

OFFICIAL MINUTES

January 8, 2013

The Governing Board of the Flagstaff Unified School District Number One, Coconino County, Flagstaff, Arizona held a Regular Meeting on January 8, 2013 at the District Administrative Center, 3285 E. Sparrow Avenue, Flagstaff, Arizona.

PRELIMINARY

1. The meeting was called to order at 5:30 pm.

2. Roll Call:

Board Members

Ms. Sarah Ells, President
Ms. Dolores Biggerstaff, Clerk
Mr. Paul Kulpinski, Member
Mr. Miguel Vasquez, Member
Ms. Christine Fredericks, Member

Administrative Staff

	Ms. Barbara Hickman, Superintendent
	Ms. Mary K. Walton, Assistant Superintendent
	Mr. Robert Kuhn, Assistant Superintendent
Absent	Dr. Ken Garland, Director of Budget & Finance
	Ms. Ginger Wischmann, Director of Accounting
	Mr. Dietrich Sauer, Director of Human Resources
	Ms. Karin Eberhard, District Relations Coordinator
	Ms. Kim Branges, Executive Assistant

3. There were no requests to reorder the agenda.

4. Ms. Biggerstaff moved to adopt the agenda as submitted. Mr. Vasquez seconded; motion carried.

2 people signed the guest register

ORGANIZATION OF THE BOARD

1. Organization of the Board

Pursuant to A.R.S. 15-321(A) and (B), the Governing Board shall elect a President and pursuant to FUSD Governing Board Policy BDA, the Governing Board shall elect a Clerk to serve for the calendar year 2013.

Ms. Ells called for nominations for the office of President. Ms. Biggerstaff moved that Ms. Ells be elected as President. Mr. Vasquez seconded; motion carried.

Ms. Ells called for nominations for the office of Clerk. Mr. Kulpinski moved that Ms. Biggerstaff be elected as Clerk. Mr. Vasquez seconded; motion carried.

Ms. Ells was declared President and Ms. Biggerstaff was declared Clerk by a vote of 5-0. Ms. Ells proceeded to conduct the meeting.

2. Appointment of Executive Officer of the Board

It was recommended that the Board approve the annual reappointment of the Superintendent to serve as Chief Executive Officer and Authorized Agent of the District, which allows the Superintendent to take necessary administrative actions on behalf of the Board.

Mr. Kulpinski moved to reaffirm the appointment of the Superintendent as the Chief Executive Officer and Authorized Agent of the District. Ms. Ells seconded; motion carried by a vote of 5-0. This authorization is to include: 1) enforcement of Board policies, rules and regulations, and laws related to the operation of the schools; 2) the signing of such documents, contracts, proposals, and applications as may be approved by the Board; and 3) the signing of the following contracts: a) certified contract addendum; b) all special services contracts; c) all classified contracts. The Board further authorized the Superintendent to issue preliminary notices of inadequacy of classroom performance in accordance with A.R.S. 15-536 & 15-538, and to act on behalf of the Board on matters relating to disciplinary action for a teacher or administrator in accordance with A.R.S. 15-431 (A) (25) & (26).

CALL TO THE PUBLIC

ACTION ITEMS

Consent Agenda

The Consent Agenda included the following:

1. Minutes of the Special Meeting held on December 11, 2012
2. Minutes of the Regular Meeting held on December 11, 2012
3. Minutes of the Special Meeting held on December 21, 2012
4. Minutes of the Executive Session for Personnel held on December 21, 2012
5. Minutes of the Executive Session for Legal Advice held on December 21, 2012
6. Resolution for the Signing of Vouchers
7. Payment Vouchers: ASC06B13; ASC06A13; ASB29A13; ADB26A13; ADC03A13; AVB26A13; AVB03A13; ADB28A13; ADC05A13; Payroll 225 and 025 (Detailed information is available upon request.)
8. Gifts: 1) One Neptune with 900mm focal length x 114mm diameter valued at \$150 from Sylvia Johnson to be used at Killip; 2) One 8' couch valued at \$125 from Sylvia Johnson to be used at Thomas; 3) One Dell D065 computer, Insignia Monitor, wireless keyboard and mouse from Coconino Panther P.I.T. to be used in the Coconino High School North Commons concession stand; 4) One 32" flat screen TV and Apple TV console valued at \$500 from Coconino P.I.T. to be used in the Coconino High School Administrators conference room; 5) One 50" TV valued at \$650 from Coconino Panther P.I.T. to be used in Coconino High School above the North Commons concession stand

