-0200 GBA – Equal Employment Opportunity; G-0600 GBE – Staff Rights and Responsibilities; G-6450 GCU – Professional Organizations; G-7650 GDF – Support Staff Hiring; J-0150 JB – Equal Educational Opportunities; J-4600 JK – Student Discipline; J-3600 JII – Student Concerns, Complaints, and Grievances, with consistent language relative to non-discrimination using the same terms “race, color, religion, sex, age, national origin, sexual orientation and disability” as approved in the revision to Policy A-0250 AC – Non-Discrimination/Equal Opportunity. Mr. Vasquez seconded; motion carried.

2. Policy Revision D-2750 DJE Bidding/Purchasing Procedures

Mr. Kulpinski moved to approve the first reading of revisions to Policy D-2750 DJE Bidding/Purchasing Procedures. Mr. Vasquez seconded; motion carried.

3. Policy Revision I-5250 IJ Instructional Resources and Materials

Mr. Kulpinski moved to approve the second reading of revisions to Policy I-5250 IJ Instructional Resources and Materials. Ms. Biggerstaff seconded; motion carried.

4. Policy Revision I-6300 IJND Technology Resources

Ms. Walton distributed and reviewed proposed changes to I6311 IJND-R, the regulation related to Technology Resources to address concerns from Derek Born, FEA President. Although the Governing Board does not typically approve changes to regulation, Ms. Walton wanted the Board to know that Mr. Born’s concerns had been addressed.

Mr. Kulpinski moved to approve the second reading of revisions Policy I-6300 IJND Technology Resources as revised. Ms. Biggerstaff seconded; motion carried.

5. Policy Revision J-0600 JEB Entrance Age Requirements

Ms. Biggerstaff moved to approve the second reading of revisions to Policy J-0600 JEB Entrance Age Requirements. Ms. Fredericks seconded; motion carried.

6. Policy Revision J-5300 JLCCA Acquired Immune Deficiency Syndrome and HIV Infections

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-5300 JLCCA Acquired Immune Deficiency Syndrome and HIV Infections. Mr. Vasquez seconded; motion carried.

7. Policy Revision J-7050 JR Student Records

Mr. Kulpinski moved to approve the second reading of revisions to Policy J-7050 JR Student Records. Mr. Vasquez seconded; motion carried.

8. Policy Revision J-5550 JLDA School Counselors and Psychologists

Mr. Vasquez moved to approve the second reading of revisions to Policy J-5550 JLDA School Counselors and Psychologists. Ms. Fredericks seconded; motion carried.

9. Meeting Dates

No additional meeting dates were requested.

INFORMATION ITEMS1. Governing Board Members' Report

- Ms. Ells reminded Board Members about upcoming events they may want to attend including an educational leadership event at Lowell Observatory on April 24th and the Teacher of the Year presentation that will be held at the High Country Conference Center on May 9th.

2. Future Agenda Items**EXECUTIVE SESSION**

Mr. Kulpinski moved to enter Executive Session for Legal Advice regarding the Board's position concerning contracts that are subject to negotiations at 7:25 pm. Ms. Fredericks seconded; motion carried.

ADJOURNMENT OF PUBLIC MEETING

Following the completion of the Executive Session for Legal Advice, the public meeting was adjourned at 8:30 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date