9. Resignations, appointments, retirements, releases from contract, and leaves of absence:
RESIGNATIONS, TERMINATIONS

Classified:

Anaya, Marcos:	Facility Services; Custodian (CHS); Effective 11/29/2012
Benally, Michele:	SMS; SE Paraprofessional 1:1; Effective 12/21/2012
Hobbs, Terrie:	Thomas; SE Paraprofessional/Resource; Effective 12/14/2012
Keese, Nicki:	Transportation; Safety Training Officer/Payroll; Effective 1/2/2013
Mushro, Sara:	Sechrist; SE Paraprofessional; Effective 12/21/2012
Diadoo, Dominique:	Thomas; Kinder/Playground Aide; Effective 12/21/2012
Fredericks, Devin:	Facility Services; Custodian; Effective 12/23/2012
Stoner, Luanne:	Thomas; Attendance Clerk; Effective 1/18/2013

Smartschools

APPOINTMENTS

Classified:

Giacobbe, Laura:	FACTS/Knoles; Caregiver; 19hrs/wk; \$8.85/hr; Effective 1/1/2013
Logan, Damien:	Kinsey; SE Paraprofessional/1st Gr.; 30.5hrs/wk; \$11.13/hr; Eff. 1/7/2013
McKay, Shannon:	DeMiguel; SE Paraprofessional 1:1; 33hrs/wk; \$10.61/hr; Eff 1/7/2013
Neuman, Daniel:	FACTS/Killip; Caregiver; 15hrs/wk; \$8.65/hr; Effective 1/7/2013
Randell, Christine:	MEMS; SE Paraprofessional; 20hrs/wk; \$10.10/hr; Effective 1/7/2013
C.H.-Student Worker:	FHS; \$7.65/hr; 7.5hrs/wk; Effective 1/7/2013
E.R.-Student Worker:	FHS; \$7.65/hr; 7.5hrs/wk; Effective 1/7/2013
Coach/Other:	
Boadway, Erin:	MEMS; Girls' Basketball; \$600; 12/13/2012-2/8/2013
Donahoe, Paige:	SMS; Girls' Basketball; \$600; 12/17/2012-2/8/2013
Dwelle, Charlene:	SMS; Girls' Basketball; \$600; 12/17/2012-2/8/2013
Locket, Katreese:	SMS; Girls' Basketball; \$600; 12/17/2012-2/8/2013
Meyer, Brian:	MEMS; Girls' Basketball; \$600; 12/13/2012-2/8/2013
Palmer, Richard:	SMS; Girls' Basketball; \$600; 12/17/2012-2/8/2013
Rosando, Keishla	SMS; Girls' Basketball; \$600; 12/17/2012-2/8/2013
Stubbs, Eileen:	CHS; JV Cheer Coach; \$1,600; 12/14/2012-5/10/2013

Temporary/Other:

Volunteers:

Barnes, Minnie: Kinsey; Foster Grandparent Program
Beck, Joseph: CHS; Baseball Coach
Paget, Doug: FHS; Soccer
Ramsden, Cortney: Sechrist; America Reads Tutor
Urquijo, Johanna: FHS; Student Athletic Trainer

RETIREMENT

RELEASE OF CONTRACT

Certified:

Thornton, Francis: Sechrist; Special Education Cross Categorical Teacher Seeking release from contract, effective 1/7/2013

LEAVE OF ABSENCE

QUALIFIED EVALUATORS

SUBSTITUTES

Substitute Teachers:

Kimberly Axtell
Paul Nelson
Jennifer Mills
Catherine Manning
Samson Swanick
Nicole Jones
Diana Saganey
Robyn Zacharias
Kathleen Wiest
Molly McKee
Keele Smith
Rebecca Roberts
Laura Giacobbe
Lyndia Lowe
James McCabe
Walter Yuhl
Rebecca Fillerup
Danny Robicheau
Patricia Redig
Carrie Johnson
Craig Mapes
Christine Friend
Molly Silverman
Paul Nelson
Michelle Blier

SubAides:

Christine Smith
Damien Logan
Laura Sauer
Aurilla Kratz
Debra Carpenter
Sharon Brennan
Diane Muller

SubNurse:

Sue Lewis

Mr. Kulpinski moved to approve the Consent Agenda as submitted. Ms. Biggerstaff seconded; motion carried.

Student Travel

1. MEMS Alpine Leadership Academy to Gooseberry Mesa, Utah on April 24-27, 2013 for a Bike and Hike Trip
2. MEMS Alpine Leadership Wilderness Explorers to Green River, Utah on May 5-12, 2013 for a Road and River Trip

3. FHS Design and Merchandising Program Trip to Los Angeles, California on May 16-20, 2013 for a tour of the Los Angeles Fashion District and a post-secondary fashion school

Mr. Kulpinski moved to approve Student Travel as submitted. Ms. Biggerstaff seconded; motion carried.

PRESENTATIONS

1. Superintendent's Report

Ms. Hickman reviewed her written report.

2. Curriculum and Instruction Report (no report)
3. Operations and Support Services Report

Mr. Kuhn reviewed his written report. He provided a PowerPoint presentation outlining current construction projects and some that are planned for the near future at several schools.

4. Finance and Budget Report

Ms. Wischmann reviewed the written report.

ACTION ITEMS – Items for consideration, discussion, direction, and possible approval

General Administration

1. Reaffirmation (Approval) of District Policies

Mr. Kulpinski moved that the Governing Board reaffirm the district policy manual, including those changes made prior to January 8, 2013 as the FUSD official policies. Ms. Biggerstaff seconded; motion carried.

2. Board Member Committee Assignments

Committee	Member	Member
Certified Professional Growth Committee	Christine Fredericks	Sarah Ells
Alliance Joint Policy Group	Sarah Ells	Paul Kulpinski
Career Ladder Steering	Christine Fredericks	Dolores Biggerstaff
Interest Based Strategies	Paul Kulpinski	Dolores Biggerstaff
Bond Oversight Committee	Dolores Biggerstaff	Paul Kulpinski
Fit Kids Arizona Advisory Board	Paul Kulpinski	
Facility Committee	Miguel Vasquez	Paul Kulpinski
Food Service/Wellness Committee	Miguel Vasquez	Sarah Ells

Mr. Kulpinski moved to approve the above committee assignments for Board Members for the remainder of the 2012 – 2013 school year. Ms. Ells seconded; motion carried.

3. ASBA BOLTS

Ms. Ells said that Arizona School Boards Association will be holding their Board Operations and Leadership Training Seminar Friday, February 1, 2013 in Flagstaff. Ms. Fredericks indicated that she might want to attend.

Ms. Biggerstaff moved to approve Board and Administration attendance at the ASBA BOLTS training in Flagstaff on February 1, 2013. Mr. Vasquez seconded; motion carried.

4. Policy Revision G-5150 GCMF

Ms. Biggerstaff moved to approve the second reading of revisions to Policy G-5150 GCMF Professional Staff Duties and Responsibilities. Mr. Vasquez seconded; motion carried.

5. Policy Revision G-0750 GBEB; G-0761 GBEB-R and G-0781 GBEB-E

Mr. Kulpinski moved to approve the second reading of revisions to Policy G-0750 GBEB, G-0761 GBEB-R and G-0781 GBEB-E Staff Conduct. Mr. Vasquez seconded; motion carried.

7. Meeting Dates

Ms. Ells said that Mr. Vasquez is no longer available on January 18 for a Board Retreat and asked everyone if they could find an alternate date and time.

Ms. Biggerstaff moved to approve changing the date of the Board Retreat/Worksession from January 18, 2013 from 10:00 am – 4:00 pm to Tuesday January 29 from 8:00 am – 2:00 pm. Mr. Vasquez seconded; motion carried.

INFORMATION ITEMS

1. Governing Board Members' Report

- Ms. Biggerstaff reported on the Arizona Daily Sun citizens/organization of the year luncheon she attended today.

2. Future Agenda Items

ADJOURNMENT OF PUBLIC MEETING

The public meeting was adjourned at 6:44 pm.

Signature Date

Signature Date

Signature Date

Signature Date

Signature Date